

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • C. William Shaffer • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING

April 2, 2018

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, April 2, 2018 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman C. William Shaffer, Member J. Pepper Goslin, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Zoning Officer Heidi Martinez, Road Foreman Jim Grube and sixteen (16) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

At this time the supervisors entertained a request from the property owner at 210 Groffdale Road to have a sign installed in front of her property indicating there is an autistic child living on the street. The supervisors agreed to have the road crew install such a sign.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the March 5, 2018 Board of Supervisors Meetings. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Goslin to approve the minutes. The motion was carried unanimously.

PRESENTATION

- Sara Breneman, CPA with Maher Duessel presented the results of the 2017 audit to the supervisors.

BID AWARDS

- Following a brief discussion, Mr. Shaffer made a motion, seconded by Mr. Goslin to award the aggregate bid to Allan Myers. The motion was carried unanimously.
- Following a brief discussion, Mr. Goslin made a motion, seconded by Mr. Shaffer to award the asphalt bid to Allan Myers. The motion was carried unanimously.
- Following a brief discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to award the road oil bid to AMS. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Shaffer made a motion, seconded by Mr. Schroeder to ratify payment of March bills in the amount of \$171,292.92 from the general account. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Shaffer suggested that we track the earned income tax distributions as the job market seems to be strong, however, any swing in the market may require budget adjustments.

PUBLIC COMMENT

- Jason Long informed the supervisors that the concrete pad he poured without a permit has since been removed.
- Tony Nardella had questions regarding the changes made with the building code inspectors. He also had questions regarding a resolution to the residents issues on Main Street.
- Sis Conrad stated that Mrs. Charles has lived on Main Street for 65-70 years and has not had any complaints of walls cracking in her home due to traffic.
- Omar Smoker had questions regarding the classification of use for his business.

ROADMASTER REPORT

- For the month of April we will be cold patching potholes and skin patching broken edges in preparation for patch truck. We will be starting on improvements to the Groff Parking area along the trail on the east side of Quarryville. Also depending on the amount of fill we get, we will be grading and stoning in the additional parking area at Fairview 1 trailhead.
- The month of March started off with a windstorm that required cutting trees off 6 roads and closing one due to a broken electric pole, one person helped Strasburg township one morning and Eden Township another two days doing various projects. We removed graffiti from the Hollow Road tunnel, did some cold patching of potholes, rented a lift and took down a tree for Eden Township and 3 dead trees in our township right of way. We all attended an MS4 workshop at East Drumore Township on the 15th. Three snowstorms in the month required plowing and salting. We had Longs Asphalt mill the westbound lane of Truce Road at Main Street to help with rippling of blacktop. Two of us helped install the dust collection system in the mechanical room last week, custom hoods are being fabricated and electric should be run to it this week before it is ready for use.

PARKS/RECREATION REPORT

- Mr. Schroeder stated the Parks/Recreation Committee will meet on Thursday, April 12, 2018 at 7:00 p.m.
- Mrs. Martinez presented information for the ribbon cutting ceremony on June 2, 2018 at 11:00 a.m. Finalized plans will be discussed at the May supervisors meeting.
- Mrs. Eldridge informed the supervisors that Penn DOT may have more funding to offer us for our project to have the trail paved from the Fairview Trailhead to Oak Bottom Road.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- The next meeting will be held on Tuesday, May 15, 2018 at the East Drumore Township Office.

OLD BUSINESS

- Following a discussion regarding our road crew staffing needs, it was decided at this time to keep a four man road crew, inclusive of the roadmaster. A fifth road crew member will not be hired at this time. We will utilize part-time help to cover the vacancy of the fifth crew member. The supervisors will review this staffing issue in another year.

- Mrs. Martinez presented various programs for the township to participate in during the Great American Clean Up in PA. The supervisors decided to participate in a cell phone drop off recycling event.

PUBLIC HEARING

At approximately 8:15 p.m., Mr. Schroeder turned the public meeting over to the township solicitor to conduct the public hearing. Mr. Newcomer stated this is the time and place that was advertised to consider the adoption of Ordinance 18-01 an ordinance of Providence Township requiring a permit for events including media productions, circuses, carnivals, recreational activities, athletic events and the like; authorizing the establishment of permit fees; and prescribing penalties for violation. Mr. Goslin had questions regarding the return of an application fee in the event the application was denied due to overlapping events. Mr. Newcomer was asked to add a provision that fees could be returned in the event an application was denied due to an overlapping event. There were no other comments at this time. With that change, Mr. Shaffer made a motion, second by Mr. Goslin to adopt Ordinance No. 18-01 an ordinance of Providence Township requiring a permit for events including media productions, circuses, carnivals, recreational activities, athletic events and the like; authorizing the establishment of permit fees; and prescribing penalties for violation. The motion was carried unanimously.

With the adoption of this ordinance, Mr. Shaffer made a motion, seconded by Mr. Schroeder, to adopt Resolution No. 18-04 adding a \$25.00 application fee for applying for a permit required pursuant to Ordinance 18-01. The motion was carried unanimously.

NEW BUSINESS

- Mr. Schroeder made a motion, seconded by Mr. Goslin to advertise for bids on various quantities of asphalt (in place), seal coat and crack sealing. Bids will be opened on Thursday, April 26, 2018 at 1:00 p.m. Bids will be awarded at the May 7, 2018 board of supervisors meeting. The motion was carried unanimously.
- Mr. Schroeder announced the township will hold woody yard waste collection days for the township residents on Saturday, April 21 and Saturday, May 5 from 8:00 a.m. until 12:00 p.m.
- Mr. Schroeder announced that Lancaster General Hospital will hold a blood drive on May 9, 2018 at the township office.
- Mr. Shaffer would like to review the equipment needs of the township and discuss these needs at the May supervisors meeting.
- Mr. Shaffer discussed the staffing needs of the office staff. He explained there are still many records that need to be imaged. Following a brief discussion it was decided to add 5 hours a week to the schedule of the part-time office employee for a minimum of six months.

SEWAGE OFFICER

- Marvin Stoner issued 4 sewage permits with a total of \$400.00 remitted for the month of March.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$223,093.59 were recorded in March.

ZONING REPORT

- **Stormwater Escrow Release:** Mr. Shaffer made a motion, seconded by Mr. Schroeder to authorize the release of stormwater escrow for Harry Herr in the total amount of \$8,240.10. The motion was carried unanimously.
- **Jacob Stoltzfus, PT-237SWM-16, 2 Oak Bottom Road:** The Board of Supervisors acknowledged the plan to tear down the other two (2) structures and granted an extension of time to record the Jacob Stoltzfus storm water management plan or complete the demolition of the structures until April 1, 2018. Mr. Stoltzfus was in attendance and confirmed the buildings were removed. Mr. Stoltzfus asked if he will get a refund of the monies in his stormwater maintenance fund returned to him. The zoning officer will talk to the township engineer about a possible refund.
- **Ben Stoltzfoos, Cinder Road Greenhouse Expansion, PT-255FP-18:** The plan proposes to expand the Cinder Road Greenhouse. Following discussion, Mr. Shaffer made a motion, seconded by Mr. Schroeder to grant a waiver of Article III, Plan Processing, for Ben Stoltzfoos subject to the Solanco Engineering Associates review letter dated March 7, 2018 and any subsequent review letters. The motion was carried unanimously.
- **Ben and Caroline Hess, 402 Schoolhouse Road, Single Family Dwelling:** Mr. and Mrs. Hess request approval to build a new single family dwelling on the property at 402 Schoolhouse Road and live in the existing dwelling until the new dwelling is ready to be occupied. After the new dwelling is occupied, existing dwelling would be torn down. Following discussion, Mr. Goslin made a motion, seconded by Mr. Shaffer to grant approval to build a new single family dwelling on the property at 402 Schoolhouse Road while living in the existing dwelling. The existing dwelling to be torn down within 90 days from Certificate of Use & Occupancy being issued for the new single family dwelling. The motion was carried unanimously.
- **Glenda Perry, Planning Module:** The module for Glenda Perry has been reviewed by the township engineer and the maintenance agreement for the planning module has been reviewed by the township engineer and solicitor and may be adopted. Mr. Shaffer made a motion, seconded by Mr. Schroeder to authorize the signing of the maintenance agreement, completion of the planning module, adopt the module with Resolution No. 18-05 and forward the module on to the DEP for final approval. The motion was carried unanimously.
- **Enforcement Notice, Daniel F Beiler, Mary S Beiler, & Arie S Beiler, 232 Pennsy Road:** A second driveway was installed without obtaining required permits. The date of compliance and correction of this violation was January 22, 2018. Following discussion, David Beiler was asked to contact the township office to verify the steps to proceed with approvals and/or waivers.
- **Enforcement Notice, Michael Lee and Ruthie B Miller, Buck Hill Mobile Home Park, 960 Lancaster Pike:** The Mobile Home Park permit for Buck Hill Mobile Home Park expired on December 31, 2017. The permit has not been renewed so the park is being operated without a proper permit. The date of compliance and correction of this violation was February 7, 2018. The supervisors authorized the solicitor to send a letter to Mr. and Mrs. Miller.

- **Enforcement Notice, Lawrence Max Stout, Angela Ann Stout, Therin Keith Stout & Laura Zirpolo Stout, 585 Pennsy Road:** Use as described to Township officials, is not a permitted use in the Agricultural Zone. This use offers alternative health therapy, inclusive of, but not limited to, a hyperbaric chamber, hydro massage therapy, nutrition counseling and dietary supplements. The date of compliance and correction of this violation was December 21, 2017. Zoning Hearing Board denied the special exception request on February 13, 2018. Spoke to Christ Beiler, from Cornerstone Retreat, looking at other properties inside and outside of the township, would request eighteen (18) months of time to close facility. Following discussion the supervisors gave a 90 day extension to cease business operations until May 31, 2018.
- **Zoning Hearing Board , April 10, 2018.** Mr. Shaffer wanted to point out that a kennel request is coming before the zoning hearing board. No other action was taken on this matter at this time.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mr. Shaffer, to adjourn the meeting at 9:18 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroder, Chairman

C. William Shaffer, Vice Chairman

J. Pepper Goslin, Member