

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • C. William Shaffer • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## SUPERVISORS MEETING

April 1, 2019

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, April 1, 2019 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman C. William Shaffer, Member J. Pepper Goslin, Manager Vicki Eldridge, Roadmaster Jim Fry and twelve (12) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

**PRESENTATION:** At this time, Tracey Rash, CPA with Maher Duessel reviewed our 2018 audit.

### **BID AWARDS:**

- **Hollow Road Bridge Project.** Jordan Good of C.S. Davidson was present to review the bids that were submitted to replace the Hollow Road Bridge. The following three were received: 1) Keystone Concrete Products, Inc. \$41,500.13 2) Monarch Products \$51,887 and 3) JVI Group \$74,854.80. Mr. Good stated that the Keystone bid has to be disqualified due to lack of proper bid documentation and the fact that they do not have a PennDOT certified facility. Keystone also quoted a smaller culvert than was specified. Mr. Good recommended awarding the project to Monarch Products. Monarch's bid was lower than the engineer's estimate. Following further discussion, Mr. Goslin made a motion, seconded by Mr. Shaffer to award the Hollow Road Bridge Project to Monarch Products in the amount \$51,887. The motion was carried unanimously.

At this time, due to personal reasons, Mr. Shaffer excused himself from the meeting.

- **Road Materials.**
  - Following a brief discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to award the aggregate bid to Pennsy Supply. The motion was carried unanimously.
  - Following a brief discussion regarding the asphalt (FOB) bid, Mrs. Eldridge informed the supervisors that the Pennsy Supply bid should not be considered as it's East Petersburg Plant is too far away. Our bid documents state that the plant must be within 16 miles of the township. Mr. Goslin made a motion, seconded by Mr. Schroeder to reject the Pennsy Supply Asphalt bid. The motion was carried unanimously. Mr. Goslin stated that the township will rebid for asphalt.
  - Following a brief discussion regarding the RC-250 oil bids, Mrs. Eldridge stated that both Martin Paving and AMS bid the exact same price. In order to resolve the tie, a coin toss will be arranged with both companies. This bid will be awarded at the May meeting.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the March 4, 2019 supervisors meeting. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Goslin to approve the minutes. The motion carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the March 25, 2019 zoning workshop. With no additions or corrections to the minutes, Mr. Goslin made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

Mr. Goslin asked if more detail could be added to the minutes. He feels the minutes are too general. Mr. Schroeder asked Mrs. Eldridge to add more detail to the minutes.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to ratify the payment of March bills in the amount of \$84,803.78 from the general fund and \$17,647.44 from the state fund. The motion carried unanimously.

### **REVIEW OF BUDGET**

- Mr. Schroeder had questions about a cash disbursement made to Lancaster Trophy House. Mr. Goslin stated that we appear to be under budget for the year.

### **PUBLIC COMMENT**

- Kathy Reinhold expressed her appreciation to the township road crew for the excellent job they do plowing snow. She also expressed her concerns regarding water runoff onto her property from the road. The road master had visited her property and feels the answer is to install an inlet near her driveway to move the water beyond her property. Mr. Fry stated that Scheller Road is scheduled for storm water work this year.
- Andrew Goslin stated he wants his escrow money returned.

### **ROADMASTER REPORT**

Jim Fry, Roadmaster reported on the following:

In March, the road crew worked on the following projects:

- Salted and plowed for various storms;
- Controlled drifting;
- Trimmed trees;
- Removed mudslides from various roads in the township;
- Completed a stream bank restoration at Woods Drive and Hollow Road;
- Held a Safety Meeting on March 7<sup>th</sup> to discuss workplace safety; and
- Installed a construction entrance on Sawmill Road to access the trail for repairs. This is the area of the large landslide.

In April, the road crew will work on the following projects:

- Complete the construction entrance at the trail (Sawmill Road);
- Fill in washouts on the trail as needed;
- Replace pipes and inlet box on Schoolhouse Road;
- Repair pot holes and cracks as needed; and
- Begin Fairview Road pipe job

### PARKS/RECREATION REPORT

- Mrs. Eldridge stated the Parks/Recreation Committee will meet on Thursday, May 9, 2019 at 7:00 p.m.
- The township is sponsoring the Enola Low Grade Trail Trot on Saturday, April 27. Registration begins at 8:00 a.m.

### SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- The next meeting is scheduled for May 21, 2019 at 7:00 p.m. at the East Drumore Township Office.

### OLD BUSINESS

- There was no old business to report.

### NEW BUSINESS

- Following a discussion regarding procedures to follow when accepting zoning complaints within the township, the supervisors require all zoning complaints to be in written form. As directed by the supervisors, should a person lodging a complaint not want to file a written complaint, the zoning officer will not follow up on such a complaint. Mr. Goslin would like to see neighbors work with each other to resolve some of these conflicts.
- At this time Mr. Goslin gave his opinion on the basis of how our country was founded and the rights of its citizens. Mr. Goslin feels there is too much zoning in the township and would love to hear how his constituents feel. Mr. Schroeder stated that we have to live under the regulations that are imposed. They both encouraged the public to attend the planning commission meetings to further discuss changes to the zoning ordinance.
- Mr. Schroeder made a motion, seconded by Goslin to advertise for bids on various quantities of asphalt (FOB and in place), road widening, seal coat and crack sealing. Bids will be opened on May 2, 2019 at 1:00 p.m. Bids will be awarded at the May 6, 2019 board of supervisors meeting.
- Mr. Schroeder announced that Lancaster General Health will be having a blood drive at the Providence Township Municipal Office on Wednesday, May 15, 2019 from 2 p.m. to 7 p.m.
- Mr. Schroeder announced the township will hold woody yard waste collection days for township residents on Saturday, April 13, 2019 and Saturday, May 4, 2019 from 8 a.m. to noon.

### SEWAGE OFFICER

- Marvin Stoner issued 2 sewage permits with a total of \$400.00 remitted for the month of March.

### MONTHLY REPORTS

#### **Secretary:**

- Receipts totaling \$115,990.55 were recorded in the month of March. Our liquid fuels funds in the amount of \$276,144.21 and the road turn back fund in the amount of \$46,960 were received March 1, 2019.

### ZONING REPORT

- **Stormwater escrow release: Andrew Goslin: \$823.00.** Mr. Schroeder made a motion, seconded by Mr. Goslin to authorize the release of stormwater escrow in the total amount of \$823.00. The motion was carried unanimously.

- **Subdivision escrow release: Creekside: \$6,000.00; Hoover Building Specialists (Martin's): \$700.00.** Mr. Schroeder made a motion, seconded by Mr. Goslin to authorize the release of subdivision escrow in the total amount of \$6,700.00. The motion was carried unanimously.
- **Quarryville BOHICA LLC, Advance Auto, Performance Bond, 479 W Fourth Street:** The original performance bond amount was \$233,047.65. The Board of Supervisors approved a reduction of \$230,097.65 on February 5, 2018. Mark Deimler, Solanco Engineering Associates, LLC performed an inspection on March 7, 2019 for release of the remaining performance bond amount of \$2,950.00. A review letter dated March 7, 2019 was submitted. The recommendation per the review letter is to release the performance bond in the amount of \$2,950.00. Mr. Goslin made a motion, seconded by Mr. Schroeder to release Performance Bond No. 018041063 from The Ohio Casualty Insurance Company in the amount of \$2,950.00. This Performance Bond is in the name of Quarryville BOHICA, LLC for the Advance Auto Parts, Land Development and Stormwater Management Plan, PT-243FP-16, at 479 W Fourth Street, Quarryville, PA 17566. The motion was carried unanimously.
- **Moms Store, Letter of Credit, 190 Cinder Road:** The original letter of credit amount is \$68,350.70. Mark Deimler, Solanco Engineering Associates, LLC performed a letter of credit reduction inspection on March 27, 2019 and submitted a review letter dated March 29, 2019. The recommendation per the review letter is to reduce the letter of credit by \$54,922.00 and establish the new amount equal to \$13,428.70 which includes the 10% contingency factor. Mr. Schroeder made a motion, seconded by Mr. Goslin to reduce Letter of Credit No. 41300046 from National Penn Bank, successor Branch Banking and Trust Company from an amount of \$68,350.70 to an amount of \$13,428.70. The Letter of Credit is in the name of Benuel S and Rachel M Beiler for improvements to the property located at 174 Cinder Road, New Providence, PA, RAV Associates, Inc. project number PT-165-FP-12. The motion was carried unanimously.
- **Susquehanna Truck Service, Escrow Reduction, 848 Lancaster Pike:** The original escrow amount is \$176,427.00. Mark Deimler, Solanco Engineering Associates, LLC performed an escrow reduction site inspection on March 28, 2019 and submitted a review letter dated March 28, 2019. The recommendation per the review letter is to reduce the escrow by \$173,427.00 and establish the new amount equal to \$3,000.00. Mr. Goslin made a motion, seconded by Mr. Schroeder to reduce the escrow by \$173,427.00 and establish the new amount equal to \$3,000.00 for Susquehanna Truck Service, 848 Lancaster Pike. The motion was carried unanimously.
- **Tony and Tawn Battiste, 206 Penny Road, Second Driveway request:** Tony Battiste is requesting a second driveway to add three (3) parking spaces to the North side of their property. After discussion, Mr. Goslin made a motion, second by Mr. Schroeder to grant permission for additional driveway under Section 303.1 at 206 Penny Road. The motion was carried unanimously.
- **Hillside Acres Stoves, Waiver of Land Development, PT-269FP-19, 801 Lancaster Pike:** The plan proposes to utilize an existing parcel to store sheds for sale by the adjoining property owner. After discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to table action until such time a detailed site plan is provided for the waiver of land development for Hillside Acres Stoves, PT-269FP-19. The motion was carried unanimously.

- Findley Poultry Barns, Stormwater Management Plan, PT-268SWM-19, 283 Hollow Road:** The plan proposes to construct two poultry barns on a vacant 28.45 acre tract. The plan has been reviewed twice now by Mark Deimler and there are three waiver for the Board to consider of the SWMO: Mr. Schroeder made a motion, seconded by Mr. Goslin to grant waiver of Section 3.02, Volume Controls: The applicant shall provide infiltration of the required volume. The motion was carried unanimously. Mr. Schroeder made a motion, seconded by Mr. Goslin to grant waiver of Section 3.02.A.2.c, Maximum Total Loading Ratio: The applicant shall further justify the total loading rates in excess of 8:1 within the narrative. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mr. Schroeder to grant waiver of Section 3.09.A.d.3-Swale Design: The minimum swale slope shall be 1% for Swale A. The motion was carried unanimously.
- Findley Poultry Barns, Waiver of Land Development, PT-267FP-19, 283 Hollow Road:** The plan proposes to construct two poultry barns on a vacant 28.45 acre tract. After discussion, Mr. Goslin made a motion, seconded by Mr. Schroeder to grant the waiver of Article III, Plan Processing, for Laura and Mike Findley subject to the Solanco Engineering Associates review letter dated March 11, 2019 and any subsequent review letters. The motion was carried unanimously.

**ADJOURNMENT**

- With no further business, Mr. Schroeder made a motion, seconded by Mr. Goslin, to adjourn the meeting at 8:34 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

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John E. Schroeder, Chairman

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C. William Shaffer, Vice Chairman

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J. Pepper Goslin, Member