

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

David J. Gerhart • C. William Shaffer • John Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **May 2, 2016**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, May 2, 2016. Present were Chairman David Gerhart, Vice Chairman C. William Shaffer, Member John Schroeder, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Roadmaster Jason McClune, and twelve (12) observers.

The meeting was called to order by Mr. Gerhart at 7:00 P.M followed by the Pledge of Allegiance. Mr. Gerhart offered prayer.

BID AWARDS

Bids were opened by the roadmaster on April 28, 2016 at 1:00 p.m.

- Following discussion, Mr. Shaffer made a motion, seconded by Mr. Schroeder to award the aggregate bid to New Enterprise Stone and Lime Company in the amount of \$39,830.00. The motion was carried unanimously.
- Following discussion, Mr. Gerhart made a motion, seconded by Mr. Shaffer to award the seal coat bid to Hammaker East in the amount of \$79,500. The motion was carried unanimously.
- Following discussion, Mr. Gerhart made a motion, seconded by Mr. Shaffer to award the asphalt in-place bid including road widening and the installation of a Petro Mat in the amount of \$83,852.80. This project will be completed on Buck Heights Road. The motion was carried unanimously.
- Following discussion regarding the sale of the township's 1993 GMC Topkick truck through the online auction site known as Municibid, Mr. Gerhart made a motion, seconded by Mr. Schroeder to award the sale of the truck to the highest bidder, Diane Coons, in the amount of \$6,600.00. The motion was carried unanimously.

Mr. Gerhart explained that each Supervisor received a copy of the written minutes from the April 4, 2016 Board of Supervisors Meeting. With no additions or corrections to the minutes, Mr. Shaffer made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Gerhart made a motion, seconded by Mr. Shaffer to ratify payment of April bills in the amount of \$89,737.35 from the general account and \$8,381.18 from the state account. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Shaffer pointed out that we need to be cautious spending in several of our expense categories as we approach the half year mark. Mr. Schroeder also pointed out several areas of concern.

PUBLIC COMMENT

- Pepper Goslin expressed his appreciation to the supervisors for taking time to listen to resident concerns and revisit the zoning ordinance to make necessary changes.

PARKS/RECREATION REPORT

- There was no parks/recreation report given. Mr. Gerhart stated that the next meeting is scheduled for Thursday, May 12, 2016 at 7:00 p.m.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL

- The Southern Lancaster County Intermunicipal Council will meet on May 17, 2016 at 7:00 p.m.

OLD BUSINESS:

- Mrs. Eldridge updated the supervisors on Pequea Township's resolution to the Radcliff Road Bridge closure.
- Mrs. Eldridge also stated that the Peach Bottom Drill was held on Wednesday, April 27, 2016. The drill was run by our emergency management coordinator Jim Herr. The township is part of the Solanco Regional EMA and the drill takes place at the Quarryville Fire Company. Jim Grube attended the drill on behalf of the township. Both the state and federal evaluators were well pleased with the performances of all involved.

NEW BUSINESS:

- Mr. Gerhart announced the township will hold an additional woody yard waste collection day for township residents on Saturday, May 7 from 8:00 a.m. until 12:00 p.m. The township will also be accepting any perennial plants you wish to donate to the township to be planted on the Enola Low Grade Trail at this time.
- Mr. Gerhart announced the township offices will be closed on Monday, May 30, 2016 in observance of Memorial Day.
- Mr. Gerhart made a motion, seconded by Mr. Shaffer to adopt Resolution No. 16-04, to authorize the township manager to execute an agreement with the Pennsylvania Department of Transportation for acceptance of TAP funds (Federal Aid Reimbursement Agreement No. R16080007). The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Schroeder to adopt Resolution No. 16-05, declaring intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008. The motion was carried unanimously.
- Mr. Gerhart made a motion, seconded by Mr. Shaffer to adopt Resolution No. 16-06 authorizing the destruction of specific township records (shown in Exhibit A of the Resolution) in accordance with the Municipal Records Manual approved on December 16, 2008. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Schroeder to adopt Resolution No. 16-07 authorizing the execution of a trail structure agreement with the Pennsylvania Department of Transportation. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Schroeder to authorize the Chairman to sign the Design and Construction Phase Agreement between the National Railroad Passenger Corporation and Providence Township to allow the erection of the trail pedestrian bridge over Route 222. The motion was carried unanimously.

- Following a brief discussion regarding scheduling a date for the next workshop, a tentative date was set as Tuesday, June 7, 2016 at 7:00 p.m. This date will be confirmed with the township engineer.
- Following a brief discussion, it was decided to interview candidates for the township planning commission (alternate members) and the township zoning hearing board on Tuesday, May 10, 2016 beginning at 6:00 p.m.

SEWAGE OFFICER

- Marvin Stoner completed 5 perc and probe tests and issued 2 sewage permits with a total of \$1,000.00 remitted to the township for the month of April.

ZONING REPORT:

- **Storm water escrow releases:** Benuel & Rachel Beiler: \$3,404.00 and Beiler Engine Service: \$1,171.00. After review, a motion was made by Mr. Gerhart and seconded by Mr. Schroeder to authorize the release of storm water escrow in the total amount of \$4,575.00. The motion was carried unanimously.
- **Cecil H. Neff III, 166 Lancaster Pike South, Enforcement Notice, compliance date 1/28/2016:** The blue dump truck has been removed from the premises. The old fire truck is still parked on the property and a camper has been moved on the property. After discussion, it was decided to have Mrs. Peiffer check to see if the camper is properly licensed and inspected and get back to Mr. Newcomer with those results. If it is determined a violation exists, Mr. Newcomer is to write a letter.
- **Quarry Ridge Land Development Plan, revoked waiver, 288 Hollow Road:** Steve Thomas was in attendance, to represent Samuel Blank. After a short conversation with Mr. Thomas, the Board requested Mr. Thomas ask Mr. Blank to make direct contact with Mrs. Peiffer to discuss the situation at 288 Hollow Road.
- **Killian/Evans Enforcement Notice, 138 Schoolhouse Road:** It was noted there is some improvement on the property. After discussion, Mr. Newcomer was authorized to write a letter noting this improvement and stating the need for correction of the violation by the June supervisors meeting.
- **Tina Turner, 60 Stump Road, enforcement issue:** The Board acknowledged the payment of \$450.00 of the \$690.00 owed to the township. Ms. Turner is to pay the remaining due, in the amount of \$240.00, by June 5, 2016.
- **Jacob Stoltzfus, 2 Oak Bottom Road, enforcement issue:** It was noted Mr. Stoltzfus did pay \$8,000.00 to the township by May 1, 2016. However, a storm water plan has not been submitted yet for review. Consequently, permitting of the greenhouse type structures cannot take place and the violation has not been corrected. After discussion, the Board decided to re-visit this subject at the June meeting.
- **Wenger/Wild Lot Add-On Plan, PT-232LAO-16:** This is a new plan submitted by CADvisers. The properties involved in the lot add-on are 454 Sawmill Road, owned by Chad & Jessica Wenger and 448 Sawmill Road, owned by David & Sandra Wild. After review, a motion was made by Mr. Shaffer and seconded by Mr. Schroeder to approve the waiver request of Section 402.A, Plan Scale, to allow the scale of 1" = 100' to be used on the plan. The motion was carried unanimously. Mr. Gerhart then made a motion to grant conditional final plan approval for the Wenger/Wild Lot Add-On Plan, with the condition of completion of compliance of all comments in the Solanco Engineering Associates review letter, dated April 19, 2016, and any subsequent review letters. Mr. Shaffer seconded the motion and it was carried unanimously.
- **John Esh, owner of 54 Cinder Road, New Providence:** Mr. Esh was in attendance to discuss an enforcement notice sent by the zoning officer citing a violation of the Providence Township Floodplain Ordinance. After discussion, Mr. Esh was informed the zoning officer would send him information and an application for a request before the Zoning Hearing Board.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$100,717.32 were recorded in March.

Road Master:

The month of April brought a transition from winter to spring. We put away our winter equipment and converted to our spring equipment. We tried to be out on our roads doing something every day, weather permitting. That included:

- Skin patching: Pennsy Road, Penny Road, Schoolhouse Road, Refton Road, and Krantz Mill Road
- Tree trimming - Mt. Hope School Road
- Gutter clean-out and reseeding: Mt. Hope School Road and Echo Valley Drive

MS 4 Update:

- Installed a rain barrel
- Road crew continues to monitor and manage all inlets and outlets throughout the township

Safety Training:

- Backhoe Safety utilizing case study, you tube video, safety tips from Hanover Insurance

Road Counter: (24 hour totals)

- Mt. Airy Road: 1,263
- Cinder Road: 949
- Main Street (Between Cinder Road and Route 222): 2,099
- Main Street (Between Pennsy Road and Route 222): 1,448
- Main Street (Between Pennsy Road and Truce Road): 2,465
- Fairview Road: 233
- Buck Heights Road :1,188

For the month of April, the road crew plans to:

- Mow road banks
- Begin 3 projects using Flexamat
- Remove road bank on Truce Road
- Clean gutter on Mt. Airy Road
- Complete township portion of the MS4 Chesapeake Bay Pollution Reduction Plan
- Conduct chainsaw safety training

ADJOURNMENT

- With no further business, Mr. Gerhart made a motion, seconded by Mr. Shaffer, to adjourn the meeting at 8:24 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

David J. Gerhart, Chairman

C. William Shaffer, Vice Chairman

John E. Schroeder, Member