

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

David J. Gerhart • C. William Shaffer • John Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **February 6, 2017**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, February 7, 2017 at 7:00 p.m. Present were Chairman David Gerhart, Vice Chairman C. William Shaffer, Member John Schroeder, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Road Master Jason McClune and fourteen (14) observers.

The meeting was called to order by Mr. Gerhart at 7:00 P.M followed by the Pledge of Allegiance. Mr. Shaffer offered prayer.

PRESENTATION

- Representatives from J.K. Mechanical presented a proposal to add solar arrays to the township maintenance building.

MINUTES

- Mr. Gerhart explained that each Supervisor received a copy of the written minutes from the January 3, 2017 Board of Supervisors Meeting. With no additions or corrections to the minutes, Mr. Gerhart made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Gerhart made a motion, seconded by Mr. Schroeder to ratify payment of January bills in the amount of \$83,307.82 from the general account. The motion was carried unanimously.

REVIEW OF BUDGET

- At this time, there no comments about the budget.

PUBLIC COMMENT

- Adam Crossen had comments about solar panels.
- Pepper Goslin asked the township to think creatively about making Providence Township a business friendly community.
- Daniel Glick had comments about solar panels.
- Earl Schroeder had comments about solar panels.

PARKS/RECREATION REPORT

- Mr. Gerhart stated that the parks/recreation committee will not meet until Thursday, March 9, 2017 at 7:00 p.m.

- Mr. Gerhart stated that a Rails to Trails Conservancy Grant opportunity came to the attention of the township manager. The deadline for filing an application was January 31, 2017. The township manager submitted an application for this grant requesting \$50,000 for improvements to the Groff Trailhead. These monies are 100% private funding.
- Mrs. Eldridge gave an update on the progress of the installation of the Route 222 pedestrian bridge.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL

- Mr. Shaffer stated that property reassessment was discussed at the last meeting as well as a change that is needed with the liability insurance rider. Mr. Shaffer made a motion, seconded by Mr. Schroeder to authorize Mr. Gerhart to represent Providence Township in any discussions and/or voting opportunities related to the liability insurance policy. The motion was carried unanimously.

OLD BUSINESS:

- Discussion continued relating to the fate of the Radcliff Road Bridge. The supervisors would like to investigate the costs involved in vacating the ownership of the bridge and conveying ownership of the bridge to the neighboring property owners. Daniel Glick would like to have time to investigate costs as well. The board directed the township manager to contact Pequea Township to discuss their interest as well.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to authorize the chairman to sign the "Amendment to Agreement" between the Quarryville Borough Authority, Providence Township and Joseph G. Nadu, Jr. for the transfer of one EDU from the Creekside Development EDU Allocation to be used for the Nadu property located at 21 Evans Drive, Quarryville (this transfer was approved by the supervisors at the December 5, 2016 board of supervisors meeting, this leaves 230 EDUs for Creekside). The motion was carried unanimously.

NEW BUSINESS:

- Mr. Gerhart announced the township offices will be closed on Monday, February 20, 2017 for Presidents' Day.
- Following a discussion regarding rescheduling the zoning workshop, the board directed the township manager to gather dates from the township engineer and solicitor to attempt to get a date that will suit all parties.
- Mr. Shaffer made a motion, seconded by Mr. Gerhart to transfer all bank deposit accounts to Univest Bank. All checks will continue to require two signatures. The authorized signers on the account are David J. Gerhart, C. William Shaffer, John E. Schroeder, Constance M. Peiffer and Vicki L. Eldridge. The township manager is not authorized to sign checks. The township manager is authorized to make transfer between accounts, close accounts, place stop payments, open new accounts, effectuate direct deposit electronic transactions, wire transfers and access online banking. The motion was carried unanimously.
- Following a brief discussion regarding a "Holding Tank Inspection Fee", Mr. Gerhart made a motion, seconded by Mr. Shaffer to adopt Resolution No. 17-03 to add a \$150.00 holding tank inspection fee to the township's current fee schedule. The motion was carried unanimously.
- Mr. Gerhart made a motion, seconded by Mr. Schroeder to advertise for a public meeting to be held on Monday, February 13, 2017 at 7:00 p.m. to discuss the Frogtown Road improvement project. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Gerhart to advertise for a public meeting to be held on Wednesday, February 22, 2017 at 7:00 p.m. to discuss the zoning/rebuilding procedures involved with rebuilding after a disaster. The idea is to try and simplify the processes. The motion was carried unanimously.

- Mr. Gerhart made a motion, seconded by Mr. Schroeder to approve the services of the Refton Fire Police to aid the PA Fish Commission's trout stocking operation for the Big Beaver Creek on Wednesday, March 1, 2017 at 11:30 a.m. and Wednesday, April 5, 2017 at 11:30 a.m. They will meet at the New Providence Baptist Church. The motion was carried unanimously.
- Following discussion regarding replacing a retiring road crew member, the board tabled action until the next public meeting on Monday, February 13, 2017.
- Following discussions regarding entering into a PennDOT Agility Agreement, the board tabled this item until the next public meeting on Monday, February 13, 2017.

SEWAGE OFFICER

- Marvin Stoner issued 2 sewage permits with a total of \$200.00 remitted to the township for the month of January. He also submitted his year-end report to the township.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$79,306.59 were recorded in the month of January.
- Maher Duessel has completed the 2016 audit with no major findings.
- All mandatory forms and reports, including liquid fuels use report, survey of financial condition and report of elected and appointed officials have been completed and filed with the state.

Road Master:

Roadwork in the month of January is dependent on the weather. There were no significant snowstorms; however we did treat the roads on 7 different occasions, with January 6 being the most significant snow of 3 inches. On the milder days, the roadcrew was able to trim trees, rubber patch and identify the storm water inlets with tags in the MS4 area. We also took the time to screen the woodchip pile and remove several trees under the Byerland Church Road bridge. Providence Township hosted a Road Master meeting in which 11 different townships were represented. We had several speakers including Sam Gehman, the owner of Resource Rentals and Sales which provided information on chainsaw safety. On poor weather days, the road crew washed and maintained our truck fleet, vacuumed and cleaned the mechanical room of dust and started to build our trail benches. The road crew took several days to repair the Max Ox boiler in the shop.

February projects revolve around the winter weather:

- Continue trimming trees and constructing benches.
- Repair pot holes and gutter washouts as needed.
- Prepare for summer project -Frogtown Road reconstruction and Truce Road widening
- February safety meeting topic: Skid Steer safety

ZONING REPORT:

- **Subdivision escrow release:** Thomas Gilbert: \$250.00. A motion was made by Mr. Gerhart and seconded by Mr. Schroeder to authorize the release of subdivision escrow in the total amount of \$250.00 to Thomas Gilbert. The motion was carried unanimously.
- **Quarry Ridge Builders, 288 Hollow Road, request for a waiver of the LDP process:** This request pertains to the use of an existing pole building at 288 Hollow Road which is being used as a contracting business. After review, a motion was made by Mr. Gerhart and seconded by Mr. Schroeder to grant a waiver of the land development plan process for Quarry Ridge Builders, with the condition of completion of compliance of all the conditions of the Solanco Engineering Associates letter, dated November 9, 2016, and any subsequent review letters. The motion was carried unanimously.

- **Dannie Fisher, 25 Hopkins Mill Road, request for a waiver of the LDP process:**
This request is to allow for the construction of a new two family dwelling on this property. Mr. Fisher intends to demolish an existing two family dwelling (rental) and construct a new two family dwelling at an alternate location on the property. After review, a motion was made by Mr. Schroeder and seconded by Mr. Gerhart to grant a waiver of the land development plan process for Dannie Fisher, with the condition of completion of compliance of all the conditions of the Solanco Engineering Associates letter, dated January 30, 2017 and any subsequent review letters. The motion was carried unanimously. Mr. Gerhart made a motion, seconded by Mr. Schroeder to authorize a township representative to send a letter to DEP to concur that no additional sewage planning is necessary for this project. The motion was carried unanimously. Following discussions, Mr. Schroeder made a motion, seconded by Mr. Shaffer to allow the existing two family rental dwelling to remain until the completion of the new two family dwelling or at such time when the tenants are required to move due to the water being disconnected in the rental dwelling, whichever is sooner. The motion was carried unanimously.

EXECUTIVE SESSION:

- At approximately 10:06 p.m., Mr. Gerhart made a motion, seconded by Mr. Shaffer to enter into an executive session to discuss possible litigation. The motion was carried unanimously.
- At approximately 10:34 p.m., Mr. Gerhart made a motion, seconded by Mr. Shaffer to exit the executive session. The motion was carried unanimously.

ADJOURNMENT:

- With no further business, Mr. Gerhart made a motion, seconded by Mr. Shaffer, to adjourn the meeting at 10:34 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

David J. Gerhart, Chairman

C. William Shaffer, Vice Chairman

John E. Schroeder, Member