

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • C. William Shaffer • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## **SUPERVISORS MEETING** **November 4, 2019**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, November 4, 2019 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman C. William Shaffer, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Roadmaster Jim Fry and nineteen (19) observers.

Member J. Pepper Goslin attended the meeting electronically through the FaceTime phone application.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the September 16, 2019 budget workshop. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the October 7, 2019 board of supervisors meeting. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the October 28, 2019 zoning workshop. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

Mr. Schroeder stated that a lot of questions are asked during the meetings. The questions are included in the minutes but not the answers. Mr. Schroeder asked that the answers be included in the minutes as well.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to ratify the payment of October bills in the amount of \$86,433.52 from the general fund and \$66,752.52 from the state fund. The motion carried unanimously.

## **REVIEW OF BUDGET**

- Mr. Schroeder had a question regarding the Enck's Catering payment. Mrs. Eldridge stated that she would research this and get an answer to Mr. Schroeder.
- There were no other comments on the budget.

## **PUBLIC COMMENT**

- Bob Ray was here with David Cope and asked to defer his comments until Mr. Cope's makes his comments.
- Charles Hess had questions regarding the width of Sigman Road. He stated that the black top keeps getting washed away and the width of the blacktop is only about fourteen and one-half feet (14.5') at the narrowest area near his driveway. Mr. Fry (township roadmaster) stated he will visit the site in the near future.
- Howard Mundorff explained the work he completed within the township right of way in front of his home located at 264 Sawmill Road. Mr. Mundorff paved the entire township right-of-way in front of his home. He feels there was a miscommunication between him and the roadmaster about how much paving he was planning. Following some conversations, the supervisors agreed to allow the asphalt to remain in the township right-of-way if Mr. Mundorff was willing to sign a maintenance agreement, in perpetuity, with the township, requiring all maintenance in this area to be the responsibility of the homeowner. Mr. Goslin would also like to see language that states in the event the township must dig up this paved area, the township would not be required to restore this area to its original condition. All costs associated with such an agreement would be borne by Mr. Mundorff. Mr. Mundorff was in agreement with these conditions.
- David Cope explained that he had an approved Stormwater plan from 2013 that he wants to use for another use proposed on his property. Mr. Cope wanted to confirm that he would be able to use the same Stormwater plan for his current project. Mr. Newcomer explained that this Stormwater plan was in fact approved by the supervisors, however, since Mr. Cope never followed through in providing a financial guarantee, the plan was never recorded and the Stormwater maintenance agreement was not executed. Mr. Newcomer explained that the plan in its current state was not an approved plan. Mr. Newcomer suggested that if Mr. Cope wishes to use this plan, he should have his engineer place new date blocks on the plan and submit the plan. This plan would then be reviewed by the township engineer to see if it is compliance with the new Stormwater ordinance. Bob Ray asked if he could get a copy of the current Stormwater ordinance. Mrs. Eldridge said the ordinance is available on our website.
- Sis Conrad was amazed to see that Mr. Goslin was able to attend the meeting through FaceTime.
- Merv Conrad asked if Bitterman Scales on Radcliff Road has gone out of business.
- Victor Ressler of the Rawlinsville Fire Company invited the supervisors to view the refurbished pumper tanker. He wanted to let the supervisors know the fire company appreciated the township's donation towards the repairs made to this truck.
- James Findley of 138 Schoolhouse Road asked the supervisors for permission to reside in his current dwelling during the construction of a new dwelling on the same property. Mr. Shaffer made a motion, seconded by Mr. Schroeder to allow Mr. Findley to occupy his current home during the construction of a new home on the same property. Upon the issuance of the use and occupancy permit for the new dwelling, Mr. Findley would have 90 days to remove the existing (old) dwelling. The motion was carried unanimously.
- Jed Kensinger from the LNP Media introduced Olivia Kimmel as the news reporter that will cover our supervisors meetings.

## **ROADMASTER REPORT**

Jim Fry, Roadmaster reported on the following:

In October, the road crew worked on the following projects:

- Finished mowing road banks;
- Worked on preparing Fairview Road for shoulder repair project;
- Prepared areas at Groff 's lot and Fairview # 1 for new trees;
- Repaired wash-outs, throughout the township as needed;
- Started refinishing trail benches; and
- Conducted a safety meeting on 10/24 about snow plow safety.

In November, the road crew will work on the following projects:

- Prepare trucks and equipment for the winter season;
- Tree trimming as needed;
- Finish Fairview Road project;
- Finish mowing the trail.

At this time Mrs. Eldridge discussed issues that have surfaced with Northview Lane in the Quarry Ridge Development. There is a small portion of the cul-de-sac that is located within Providence Township along with four (4) homes. In 2013 the request was made numerous times for as-built drawings of the road structure and they were never received so the road was not accepted for dedication at that time. Currently this portion of road is still the responsibility of the developer. In 2013, the township did enter into a maintenance agreement with Quarryville Borough in which Quarryville Borough agreed to be responsible for the maintenance of this road in exchange for the township's liquid fuels distribution for Northview Lane. The township has never received liquid fuels for this road since we don't own the road; therefore, the Borough was never paid anything to date. About one month ago, a small sink hole surfaced. Quarryville Borough filled in the hole. Last week another sink hole has surfaced. Mrs. Eldridge stated that after talking with our township engineer about the need for as-builts, Mr. Deimler stated we could require core borings, we could accept the road as-is or we could require this area to be repaved. Mr. Goslin feels we would definitely want to see how the road was built by doing a core boring or digging up portions of the surface id as-builts were not provided. Mrs. Eldridge asked if anyone would be opposed to asking Quarryville Borough if they have any interest in taking over this portion of the road. The supervisors were in agreement. The supervisors directed Mrs. Eldridge to make contact with Quarryville Borough to gauge the Borough's interest.

## **PARKS/RECREATION REPORT**

- Mrs. Eldridge stated the Parks/Recreation Committee will meet on Thursday, November 14, 2019 at 7:00 p.m.
- Dale Sullenberger has been working on refinishing the park benches. He should have them all completed by next week.

## **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT**

- Mr. Shaffer stated the next meeting will be held on Tuesday, January 21, 2020 at 7:00 p.m. at the East Drumore Township Office to reorganize. Mr. Shaffer stated LEMSA brought an ambulance to the last meeting. It was very interesting as they explained all facets of the ambulance and its supplies.

## **OLD BUSINESS**

- Mr. Schroeder asked the status of the "Road Damage" policy. Mrs. Eldridge stated that she hasn't had time to complete this as of yet. She has obtained information from some other local municipalities on this topic.

## **NEW BUSINESS**

- Mr. Schroeder announced tomorrow is Election Day. Please remember to vote! Polls are open from 7:00 a.m. until 8:00 p.m.
- Mr. Schroeder announced a budget workshop will be held at 7:00 p.m. on Thursday, November 14, 2019 to finalize the budget.
- Mr. Schroeder announced the December board of supervisors meeting will be held on Monday, December 16, 2019.
- Mr. Schroeder announced LGHealth/Penn Medicine will be holding a blood drive at the township on Thursday, November 21, 2019 from 2:00 p.m. – 7:00 p.m.
- Mr. Schroeder announced the township offices will be closed on Monday, November 11<sup>th</sup> in honor of Veterans Day and on Thursday, November 28<sup>th</sup> for Thanksgiving.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to request the assistance of the Quarryville Fire Company Fire Police to provide traffic control at Martin Appliances on Monday, December 23, 2019 from 6:00 p.m. to 10:00 p.m. for the Midnight Gladness Sale. Mr. Schroeder stated he spoke with Carl Cross of the Quarryville Fire Company and Mr. Cross stated that they enjoy helping out at Martins. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Shaffer to adopt Resolution No. 19-10 appointing Maher Duessel as the certified public accounting firm to audit the accounts of Providence Township and the Providence Township Officers for fiscal year ending December 31, 2019. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to advertise the proposed 2020 budget. The budget will be available for public inspection beginning Friday, November 15, 2019 until its adoption at the December 16, 2019 board of supervisors meeting. The motion was carried unanimously.
- Following a brief discussion regarding appointments for the zoning hearing board and planning commission, the board directed the township manager to be in touch with those who currently serve to gauge their interest in serving again. Interviews will be held for everyone interested in serving.
- Mr. Shaffer stated his supervisor term is coming to an end and with that comes the end of his term serving on the Lancaster County Planning Commission as the Region 6 representative. Mr. Shaffer made a motion to nominate Vicki Eldridge (township manager) to the Lancaster County Planning Commission as the Region 6 representative. Mr. Goslin stated he was just preparing his resume to submit to be considered as a Region 6 representative as well. Mr. Shaffer amended his motion to include the nomination of J. Pepper Goslin as well, Mr. Schroeder seconded the motion. The motion was carried unanimously.
- Mr. Goslin asked if we should schedule future zoning workshop dates at this time. Mr. Shaffer suggested waiting until January so the new supervisors could weigh in on the schedule.

## **SEWAGE OFFICER**

- Marvin Stoner issued 2 sewage permits with a total of \$200 remitted for the month of October.

## MONTHLY REPORTS

### **Secretary:**

- Receipts totaling \$62,465.91 were recorded in the month of October.
- All haulers, mobile home park and junk yard licenses have been mailed.
- Fireman's Relief and Pension Aid have been received from the auditor general's office and distributed accordingly.

## ZONING REPORT

- **Stormwater escrow release:** Custom Home Group: \$12,265.00; Isaac King: \$43,070.50. Mr. Shaffer made a motion, seconded by Mr. Goslin to authorize the release of stormwater escrow in the total amount of \$55,335.50. The motion was carried unanimously.
- **Subdivision escrow release:** Lancaster Home Builders (Creekside Phase I): \$1,900.00. Mr. Goslin made a motion, seconded by Mr. Shaffer to authorize the release of subdivision escrow in the total amount of \$1,900.00. The motion was carried unanimously.
- **Samuel Lapp, 153 Barr Road, Planning Module:** The module for Samuel Lapp, 153 Barr Road has been reviewed by the township engineer and may be adopted. Following discussion, Mr. Shaffer made a motion, seconded by Mr. Goslin to authorize the completion of the planning module, adopt the module with Resolution No. 19-11 and forward the module to DEP for final approval. The motion was carried unanimously.
- **Enforcement Notice, Daniel F, Arie S and Mary S Beiler, 232 Pennsy Road:** The as-built plan shall be recorded upon resolution of all remaining issues noted on the Solanco Engineering Associates, LLC review letter dated November 14, 2017. The level spreader appears to have breached and flow has eroded a low spot along the berm. This area shall be restored to its original approved condition, required as part of the Storm Water Permit #2642. The permit is now expired so a new permit must be issued and the storm water facilities must be completed. Daniel Beiler called on June 27, 2019 and stated that it will cost more to complete than what is left in the escrow. Compliance date was 7/22/2019. Supervisors requested the township engineer visit the site at the August 5, 2019 meeting. Township engineer was contacted and responded with the attached email. Board of Supervisors gave until October 7, 2019 to correct violation. Following discussion, Mr. Beiler was instructed to have a status report prepared by his engineer to the supervisors no later than October 28<sup>th</sup>. The supervisors advised David Beiler, Daniel's brother, that an as-built plan must be submitted to the township no later than December 16, 2019 or legal action will be taken on December 17, 2019. Mrs. Eldridge informed the board that the status report from Beiler's engineer was not received. This was required by October 28<sup>th</sup>. Mr. Goslin stated that we will follow through with the legal proceedings, as was decided last month, in December if an as-built plan is not received.

## EXECUTIVE SESSION

- At approximately 8:20 p.m., Mr. Schroeder made a motion, seconded by Mr. Shaffer to enter into an Executive Session to discuss a personnel matter. The motion was carried unanimously.
- At approximately 8:52 p.m., Mr. Schroeder made a motion, seconded by Mr. Shaffer to come out of an Executive Session. The motion was carried unanimously.

**ADJOURNMENT**

- With no further business, Mr. Shaffer made a motion, seconded by Mr. Schroeder, to adjourn the meeting at 8:52 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

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John E. Schroeder, Chairman

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C. William Shaffer, Vice Chairman

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J. Pepper Goslin, Member