

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

David J. Gerhart • C. William Shaffer • John Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## SUPERVISORS MEETING

April 4, 2016

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, April 4, 2016. Present were Chairman David Gerhart, Vice Chairman C. William Shaffer, Member John Schroeder, Solicitor Melvin Newcomer, Manager Vicki Eldridge, and twenty (20) observers.

The meeting was called to order by Mr. Gerhart at 7:00 P.M followed by the Pledge of Allegiance. Mr. Gerhart offered prayer.

### PRESENTATION

- Sara Brenneman, CPA, with Maher Duessel discussed the township's 2015 DCED audit.

### PRESENTATION

- Linda Walter, Quarryville Library Representative gave an update about the library and thanked the township for the increased support in 2016.

### BID AWARDS

Bids were opened by the roadmaster on March 28, 2016 at 1:00 p.m.

- Only one aggregate bid was received this year. In the past, the township has received more than one bid for aggregates. Since only one bid was received, the township decided it was in the best interest of the township to rebid aggregates to see if we could get more bids and have a cost comparison. At this time, Mr. Gerhart made a motion seconded by Mr. Schroeder to re-advertise for aggregate bids. Bids will be opened on April 28, 2016 at 1:00 p.m. and awarded at the May 2, 2016 board of supervisors meeting at approximately 7:00 p.m. The motion was carried unanimously.
- Following discussion, Mr. Shaffer made a motion, seconded by Mr. Schroeder to award the oil bid to AMS. The motion was carried unanimously.
- Following discussion, Mr. Shaffer made a motion, seconded by Mr. Schroeder to award the asphalt bid to Pennsy Supply. The motion was carried unanimously.

Mr. Gerhart explained that each Supervisor received a copy of the written minutes from the March 7, 2016 Board of Supervisors Meeting. With no additions or corrections to the minutes, Mr. Shaffer made a motion, seconded by Mr. Gerhart to approve the minutes. The motion was carried unanimously.

Mr. Gerhart explained that each supervisor received a copy of the written minutes from the March 16, 2016 public workshop. With no additions or corrections to the minutes, Mr. Gerhart made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

## **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mr. Gerhart made a motion, seconded by Mr. Shaffer to ratify payment of March bills in the amount of \$84,316.27 from the general account and \$1,698.55 from the state account. The motion was carried unanimously.

## **REVIEW OF BUDGET**

- Mr. Schroeder had questions about the BOCA Administration and linear park maintenance expenses. Mr. Shaffer asked that we continue to watch our budget closely and tighten up our expenditures where possible.

## **PUBLIC COMMENT**

- Bob Kiesel was in attendance to introduce himself to the board. He is the new president of the Willow Street Fire Company.
- Terry McClune asked what can be done about people drag racing on Miller Road.
- Merv Conrad asked what real estate issues were discussed in the last executive session.
- JoAnn Bauer asked about her escrow release.
- Pepper Goslin expressed his appreciation to the road crew. He also thanked the supervisors for revisiting the zoning ordinance.
- Dan Siegrist asked what steps he needs to follow to put a patio on his property.
- Laurie Siegrist expressed her appreciation for the trail. She said she still sees horses on the trail.
- David Beiler thanked the supervisors for revisiting the zoning ordinance.

## **PARKS/RECREATION REPORT**

- There was no parks/recreation report given. Mr. Gerhart stated that the next meeting is scheduled for Thursday, May 12, 2016 at 7:00 p.m. Mr. Shaffer shared information that Steve Weaver of the Strasburg Railroad brought before the committee's March meeting related to a train accident on the Enola Low Grade Line in which the engineer was killed. Mr. Weaver expressed interest in placing a memorial on the trail at the sight of the accident. He would raise all the necessary funding for such a project.

## **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL**

- The Southern Lancaster County Intermunicipal Council will meet on May 17, 2016 at 7:00 p.m. State Representative Cutler has tentatively been scheduled to speak.

## **OLD BUSINESS:**

- Following discussions regarding the future of the Radcliff Road Bridge, Mr. Shaffer made a motion, seconded by Mr. Gerhart to vacate the bridge and convey ownership of the bridge to the neighboring property owners, Eli and Ruth Glick. The motion was carried unanimously.
- Mr. Shaffer shared information the township received from PennDOT about the Route 272 corridor. Mr. Shaffer stated that PennDOT has told the township that roundabouts are no longer being considered as option at the Pennsy Road and Byerland Church Road intersection.

## **NEW BUSINESS:**

- Mr. Gerhart made a motion, seconded by Mr. Schroeder to advertise for the sale of the 1993 GMC Topkick Truck and cinder spreader through Municibid, an online auction site. The bid will be awarded at the May 2, 2016 board of supervisors meeting. The motion was carried unanimously.

- Following a brief discussion regarding rescheduling the April 6, 2016 zoning workshop, Mr. Gerhart made a motion, seconded by Mr. Shaffer to advertise the rescheduled zoning workshop will be held on Wednesday, April 27, 2016 at 7:00 p.m. The motion was carried unanimously.
- Mr. Gerhart announced the township will hold woody yard waste collection days for township residents on Saturday, April 16 and Saturday, May 8 from 8:00 a.m. until 12:00 p.m. The township will also be accepting any perennial plants you wish to donate to the township to be planted on the Enola Low Grade Trail at this time.
- Mr. Gerhart made a motion, seconded by John Schroeder to advertise for bids on various quantities of seal coat and asphalt (in place). Bids will be opened on Thursday, April 28, 2016 at 1:00 p.m. Bids will be awarded at the May 2, 2016 board of supervisors meeting. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Gerhart to adopt Resolution No. 16-03 to authorize the chairman to execute the Agreement to Authorize Electronic Access to PennDOT Systems. This system will be used to manage our TAP grants. The motion was carried unanimously.
- Following discussion regarding a potential property swap in Quarryville Borough with BCWL, LLC (Brad Groff), Mr. Schroeder made a motion, seconded by Mr. Shaffer to authorize the chairman to execute the agreement on behalf of the township. Any changes that need to be made to the agreement will be subject to the approval of the township solicitor. The motion was carried unanimously.
- Following discussions regarding the need of Lancaster Home Builders for a sewer EDU for the property located at 21 Evans Drive, Mr. Gerhart made a motion, seconded by Mr. Shaffer to allow Mr. Nadu to transfer an EDU he has acquired for the Creekside Development to this lot. This exchange may only occur with the approval of the Quarryville Borough Sewer Authority. The motion was carried unanimously.
- Mrs. Eldridge informed the board that zoning hearing board member Ralph Dubree is moving out of the township in July, 2016. Due to this move, we will need to replace a member of the zoning hearing board by July 2016.

### **SEWAGE OFFICER**

- Marvin Stoner completed 4 perc and probe tests and issued 2 sewage permits with a total of \$700.00 remitted to the township for the month of March.

### **ZONING REPORT:**

- **Ephraim Fisher, 12 Main Street, follow up on violations:** The property is completely free of any "junk" or illegal vehicles. It appears as though no one is living on the premises. Violations have been corrected
- **Cecil H. Neff III, 166 Lancaster Pike South, Enforcement Notice, compliance date 1/28/2016:** Mrs. Peiffer did make contact with Mr. Neff and discuss the two vehicles on the property, which are both in violation of the Zoning Ordinance. Mr. Neff indicated the two vehicles, a dump truck and an old fire truck, would be removed by Monday, April 4, 2016. However, an inspection of the property on April 4, 2016 verified the trucks are still there. After discussion, the Board authorized the solicitor, Melvin Newcomer, to send a correspondence to the owner, Mr. Neff, addressing the situation. The property will be reviewed again next month.

- **Kenneth & JoAnn Bauer, 30A Echo Valley Drive, storm water escrow release:** After review of the RAV recommendation letter of March 15, 2016, a motion was made by Mr. Shaffer and seconded by Mr. Gerhart to authorize the release of the remaining storm water escrow held by the Township in the amount of \$2,414.50, for the Bauer project, 30A Echo Valley Drive. This action will release, in its entirety, Letter of Credit No. D005806 from Fulton Bank, in the names of Kenneth and JoAnn Bauer. The motion was carried unanimously.
- **Creekside Preliminary Plan, extension of time to act on the plan:** The Board noted and acknowledged an extension of time granted by Joseph Nadu, property owner of the land for the proposed development known as Creekside. This extension will give the Board of Supervisors until July 11, 2016 to take action on the plan.
- **Quarry Ridge Land Development Plan, revoked waiver, 288 Hollow Road:** Samuel Blank was present at the meeting to speak on behalf of Quarry Ridge Builders. The conditions of the revoked waiver were discussed and reviewed with Mr. Blank. Mr. Blank indicated he may contact an engineer. After discussion, the Board did not authorize any further legal action be taken at this time on this situation. Mr. Blank was given another thirty (30) days to work on compliance of requirements for the business use at 288 Hollow Road. He is to report on his progress to the Board at the May 2, 2016 meeting.
- **Peinhardt/Sheaffer Lot Add-On Plan, PT-230LAO-16:** Brian Masterson, from Register Associates, was present to discuss this new plan. The plan shows two small tracts of land coming off of the Daniel King property, 565 Truce Road, to be added to two properties on Echo Valley Drive. The properties gaining the land are Eric & Stephanie Peinhardt, 16 Echo Valley Drive and Gary & Margie Sheaffer, 14 Echo Valley Drive. There are no improvements proposed. After review, a motion was made by Mr. Shaffer and seconded by Mr. Gerhart to grant conditional approval of the Peinhardt/Sheaffer Lot Add-On Plan, PT-230LAO-16, with the condition of compliance of all comments in the Solanco Engineering letter dated January 26, 2016. The motion was carried unanimously.
- **Daniel Beiler, 232 Mt. Hope School Road, re-visit matter of storm water escrow release:** Daniel, David and Benuel Beiler were present to discuss this escrow release. The Solanco Engineering recommendation letter of July 16, 2015 was discussed again. Mr. Shaffer then made a motion, seconded by Mr. Schroeder, to release storm water escrow in the amount of \$12,051.60 for improvements completed at 232 Pennsy Road. The motion was carried unanimously. A balance of \$10,458.25 will be held in escrow by the township at this time.
- **Killian/Evans Enforcement Notice, 138 Schoolhouse Road:** This is a second enforcement notice sent to this property owner concerning "junk" accumulation and vehicles in violation. Nothing has been improved and no one has made contact with the township to discuss the violation issue. After discussion, the Board decided to table any action on this enforcement issue and have Mr. Newcomer research possible solutions to the situation.

## **MONTHLY REPORTS**

### **Secretary:**

- Receipts totaling \$69,039.96 were recorded in March.

## Road Master:

The month of March brought warmer than average weather and allowed the road crew to get a jump on some spring projects. The projects included:

- Trimming trees
  - Barr Road
  - Stump Road
  - Woodland Drive
  - Truce Road (565)
  - Above 272 tunnel
- Skin patching
  - Stump Road
  - Woodland Drive
  - Herr Road
  - Mt Hope School Road
- Repairing road edge hazards
- Inlet and outlet debris removal
- Replacing stop signs to comply with Section 2A.08 Maintaining Minimum Retroreflectivity, of the *2009 Edition of the Manual on Uniform Traffic Control Devices (MUTCD)*
- Inspecting and repairing several vehicles for PA state inspection.
  - 2003 Peterbilt
  - 1999 Ford F-550
  - 1993 GMC Top Kick
  - 2013 Ford F-350
  - 10,000 pound trailer
    - 1<sup>st</sup> time inspection (needed lots of break work)

MS 4 update: Road crew was trained on how to naturalize our yard both here and at the Main Street park. We discussed:

- Rain barrels
- Rain gardens
- Compost piles
- Mowing at 4" high
- Creating a meadow

Road crew continues to monitor and manage all inlets and outlets throughout the township. We continue to document the locations with-in the MS 4 area. Connecting to CSDATUM will allow for complete documentation of the storm water runoff areas and how to manage them. This will show some of the work done in April. Road crew bought a vehicle counter to monitor traffic count for all roads in the township. The information gained will allow the road crew to determine the correct manner of flagging for road projects. It will also allow us to understand which roads are most heavily traveled to prioritize which roads to plow and repair.

For the month of April, the road crew plans to:

- Skin patch and tree trim Pennys Road from Route 272 to Main Street and Barr Road
- Repair gutters on Echo Valley Drive
- Prep Buck Heights Drive for paving
- Install rain barrel at main office
- Prep township grounds for the summer
- Prep and store away snow removal equipment

- Document vehicle count on township roads

**ADJOURNMENT**

- With no further business, Mr. Gerhart made a motion, seconded by Mr. Schroeder, to adjourn the meeting at 9:31 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

\_\_\_\_\_  
David J. Gerhart, Chairman

\_\_\_\_\_  
C. William Shaffer, Vice Chairman

\_\_\_\_\_  
John E. Schroeder, Member