

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

David J. Gerhart • C. William Shaffer • John Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **August 8, 2016**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, August 8, 2016. Present were Chairman David Gerhart, Member John Schroeder, Solicitor Melvin Newcomer, Manager Vicki Eldridge, and seven (7) observers. Due to an emergency, Vice Chairman C. William Shaffer was not able to attend.

The meeting was called to order by Mr. Gerhart at 7:00 P.M followed by the Pledge of Allegiance. Mr. Gerhart offered prayer.

Mr. Gerhart explained that each Supervisor received a copy of the written minutes from the July 5, 2016 Board of Supervisors Meeting. With no additions or corrections to the minutes, Mr. Gerhart made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Gerhart made a motion, seconded by Mr. Schroeder to ratify payment of July bills in the amount of \$77,879.23 from the general account and \$178,689.53 from the state account. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Gerhart had questions regarding several budget categories.

PUBLIC COMMENT

- Pepper Goslin asked that more information be projected onto the overhead screen so residents can follow discussions.
- Barbara Arms expressed her concern over the speed of traffic on Mt. Airy Road. She is concerned that her neighbor's children will be in harm's way.
- Merv Conrad expressed appreciation to the road crew for the line painting and for the quick response to remove a tree from the road following a storm.

PARKS/RECREATION REPORT

- There was no parks/recreation report given. Mr. Gerhart stated that the next meeting is scheduled for Thursday, September 8, 2016 at 7:00 p.m.
- The township has filed a zoning hearing board application for several variances, involving the design criteria for a parking lot at Fairview 2. The township manager will appear before the zoning hearing board on behalf of the township. The hearing will be held on Tuesday, August 9, 2016.

- The TAP funds will soon be obligated which means we are on target with the design process and the monies will be held for our project.
- Amtrak has reviewed the preliminary design and had only 2 small comments. These comments will be addressed on the final design plan.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL

- The Southern Lancaster County Intermunicipal Council met on July 19, 2016. The county commissioners were in attendance. The discussion was centered around storm water management and the PA Department of Environmental Protection. The council will meet again on October 18, 2016 at 7:00 p.m. Representatives from the Lancaster County Conservation District will be in attendance to discuss storm water management plans. The public is invited to attend.

OLD BUSINESS:

- Mr. Gerhart announced there will be a public meeting held on Monday, August 15, 2016 at the Providence Township Municipal Office to continue discussion regarding the future of the Radcliff Road Bridge.
- Following a brief discussion regarding settlement involving the Groff property, Mr. Schroeder made a motion, seconded by Mr. Gerhart to authorize the Chairman or Vice Chairman to execute the deed and all the settlement documents involved with the transfer of property between the township and BCWL, LLC. The motion was carried unanimously.

NEW BUSINESS:

- Mr. Gerhart announced the township offices will be closed on Monday, September 5, 2016 in observance of Labor Day.
- Mr. Gerhart announced the September board of supervisors meeting will be held on Tuesday, September 6, 2016 at 7:00 p.m.
- Following a brief discussion regarding the MS4 waiver process, Mr. Gerhart made a motion, seconded by Mr. Schroeder to proceed through the waiver process with Hanover Engineering. The motion was carried unanimously.
- Following a lengthy discussion regarding adding a flood plain permit fee to our fee schedule, the supervisors directed the manager to inquire other municipalities to see the fee assessed in neighboring areas.
- Following a brief discussion, Mr. Gerhart made a motion, seconded by Mr. Schroeder to adopt Resolution No. 16-09 appointing Brent Musser as an alternate member of the township planning commission. The motion was carried unanimously.
- Mr. Gerhart announced that Benjamin Blank, 20 Main Street, is working with Farmland Trust to preserve his farm.
- Following a discussion, Mr. Gerhart made a motion, seconded by Mr. Schroeder to schedule budget workshops at 7:00 p.m. on the following Mondays: September 19, 2016, September 26, 2016, October 17, 2016, October 24, 2016, November 14, 2016 and November 21, 2016. The motion was carried unanimously.
- Following a brief discussion regarding the Solanco School District's decision to hire a school resource officer, the supervisors agreed to have additional language added to the intermunicipal agreement between the school district and the township. This additional language would allow additional police services, in the future, should the Providence Township Board of Supervisors deem it necessary. The agreement is necessary since Providence Elementary School is located within Providence Township.
- Following a brief discussion regarding a storm water easement on the John Esh property located at 54 Cinder Road, Mr. Gerhart made a motion, seconded by Mr. Schroeder to authorize Mr. Newcomer to draft an easement agreement between John Esh and Providence Township. The motion was carried unanimously.

SEWAGE OFFICER

- Marvin Stoner completed 3 perc and probe tests and issued 3 sewage permits with a total of \$900.00 remitted to the township for the month of July.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$66,986.27 were recorded in the month of July.

Road Master:

The month of July was very active and productive. We had several contractors in to complete the Buck Heights Road paving project, seal coat several roads, paint lines and repair some rocks on the southbound tunnel of Route 272. The road crew was very busy replacing several pipes and inlet boxes along with several other projects:

- Finished the second round of road bank mowing
- Buck Heights Road paving project
- Seal Coat (Tar and Chip):
 - Barr Road
 - Schoolhouse Road
 - Fairview Road
 - Pennsy Road
 - Byerland Church Road
 - Herr Road
 - Stump Road
 - Woodland Drive
- Line Painting
- Storm water work at Truce Road and Main Street intersection
- Emergency pipe replacement on Clearfield Road
- Emergency repairs were made to the Route 272 Southbound Tunnel
- Shop work
 - Preventative maintenance on mowers
 - Repair flail mower
- MS4
 - Documenting inlets, swales and outfalls
 - Created a Good Housekeeping Operation and Maintenance (O & M) Program
 - Cleaned storm grates
- Road counter:

• Radcliff Road	110
• Pennsy Rd (272/Smithville)	921
• Scott Rd	184
• Sawmill Rd (Pennsy/Scheller)	192
• Hollow Rd (Truce/Sawmill)	225
• Sawmill Rd (Hollow/Scheller)	188
- Sign replacement program has been instituted

Projects to be completed in August

- Install 4 inlet boxes, drain tile, and cross pipes on Cinder Road
- Repair inlet boxes on Farmington Way and Radcliff Road
- Remove road bank on Truce Road
- Repair swales on Fox Hollow Court and Hollow Road
- Document storm water inlets, pipes and outfalls
- First responder safety training

ZONING REPORT:

- **Storm water escrow releases:** Omar Miller: \$25,340.00. A motion was made by Mr. Schroeder and seconded by Mr. Gerhart to authorize the release of storm water escrow, in the total amount of \$25,340.00. The motion was carried unanimously.
- **Jacob L. & Lydia B. King, enforcement notice for 475 Truce Road, follow up:** After a brief discussion regarding the continuing zoning violations at the property of 475 Truce Road, owned by Jacob & Lydia King, Mr. Gerhart made a motion to authorize the zoning officer to file a civil complaint at the district magistrate. With no second to the motion, the motion did not pass. Mr. Newcomer suggested we table this matter until the September supervisors meeting.
- **Providence Township, Fairview Road Trail Parking Area, waiver of zoning hearing board fee:** Mrs. Eldridge explained the need for the township to appear before the zoning hearing board to request variances of the parking lot design criteria in order to construct a parking area to be known as Fairview 2 Parking Area for the trail. The township will be responsible for paying the advertising costs as well as the court reporter costs associated with this hearing. The request to waive the zoning hearing board fee is simply to avoid the necessity of issuing a check to Providence Township from the same account that the check would be deposited. Mr. Gerhart made a motion, seconded by Mr. Schroeder to waive the submittal fee for the Providence Township Board of Supervisors' zoning hearing board requests to be heard August 9, 2016. The motion was carried unanimously.
- **Providence Township, Fairview Road Trail Parking Area, Storm water management and permitting :** Mrs. Eldridge explained that construction of the parking area to be known as Fairview 2 Parking Area for the trail will disturb more than 5,000 square feet of impervious surface. The storm water management ordinance requires applicants proposing projects involving 5,000 square feet or more of impervious surface to submit an engineered storm water plan to the township. The detailed information that is recorded on the engineered plan allows the township enforcement power in the event an applicant does not complete the work. Mrs. Eldridge reviewed the trail parking plan with the township engineer, Mark Deimler, and Mr. Deimler feels a plan is required, however, does not see the necessity of a fully engineered plan. Mr. Deimler will prepare an abbreviated storm water plan for the property. The township will be required to make the necessary storm water improvements in the parking area as indicated on a plan. Mr. Gerhart made a motion, seconded by Mr. Schroeder to grant a waiver of a full site plan subject to the township complying with all the engineer's conditions and/or comments included on the abbreviated storm water plan. The motion was carried unanimously.
- **Killian/Evans, enforcement notice for 138 Schoolhouse Road, follow up:** Following a brief discussion, the supervisors decided not to pursue further enforcement action against the property owners until such time that another complaint is received.

EXECUTIVE SESSION:

At approximately 8:40 p.m., Mr. Gerhart made a motion seconded by Mr. Schroeder to enter into an executive session to discuss a real estate matter. The motion was carried unanimously.

At approximately 9:15 p.m., Mr. Gerhart made a motion seconded by Mr. Schroeder to exit the executive. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Gerhart made a motion, seconded by Mr. Schroeder, to adjourn the meeting at 9:15 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

David J. Gerhart, Chairman

John E. Schroeder, Member