

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



AGENDA JANUARY 4, 2021

CALL MEETING TO ORDER:

- Mr. Schroeder opens meeting at 7:00 P.M. with the Pledge of Allegiance followed by a moment of silence.

ELECTION OF OFFICERS:

- **Motion** to nominate Chairman.....
- **Motion** to nominate Vice Chairman...
(Chairman will then conduct Meeting)

MINUTES:

- **MOTION** to approve the written minutes of the December 14, 2020 Board of Supervisors Meeting as presented.

FINANCIAL REPORT:

- Secretary, Vicki Eldridge will read the Treasurer's Report
- Entertain a **MOTION** to ratify payment of December bills in the amount of \$166,036.18 from the general account.

REVIEW OF BUDGET:

- Budget vs. Actual (for 2020)

PUBLIC COMMENT:

- Chairman calls for questions or comments from people in attendance.

ROAD MASTER REPORT: Jim Fry

PARKS/RECREATION REPORT:

- The parks/recreation committee meeting will be held on Thursday, January 14, 2021, at 7:00 p.m.
- Discussion of draft parks ordinance. If so desired, **MOTION** to advertise this updated ordinance.

OLD BUSINESS:

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NEW BUSINESS:

- **ANNOUNCE** the Elected Auditor's Organizational Meeting will be held on Tuesday, January 5, 2021, at 4:00 p.m.
- **Motion** to reappoint Vicki Eldridge as Secretary to the Board of Supervisors.
- **Motion** to appoint Heidi Martinez as Secretary to the Zoning Hearing Board.
- **Motion** to appoint Kara Kalupson as Secretary to the Planning Commission.
- **Motion** to appoint Vicki Eldridge as 2020 Township Treasurer.
- **Motion** to reappoint Melvin Newcomer as Solicitor.
- **Motion** to reappoint Tom Goodman of Goodman and Kenneff as Counsel for Zoning

Hearing Board.

- **Motion** to appoint Solanco Engineering as township engineer.
- **Motion** to appoint Arro Consulting as alternate engineer.
- **Motion** to appoint the Cleaning Crusade as the cleaning service for the Township.
- **Motion** to appoint J. Pepper Goslin as Chief Administrative Officer for the non-uniform employee pension plan. (currently Pepper)
- **Motion** to reappoint Marvin Stoner as Sewage Enforcement Officer.
- **Motion** to reappoint Mark Deimler as alternate Sewage Enforcement Officer.
- **Motion** to appoint Heidi Martinez as Recycling Enforcement Officer.
- **Motion** to reappoint Vicki Eldridge as Open Records Officer.
- **Motion** to reappoint Abigail Odell as Chairman of the Vacancy Board
- **Motion** to reappoint James Herr as Emergency Management Coordinator.
- **Motion** to appoint _____ as official delegate to PSATS State Convention at Hershey, to be held in April, 2021.
- **Motion** to reappoint Omar Smoker, Lester Wiker, Nancy Zimmerman-Clayton, David Gerhart, Kenneth Harnish and J. Pepper Goslin as members of the Agricultural Security Area Advisory Committee.
- **Motion** to appoint/reappoint _____ to a four year term as members of the Planning Commission. (Expiring terms: Andrew Odell)
- **Motion** to appoint/reappoint _____ to a three year term as a member of the Zoning Hearing Board. (Expiring term: Brad Duvall)
- **Motion** to appoint/reappoint John Schroeder and J. Pepper Goslin to the Lancaster County Redevelopment Authority Regional Advisory Council.
- **Motion** to permit Treasurer to transfer monies between checking and savings accounts as needed.
- **Motion** to appoint the township manager and township roadmaster as authorized individuals to open any or all sealed bids submitted to the township unless otherwise directed by the Board of Supervisors.
- **Motion** to continue to utilize Univest Bank and Trust as the depository for the township's funds.
- **Motion** to establish mileage rate of \$0.56 cents per mile for using personal vehicles to do township business as per federal government. Mileage must be reimbursed during the calendar year it is incurred. The federal mileage allowance for 2020 is 0.575 cents per mile.
- **Motion** to recommend to auditors that the Treasurer's Bond be set at \$1,000,000.
- **Motion** to recommend to auditors that the Township Manager/Secretary's Bond be set at \$1,000,000.
- **Motion** to recommend to auditors that the hourly rate of \$17.50 be paid to Supervisors for plowing snow within the Township.
- **Motion** to recommend to auditors that the hourly rate of \$15.00 be paid to Supervisors when employed as part time laborers within the Township.
- **Motion** to continue the policy of requiring an appointment, during regular working hours, with a supervisor present, to answer any questions or view any township records or documents.
- **Motion** to continue to charge the rate of twenty-five cents (0.25) each for copies of documents or records; and \$4.00/page for large scale copies.
- **Motion** to continue to charge \$25.00/hour for extensive research of open records documents.

- **Motion** to appoint _____ to supervise and retain control of all township personnel records. (Currently John)
- **Motion** to adopt Resolution No. 20-01 authorizing the destruction of specific records (attached as Exhibit A).
- **Motion** to appoint/reappoint _____ as the township representative to the Southern Lancaster County Intermunicipal Council. (Currently Pepper)
- **Motion** to appoint/reappoint _____ as the township representative to the Solanco Safety Committee. (currently John)
- **Motion** to appoint/reappoint _____ to the Quarryville Borough Wellhead Steering Committee. (currently John)
- **Motion** to authorize Providence Township and Lancaster County real estate taxes to be collected by the County of Lancaster.
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SEWAGE OFFICER:

- Marvin Stoner completed *** perc and probe tests with a total of \$*** remitted to the township or the month of December.

MONTHLY REPORTS:

SECRETARY: Vicki Eldridge

- Receipts totaling \$49,426.63 were recorded in December.

ZONING OFFICER:

ADJOURN:

Chairman calls for a motion to adjourn the meeting.