

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • C. William Shaffer • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **December 16, 2019**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 16, 2019 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman C. William Shaffer, Member J. Pepper Goslin, Manager Vicki Eldridge, and five (5) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the November 4, 2019 board of supervisors meeting. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Shaffer to approve the minutes. The motion was carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the November 14, 2019 budget workshop. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mr. Goslin to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to ratify the payment of November bills in the amount of \$115,182.70 from the general fund and \$138,608.77 from the state fund. The motion carried unanimously.

BID AWARDS

Mr. Shaffer made a motion, seconded by Mr. Goslin to award the bid for the township's 2001 Caterpillar Loader 938G w/Balderson Quick Coupler to the highest bidder, Hunter Materials, Inc. in the amount of \$44,400. This loader will not be sold until we take delivery of our new loader. The motion was carried unanimously.

Mr. Goslin made a motion, seconded by Mr. Shaffer to finance the new John Deere Front End Loader in the amount of \$147,550 (Purchase price: \$191,959-\$44,400) through Univest Bank for 4 years at a rate of 3.39%. The lease will be paid in four annual payments of \$40,065.91. The motion was carried unanimously.

Mr. Goslin lauded road foreman, Jim Grube in recommending we sell this loader on Muncibid instead of trading it. By selling on Muncibid we realized \$5,400 more than the trade in allowance.

REVIEW OF BUDGET

- There were no comments on the budget at this time.

PUBLIC COMMENT

- Lori Crossen asked if the May meeting date could be changed. The date conflicts with the PSATS Conference. The board changed the May meeting date to May 11, 2020.

ROADMASTER REPORT

Vicki Eldridge, Township Manager reported on the following:

In November the road crew worked on the following projects:

- Several days of clean up after a rain and wind storm on October 31st.
- Tree trimming: Scott Road and Miller Road.
- Back filled edges and placed rip rap along Fairview Road, following the shoulder repair project.
- Cleaned up leaves throughout the township as needed.
- Started preparing equipment for the winter months. (servicing and placing winter attachments); and
- Conducted a safety meeting on 11/21, topic was "How to prepare to work in cold weather".

In December the road crew has and will work on the following projects:

- Worked on replacing faded signs throughout the township.
- Servicing equipment and trucks.
- Salted roads for ice: 12/4 and 12/11; and
- Will continue with tree trimming.

PARKS/RECREATION REPORT

- Mrs. Eldridge stated the Parks/Recreation Committee will resume meeting in March, 2019.
- Mrs. Eldridge discussed water problems to the east of the Quarryville Trailhead. Trail Engineer, Mark Wilson has asked the township to acquire an easement from Brad Groff so the channel near his property can be widened and the banks restored.
- Mrs. Eldridge shared plans that have been designed to get trail traffic off in Quarryville Borough. Quarryville Borough plans to apply for a DCNR grant in April for the construction costs.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Shaffer stated the next meeting will be held on Tuesday, January 21, 2020 at 7:00 p.m. at the East Drumore Township Office to reorganize. Mr. Shaffer stated that in November the council met with two Lancaster General Hospital/Penn Medicine representatives to discuss the need for more medical testing facilities in the southern end.

OLD BUSINESS

- At this time Mrs. Eldridge discussed issues that have surfaced with Northview Lane in the Quarry Ridge Development. There is a small portion of the cul-de-sac that is located within Providence Township along with four (4) homes. In 2013 the request was made numerous times for as-built drawings of the road structure and they were never received so the road was not accepted for dedication at that time. Currently this portion of road is still the responsibility of the developer. In 2013, the township did enter into a maintenance agreement with Quarryville Borough in which Quarryville Borough agreed to be responsible

for the maintenance of this road in exchange for the township's liquid fuels distribution for Northview Lane. The township has never received liquid fuels for this road since we don't own the road; therefore, the Borough was never paid anything to date. About two months ago, a small sink hole surfaced. Quarryville Borough filled in the hole. About a month ago another sink hole has surfaced. Mrs. Eldridge stated that after talking with our township engineer about the need for as-builts, Mr. Deimler stated we could require core borings, we could accept the road as-is or we could require this area to be repaved. Mrs. Eldridge informed the board that after checking with legal counsel, it was discovered that the township would not be authorized to allow the Borough to take ownership of the road. Following these discussion, Mrs. Eldridge was asked to talk with Mark Deimler to see how many core borings he would recommend to determine how the road was constructed. The board also asked Mrs. Eldridge to contact the township solicitor to see if we could just refuse to accept the road for dedication.

NEW BUSINESS

- Mr. Schroeder announced that the township offices will be closed on Tuesday, December 24 and Wednesday, December 25 for Christmas and Wednesday, January 1, 2020 for the New Year Holiday.
- Following discussion regarding the road damage policy, Mrs. Eldridge was asked to make several changes to the policy presented. These changes would signify if the damage is creating an immediate danger and also giving the homeowner a given time period to correct the damage.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to adopt Resolution No. 19-12, establishing a tax millage rate of 0.381 mills for real property located within Providence Township. This rate remains the same as 2019. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Shaffer to adopt Resolution No. 19-13, adopting a budget for calendar year 2020. The motion was carried unanimously. Mr. Shaffer and Mr. Schroeder shared that this year we were once again able to apply an additional \$50,000 on mortgage principal and keep the tax millage rate the same.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2020 Board of Supervisors Organizational Meeting to be held on Monday, January 6, 2020 at 7:00 p.m. and for the Elected Auditors Organizational Meeting on Tuesday, January 7, 2020 at 4:00 p.m. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to advertise for the 2020 Supervisors Meetings on the following dates at 7:00 p.m.: February 3, March 2, April 6, May 11, June 1, July 6, August 3, September 14, October 5, November 2, and December 14. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to add Lori Crossen as a signer on all bank accounts of Providence Township on deposit with Univest Bank and Trust Co. as of January 6, 2020. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to remove C. William Shaffer as a signer on all bank accounts of Providence Township on deposit with Univest Bank and Trust Co. as of January 6, 2020. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to accept the resignation of Vicki Eldridge as township tax collector and appoint the County of Lancaster as the tax collector for Providence Township. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to advertise Zoning Hearing Board Meetings on the second Tuesday of each month at 7:00 p.m. in 2020 (as needed).
- Mr. Shaffer made a motion, seconded by Mr. Goslin to advertise for the 2020 Planning Commission Meetings on the third Monday of each month at 7:00 p.m. except in January

and February due to holidays. The January and February Planning Commission Meetings will be held on January 21 (Tuesday) and February 18 (Tuesday) at 7:00 p.m. The motion was carried unanimously.

- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2020 Parks/Recreation Committee Meetings to be held on the second Thursday of March, May, July, September, and November at 7:00 p.m. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2020 Zoning Workshops to be held on the following dates at 7:00 p.m.: February 24, March 23, April 27, June 22, July 27, August 24, September 28 and October 26. The motion carried with two favorable votes. Mr. Shaffer opposed the motion.
- Mr. Schroeder made a motion, seconded by Mr. Shaffer to observe the following holiday schedule in 2020: January 1, New Year's Day; January 20, Martin Luther King Day; February 17, President's Day; May 25, Memorial Day; July 2, Independence Day; September 7, Labor Day; November 11, Veterans Day; November 26, Thanksgiving; December 23 and December 24 for Christmas; and December 31 for New Year's Day. The motion was carried unanimously.
- Mr. Shaffer made a motion, seconded by Mr. Goslin to close the books for fiscal year 2019 on December 31, 2019. The motion was carried unanimously.

SEWAGE OFFICER

- Marvin Stoner issued 1 sewage permit and completed 4 perc and probe tests with a total of \$700 remitted for the month of November.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$174,049.91 were recorded in the month of November.

ZONING REPORT

- **Subdivision escrow release:** Frederick Steudler: \$200.00. Mr. Shaffer made a motion, seconded by Mr. Goslin to authorize the release of subdivision escrow in the total amount of \$200.00. The motion was carried unanimously.
- **Enforcement Notice, Daniel F, Arie S and Mary S Beiler, 232 Pennsy Road:** The as-built plan shall be recorded upon resolution of all remaining issues noted on the Solanco Engineering Associates, LLC review letter dated November 14, 2017. The level spreader appears to have breached and flow has eroded a low spot along the berm. This area shall be restored to its original approved condition, required as part of the Storm Water Permit #2642. The permit is now expired so a new permit must be issued and the storm water facilities must be completed. Daniel Beiler called on June 27, 2019 and stated that it will cost more to complete than what is left in the escrow. Compliance date was 7/22/2019. Supervisors requested the township engineer visit the site at the August 5, 2019 meeting. Township engineer was contacted and responded with the attached email. Board of Supervisors gave until October 7, 2019 to correct violation. Board of Supervisors requested a written status report by an engineer to be received by October 28, 2019 and until December 16, 2019 to correct violation. An as-built plan was received and reviewed by the Township Engineer. The review letter dated November 18, 2019 had a few comments. An updated as-built plan was received from TeamAg on November 19, 2019. Mrs. Eldridge stated that Mr. Deimler was in receipt of updated as-built plans. Mr. Shaffer made a motion, seconded by Mr. Schroeder to release the stormwater escrow in the amount of \$800.00 upon completion of the following conditions: a) the completion of compliance of all comments from the final review letter from Solanco Engineering; b) the payment of all

outstanding invoices owed to Providence Township; and c) the recording of the as-built plan. The motion was carried unanimously.

- **Daniel Siegrist, Escrow Reduction, PT-261SWM-18, 225 Mt. Hope School Road:** The original escrow amount is \$35,149.00. A partial as-built plan dated October 14, 2019 was submitted and a site inspection was performed by Solanco Engineering Associates, LLC on November 19, 2019. The recommendation per the review letter dated December 6, 2019 is to reduce the escrow amount by \$28,124.00 and establish the new amount equal to \$7,025.00. Mr. Goslin made a motion, seconded by Mr. Shaffer to reduce the escrow by \$28,124.00 and establish the new amount equal to \$7,025.00 for Daniel Siegrist, PT-261SWM-18, 225 Mt. Hope School Road. The motion was carried unanimously.
- **Daniel Siegrist, Planning Module, 225 Mt. Hope School Road:** The module for Daniel Siegrist, 225 Mt. Hope School Road has been reviewed by the township engineer and may be adopted: Mr. Shaffer made a motion, seconded by Mr. Goslin to authorize the completion of the planning module, adopt the module with Resolution No. 19-14 and forward the module on to DEP for final approval. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mr. Goslin, to adjourn the meeting at 7:44 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

C. William Shaffer, Vice Chairman

J. Pepper Goslin, Member