

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • C. William Shaffer • J. Pepper Goslin
Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **December 10, 2018**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 10, 2018 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman C. William Shaffer, Member J. Pepper Goslin, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Roadmaster Jim Fry and ten (10) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the November 5, 2018 supervisors meeting. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Shaffer to approve the minutes. The motion carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to ratify the payment of November bills in the amount of \$143,567.69 from the general fund and \$6,849.90 from the state fund. The motion carried unanimously.

REVIEW OF BUDGET

- In reviewing the budget year to date, Mrs. Eldridge mentioned that the earned income tax is tracking quite a bit higher than the budgeted amount. This increase has allowed us to pay an additional \$50,000 on our loan principal in 2018.

PUBLIC COMMENT

- Sis Conrad had questions regarding a proposed drug rehab in the township.
- Merv Conrad had questions regarding the stormwater issues on Mt. Hope School Road.
- Dave Gerhart had questions regarding the zoning ordinance updates.

ROADMASTER REPORT

Jim Fry, Roadmaster reported on the following:

November Road Projects:

- Installed a 3,000 gallon holding tank at the shop to handle the residual water from the oil/water separator.
- Removed leaves from gutters on several roads
- Mowed road banks and trail

- Placed property markers on the trail property between Sawmill and Truce Road
- Installed mile markers on the trail
- Repaired several washouts
- Completed a road repair on Pennsy Road over a tributary to Beaver Creek
- Plowed and salted for the first snow storm
- November safety meeting: All members attended a flagger course to renew their certifications.

December Road Projects:

- Complete several pipe and inlet jobs
- Backfill road edges
- Blacktop patch work
- Complete trail mowing

PARKS/RECREATION REPORT

- Mrs. Eldridge stated the Parks/Recreation Committee will resume meeting in March, 2019.
- Mrs. Eldridge stated that there is interest in sponsorships of the 5K/10K run in April. Monetary sponsorships are being received currently.
- Tony Nardella asked what will happen to the old concrete mile markers.
- Dave Gerhart asked if the State Street Parking Area is completed.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- The next meeting is scheduled for January 15, 2019 at 7:00 p.m. at the East Drumore Township Office for reorganization.

OLD BUSINESS

- Following a brief discussion regarding the consideration amount for a proposed sewer easement under the trail property for the Creekside Development, Mr. Shaffer asked to discuss these negotiations in an executive session.

NEW BUSINESS

- Mr. Schroeder announced that the township offices will be closed on Monday, December 24 and Tuesday, December 25 for Christmas and Tuesday, January 1 for the New Year holiday.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to adopt Resolution No. 18-11, establishing a tax millage rate of 0.381 mills for real property located within the Township of Providence. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2019 Board of Supervisors Organizational Meeting to be held on Monday, January 7, 2019 at 7:00 p.m. and for the Elected Auditors Organizational Meeting to be held on Tuesday, January 8, 2019 at 4:00 p.m. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to advertise for 2019 Supervisors Meeting on the following dates at 7:00 p.m.: February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 9, October 7, November 4, and December 16. The motion was carried unanimously.

- Mr. Schroeder made a motion, seconded by Mr. Shaffer to advertise Zoning Hearing Board will meet the second Tuesday of each month at 7:00 p.m. in 2019 (as needed). The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2019 Planning Commission meetings the third Monday of each month at 7:00 p.m. except in January and February due to holidays. The January and February Planning Commission Meetings will be held on January 22 (Tuesday) and February 19 (Tuesday) at 7:00 p.m. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to hold the 2019 Parks/Recreation Committee meetings on the second Thursday of March, May, July September, and November at 7:00 p.m. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to observe the following holiday schedule in 2019: January 1, New Year's Day; January 21, Martin Luther King Day; February 18, President's Day; May 27, Memorial Day; Independence Day, July 4; September 2, Labor Day; November 11, Veterans Day; November 28, Thanksgiving, December 24 and 25 for Christmas. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Shaffer to close the books for fiscal year 2018 on December 31, 2018. The motion was carried unanimously.

SEWAGE OFFICER

- Marvin Stoner issued 4 sewage permits and completed 1 perc and probe test for a total of \$600.00 remitted to the township for the month of November.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$154,934.81 were recorded in the month of November.
- Maher Duessel will begin our 2018 audit on January 14, 2019.

ZONING REPORT

- **LMSE Management Group, Final Land Development Plan, PT-258FP-18, 2318 Beaver Valley Pike:** Request for extension of time to complete compliance with the conditions of the approval of the plan for ninety (90) days. This would give until March 11, 2019 to complete the conditions and record the plan. Mr. Schroeder made a motion, seconded by Mr. Shaffer to grant an extension of time for ninety (90) days for the completion of compliance of all conditions for the LMSE Management Group Final Land Development Plan, PT-258FP-18. This would give until March 11, 2019 to record the plan. The motion was carried unanimously.
- **David Haines, 447 Sawmill Road, Renewal "Granny Flat Agreement":** Mr. Haines verified the terms of the "Granny Flat Agreement" are still in compliance. Mr. Shaffer made a motion, seconded by Mr. Goslin to renew the "Granny Flat Agreement" with David Haines, pertaining to 447 and 445 Sawmill Road, for another year or until January 31, 2020. The motion was carried unanimously.
- **Jacob Stoltzfus, PT-237SWM-16, 2 Oak Bottom Road:** The two (2) remaining structures were torn down and the site has been stabilized. The Lancaster County Conservation District performed a site inspection on October 24, 2018 for a Notice of Termination Approval Letter and found no violations. Mark Deimler, township engineer, performed an inspection on November 7, 2018 and recommended the release of the stormwater maintenance fund escrow funds. The amount of the stormwater maintenance fund escrow funds for this plan is \$3,984.61. Mr. Goslin made a motion, seconded by Mr. Shaffer to release the stormwater maintenance fund escrow funds for Jacob Stoltzfus, PT-237SWM-16, 2 Oak Bottom Road in the amount of \$3,984.61. The motion was carried unanimously.

- **Landvision LLC, request for zoning map change:** A request has been submitted by Landvision LLC to rezone the parcel located at 321 Lancaster Pike North owned by Frederick Steudler. Following a brief discussion, Mr. Shaffer made a motion, seconded by Mr. Goslin to accept the zoning change request, as submitted, and pass the request along to Mark Deimler, the Township Planning Commission and the Lancaster County Planning Commission. The motion was carried unanimously.
- **Samuel King, Revised Stormwater Management Plan, PT-263SWM-18, 114 Miller Road:** One condition, per comment #1 under "Zoning Ordinance" in Solanco Engineering Associates, LLC review letter dated, November 13, 2018, the shared or common driveway on the plan must be addressed. The Board of Supervisors many waive this requirement. Following discussion, Mr. Goslin made a motion, seconded by Mr. Shaffer to grant the waiver of the common driveway provision, Section 303.10.1 of the Zoning Ordinance, with the condition of an approved operation and maintenance agreement and an approved easement being recorded. The motion was carried unanimously.
- **Enforcement Notice, Andrew J and Kimberly Goslin, 55 Snyder Hollow Road:** An Storm Water Management Ordinance enforcement notice was issued on July 26, 2017 because the underground leach trench, required as part of Storm Water Permit #2603, has never been installed. This trench is to accommodate the run-off from all roof surfaces of the house. Final grading and stabilization of all disturbed earth has not been completed. This permit is now expired so a new permit must be issued and the storm water facilities must be completed. At the September 11, 2017 Board of Supervisors meeting the board authorized the immediate release of the storm water escrow, in the amount of \$2,623.00, upon the installation and inspection of the trench and the seeding and matting of all areas of the disturbed earth. The Board of Supervisors approved a reduction of the escrow based on the inspection of the installed leach trench at the October 16, 2017 meeting. On August 29, 2018 a contact letter was sent to obtain a schedule for completing the remaining storm water facility work. Mr. Goslin called on September 11, 2018 and stated the downspouts will be installed and completed with pictures by the Thanksgiving Day holiday. There has been no contact since. Following discussions, the supervisors authorized the zoning officer to write a letter to the Goslin's giving them 30 days to complete the improvements.

Omar Smoker wanted the supervisors to know how helpful Heidi Martinez, Zoning Officer has been to Samuel King as he works through the processes to have a common driveway with his neighbor. Samuel King stated he is very appreciative of Heidi and Mark Deimler for their help during this process.

EXECUTIVE SESSION:

- At approximately 7:45 p.m., Mr. Schroeder made a motion, seconded by Mr. Shaffer to enter into an executive session to discuss a legal matter. The motion carried unanimously.
- At approximately 8:28 p.m., Mr. Shaffer made a motion, seconded by Mr. Goslin to exit the executive session. The motion was carried unanimously.

Mr. Schroeder made a motion, seconded by Mr. Goslin to authorize the Chairman to execute the easement agreement between Providence Township, Joseph Nadu and the Quarryville Borough Authority for consideration of \$15,000 to be paid to the township by Mr. Nadu with the following conditions:

- Language is to be inserted into the easement stating that run MH C-4 to MH C-5 will be installed by boring a 36" casing pipe and installing the 8" sewer in the casing pipe. Maintenance would be "trenchless". If it needs to be flushed or televised, access would be through manholes and no digging would be necessary. If there was a complete failure of that line, they could be able to get to it via the casing pipe. No digging would be done as the casing is 50 feet deep.
- The Quarryville Borough Sewer Authority allows a Providence Township Resident to serve as a non-voting member on the Quarryville Sewer Authority.

The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mr. Goslin, to adjourn the meeting at 8:30 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

C. William Shaffer, Vice Chairman

J. Pepper Goslin, Member