

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

David J. Gerhart • C. William Shaffer • John Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## **SUPERVISORS MEETING** **February 1, 2016**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, February 1, 2016. Present were Chairman David Gerhart, Vice Chairman C. William Shaffer, Member John Schroeder, Manager Vicki Eldridge, and ten (10) observers.

The meeting was called to order by Mr. Gerhart at 7:00 P.M followed by the Pledge of Allegiance. Mr. Gerhart offered prayer.

### **PUBLIC HEARING**

- Mr. Newcomer announced that this is the time and place that has been advertised to consider the adoption of an ordinance of Providence Township to amend the subdivision and land development ordinance of Providence Township by revising certain sections of that ordinance. This public hearing was advertised in the Lancaster Newspapers on January 18, 2016 and January 25, 2016. Mr. Newcomer opened the floor for public comments. John Schroeder asked if these changes are being made to match the new zoning ordinance. With no other comments, Mr. Shaffer made a motion, seconded by Mr. Gerhart to adopt Ordinance No. 16-02 adopting an ordinance of Providence Township to amend the subdivision and land development ordinance of Providence Township by revising certain sections of that ordinance. The motion was carried unanimously.

### **PRESENTATION**

- Joel Neff, Chief of the Quarryville Volunteer Fire Company was in attendance with two other fire company members to offer their appreciation to the township for the increased contribution to the fire company in 2016. This increase will help the fire company with an addition to the firehouse.

Mr. Gerhart explained that each Supervisor received a copy of the written minutes from the January 4, 2016 Board of Supervisors Meeting. With no additions or corrections to the minutes, Mr. Gerhart made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mr. Gerhart made a motion, seconded by Mr. Shaffer to ratify payment of January bills in the amount of \$77,443.08 from the general account. The motion was carried unanimously.

## **REVIEW OF BUDGET**

- Mr. Schroeder had questions regarding the electric usage in January. He also had questions about the windmills and biomass boiler. Mr. Gerhart had questions about the liquid fuels budget.

## **PUBLIC COMMENT**

- Warren Walter expressed his appreciation to the road crew for the fine job they did handling the snow storm.

## **PARKS/RECREATION REPORT**

- There was no parks/recreation report given. Mr. Gerhart stated that parks/recreation meeting was cancelled in January. The next meeting is scheduled for Thursday, March 10, 2016 at 7:00 p.m.
- The additional \$200,000 in supplemental grant funding we had requested from DCNR has been approved. This will supplement our \$180,000 DCNR grant for trail design.
- We have submitted an application for an additional \$1 million transportation alternative program grant.
- Martic and Conestoga Townships have been awarded a \$475,000 DCNR grant to surface their portion of the trail. This grant also included wayfinding signs for the entire trail.

## **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL**

- The Southern Lancaster County Intermunicipal Council met on January 19, 2016 at 7:00 p.m. Mark Deimler was in attendance to talk about stormwater management and the MS4. The next meeting will be held on Tuesday, March 15<sup>th</sup> at 7 p.m. Guest speaker Craig Steadman, Lancaster County District Attorney will share information about the drug task force.
- Mark Deimler has offered his time this summer to provide a training opportunity for those individuals interested in learning more about the roles of the zoning hearing board and planning commission. If you have interest in these training opportunities, please contact the township office.

## **OLD BUSINESS:**

- The supervisors met with residents that border the Radcliff Road Bridge on January 21, 2016. The general consensus among the property owners is that they wish for the bridge to remain. They are willing to take ownership of the bridge for it to remain. The township roadmaster is working on a plan to determine if there is room for a cul de sac to be constructed.
- The township has advertised to lease approximately 1.65 acres of land to the east of the maintenance building to be farmed. This land is not currently used and needs to be mowed several times a year. The neighbor, Harold Barley expressed interest in leasing and farming the land. Following a brief discussion, Mr. Gerhart made a motion, seconded by Mr. Schroeder to lease the 1.65 acres of land which is part of the township's property located at 200 Mt. Airy Road to Harold Barley in the amount of \$330/year. The motion was carried unanimously.

## **NEW BUSINESS:**

- Mr. Gerhart announced the township declared a snow emergency in Providence Township at 8:00 a.m. on Saturday, January 23, 2016 due to the severity of the storm. Mr. Gerhart made a motion, seconded by Mr. Shaffer to ratify the decision to declare a snow emergency in Providence Township on Saturday, January 23, 2016. The motion was carried unanimously.

- Mr. Gerhart announced the township offices will be closed on Monday, February 15, 2016 for Presidents' Day.
- Mr. Gerhart announced a special meeting will be held on Thursday, February 4, 2016 at 7:00 p.m. to discuss township goals for 2016.
- Following a brief discussion regarding a scheduling conflict for the August and September supervisors meeting, Mr. Gerhart made a motion, seconded by Mr. Shaffer to advertise the rescheduled date of Monday, August 8, 2016 at 7:00 p.m. for the August supervisors meeting. The motion was carried unanimously.
- Following discussion, Mr. Gerhart made a motion, seconded by Mr. Schroeder to approve the use of Clearfield and Penny Roads for the Rawlinsville Camp Victory 5K Run on May 21, 2016. The motion was carried unanimously.

### **SEWAGE OFFICER**

- Marvin Stoner submitted his year-end report to the township. He also issued one sewage permit and submitted \$150.00 to the township for the month of January.

### **ZONING REPORT:**

- **Benuel & Rachel Beiler, 123 Lancaster Pike, enforcement notice follow up:** David Beiler was in attendance at the meeting. Pictures of the property were discussed. The pictures had been taken February 1, 2016 and showed the following still on the property: 21 to 25 tanks, a large wagon full of tires, an abandoned pick-up truck, a pile of plant pots and an unlicensed tractor trailer trailer. After discussion, it was decided to have the zoning officer meet with Mr. Beiler on the property and discuss each item onsite and what needed to be done to correct the violation. Any official action on the situation was tabled until the meeting on Thursday, February 4, 2016.
- **Ephraim Fisher, 12 Main Street, vehicles in violation:** The vehicles cited in an enforcement notice are still on the property owned by Mr. Fisher at 12 Main Street. Mr. Newcomer had sent a letter to Mr. Fisher concerning the ongoing violation. After review, a motion was made by Mr. Gerhart and seconded by Mr. Shaffer to authorize the zoning officer to file a civil complaint with the District Magistrate's office if the violation was not completely corrected by February 15, 2016. The motion was carried unanimously.
- **Michael Troop and Betty Troop, 143 & 145 Miller Road, renewal of "Granny Flat Agreement":** A letter was received from Michael Troop and Betty Troop, confirming compliance with the original agreement. After review, a motion was made by Mr. Shaffer and seconded by Mr. Schroeder to renew the "Granny Flat Agreement" for another year or until January 31, 2017. The motion was carried unanimously.
- **Tina Turner, 60 Stump Road, discussion of judgment due to the township:** Ms. Turner was in attendance at the meeting to discuss the judgment imposed by the district magistrate, in favor of the township in the amount of \$12,690.00. After some discussion with Ms. Turner, the Board concluded to discuss this legal issue in an executive session. The township manager would get back to Ms. Turner on the outcome of that discussion.
- **J. Pepper & Diane Goslin, Lot Add-On Plan, PT-190LAO-13:** After review of an extension letter from Brian Masterson, Register Associates, it was noted, for the record, that the time for the Board to take official action on the J. Pepper & Diane Goslin Lot Add-On Plan, PT-190LAO-13, has been extended for another 180 days, or until August 8, 2016.

- **Custom Home Group, 887 Pennsy Road, release of the remaining financial guarantee:** After review of the final inspection report by RAV Associates, a motion was made by Mr. Gerhart and seconded by Mr. Shaffer to release the remaining financial guarantee, in the amount of \$12,167.20, for the completion of site improvements at 887 Pennsy Road. This financial guarantee is being held by Letter of Credit No. D006759 from Fulton Bank, in the name of Custom Home Group Inc. The Letter of Credit may now be released in its entirety. The motion was carried unanimously.
- **Quarry Ridge land development plan waiver, 288 Hollow Road:** General discussion was held, noting the property owner of 288 Hollow Road, Samuel Blank, Quarry Ridge Properties, has not acknowledged or completed the conditions of the approval of the waiver of the land development plan process, granted on August 3, 2015. After review, a motion was made by Mr. Gerhart and seconded by Mr. Shaffer to revoke the waiver of the land development plan process, granted on August 3, 2015, due to the fact the conditions of the granting of the waiver have not been completed. The motion was carried with two affirmative votes, with Mr. Schroeder voting in opposition to the motion.
- **Rawlinsville Camp Meeting Association, 475 Clearfield Road, request for waiver of the LDP process:** Terry Hoffman, president of the Rawlinsville Camp Meeting Association was in attendance to request a waiver of the requirement for land development plan approval in regards to the construction of a new two story "children's building" at 475 Clearfield Road. The building would be built at the same location and same footprint size. The new building would have a second floor. After review, a motion was made by Mr. Gerhart and seconded by Mr. Shaffer to grant conditional approval of a waiver of Section 202.51 of the township SALDO, requirements for land development plan approval, as pertaining to the re-building of the "children's building" at 475 Clearfield Road. The waiver is granted with the condition of compliance with all the conditions outlined in the Solanco Engineering letter, dated January 8, 2016. The motion was carried unanimously.
- **New Flood Plain Ordinance:** As required by FEMA, a new Flood Plain Ordinance has been drafted in order to be in compliance with the most recent FEMA regulations. After discussion Mr. Gerhart made a motion, seconded by Mr. Shaffer, to advertise for adoption of the new Flood Plain Ordinance at the March 7, 2016 supervisors meeting. The motion was carried unanimously. There was discussion on the zoning ordinance amendments which need to be made in conjunction with the new Flood Plain Ordinance. It was decided to address these proposed amendments, along with other miscellaneous sections of the zoning ordinance, at a zoning workshop to be held on March 16, 2016 at 7:00 p.m.

## **MONTHLY REPORTS**

### **Secretary:**

- Receipts totaling \$42,102.40 were recorded in January.
- The 2015 audit was completed with no major findings.
- All mandatory forms and reports, including liquid fuels use report, survey of financial condition and report of elected and appointed officials have been completed and filed with the state.

**Road Master:**

Mr. Shaffer commended the road crew on the excellent job they performed cleaning up from the winter storm.

At the start of the month of January we welcomed in our new Road Master Jason McClune. He spent the entire month of January learning the day to day operations, running different pieces of equipment and how to handle a large snow storm. January brought some favorable and unfavorable weather days. On the favorable weather days, the road crew was able to do extensive tree trimming and mowing on the trail. On the unfavorable weather days, the road crew was able to catch up on some much needed shop work.

The Road Master was able to work with the Lancaster County GIS department to produce several maps.

- An aerial view of the township
- Road overview of the township
- A map to show where all the signs are in the township, including a virtual map to show each sign and its location, type of sign and condition.

On the weekend of January 22<sup>nd</sup>, 26 inches of snow fell. The road crew started Friday night and continued through Sunday night to combat the storm. All township roads were open and passable with-in 12 hours of the storm ending. The road crew spent the next three days pushing back snow from the edge of the road, opening up intersections and cleaning out drainage pipes. On January 27<sup>th</sup>, PSATS conducted a flagging course at the township building that all of the road crew attended.

In the month of February, the road crew anticipates to:

- Fix and repair the equipment from the snow storm
- Open up water inlets from the snow storm
- Work on making our shop and grounds compliant with the MS4 Permit
- Start registering all inlet and outlets for the MS4 permit via GPS
- Continue to trim trees as needed

We anticipate receiving our new dump truck by the end of the month.

**EXECUTIVE SESSION**

- At approximately 8:57 p.m., Mr. Gerhart made a motion, seconded by Mr. Shaffer to enter into an executive session to discuss potential litigation. The motion was carried unanimously.
- At approximately 9:53 p.m., Mr. Gerhart made a motion, seconded by Mr. Shaffer to come out of the executive session. The motion was carried unanimously.

**ADJOURNMENT**

- With no further business, Mr. Gerhart made a motion, seconded by Mr. Shaffer, to adjourn the meeting at 9:53 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

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David J. Gerhart, Chairman

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C. William Shaffer, Vice Chairman

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John E. Schroeder, Member