

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING April 6, 2020

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, April 6, 2020 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman J. Pepper Goslin, Member Lori Crossen and Manager Vicki Eldridge

Township Solicitor Melvin Newcomer attended the meeting virtually through Webex. Six (6) observers joined the meeting virtually as well.

This meeting was held during the COVID 19 Pandemic. Thomas Wolf, Governor of the Commonwealth issued a "Stay-at-Home" order for Lancaster County. In order to allow public participation in this meeting we offered a virtual meeting process through Webex. Information to join the meeting via Webex was posted on the township office door, on the township website and Facebook pages.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the March 2, 2020 board of supervisors meeting. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

BID AWARDS

Road Materials: Bids were received by PennBid until 1:00 p.m. on Thursday, April 2, 2020 at 1:00 p.m.

- Mr. Schroeder made a motion, seconded by Mr. Goslin to award the aggregate bid to Allan Myers in the amount of \$73,241.50. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to award the asphalt (FOB) bid to Allan Myers in the amount of \$100,137.50. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen to award the RC-250 road oil bid to Asphalt Maintenance Solutions in the amount of \$11,725.00. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to award the Hollow Road Leveling Project bid to Long's Asphalt in the amount of \$18,375.00. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to ratify the payment of March bills in the amount of \$79,985.71 from the general fund and \$1,769.68 from the state fund. The motion carried unanimously.

REVIEW OF BUDGET

- Mr. Goslin asked how the revenues are looking amidst this pandemic.
- It was agreed by all the supervisors to delay projects and limit expenditures during this crisis.
- There were no additional comments on the budget at this time.

PUBLIC COMMENT

- David Beiler had no comments just noted his virtual attendance.
- Sam Blank had no comments just noted his virtual attendance.

ROADMASTER REPORT

Vicki Eldridge, Township Manager, reported the following:

In March the road crew worked on the following projects:

- Trimmed trees;
- Replaced 2 cross pipes on Hollow Road;
- Started skin patching to repair cracks;
- Conducted a meeting on the spotted lantern fly;
- Conducted a safety meeting: "COVID-19 Virus, How to Stay Safe".

In April the road crew will work on the following projects:

- Shop work and grounds maintenance
- Emergency calls
- Cutting ash trees on the trail

Mr. Schroeder asked to have the location of this work added to the road report.

Mr. Schroeder asked if the money received from the sale of the Ash logs can be applied to the park maintenance budget. The supervisors agreed the funds should be applied to the park maintenance line item.

PARKS/RECREATION REPORT

- Mrs. Eldridge stated the next Parks/Recreation Committee meeting will be held on Thursday, May 14, 2020 at 7:00 p.m.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Goslin stated the March meeting was cancelled. The next meeting will be held on Tuesday, May 19, 2020 at the East Drumore Township Office. Discussion regarding more testing facilities in the southern end will continue with Lancaster General Health/Penn Medicine at this meeting.

OLD BUSINESS

- Mr. Schroeder distributed reports from the Solanco Safety Committee to everyone. He stated the Quarryville Fire Company is quite pleased with their fundraising efforts. He also shared that to date, there were 9 incidents in Providence Township since December of 2019.
- Mrs. Eldridge stated that we did receive a permit from the Army Corps of Engineers to make necessary repairs to the Radcliff Road Bridge.

NEW BUSINESS

- Following a brief discussion regarding the Creekside Development EDU allotment, Mr. Schroeder made a motion, seconded by Mrs. Crossen to authorize the allotment of two EDUs from the Creekside Development Project to the homeowners residing at 6 South Fork Place and 540 Fairview Road. This request was made by Joe Nadu, developer of the Creekside Development. The motion was carried unanimously.

PUBLIC HEARING

- At this time (approximately 7:30), Mr. Schroeder turned the meeting over to Mr. Newcomer to conduct a public hearing. Mr. Newcomer stated this is the time and place that was advertised in the Lancaster Newspapers on March 18, 2020 and March 25, 2020 to conduct a public hearing to consider the adoption of an ordinance of Providence Township to amend its non-uniform pension plan administered by the Pennsylvania Municipal System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to member municipalities. This change is requested by the Commonwealth. Basically this updates the definition of a fulltime employee. With no public comments at this time, Mr. Goslin made a motion, seconded by Mr. Schroeder to adopt Ordinance 20-01, to amend the Providence Township non-uniform pension plan administered by the Pennsylvania Municipal System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to member municipalities. The motion was carried unanimously.

NEW BUSINESS (CONTINUED)

- Mr. Schroeder made a motion, seconded by Mr. Goslin to ratify the Declaration of Disaster that was declared on March 17, 2020 at 1:00 p.m. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen to adopt Resolution No. 20-03, establishing an application fee for a local agency law appeal and hearing. The fee will be \$500 plus ½ half of the court reporter fee. The motion was carried unanimously.
- Following a brief discussion regarding the 2020 real estate tax payments, Mr. Goslin made a motion, seconded by Mr. Schroeder to adopt Resolution No. 20-04, extending the period in which real estate taxes may be paid at the base rate by adopting a penalty rate of 0% for 2020. The motion was carried unanimously.
- Mr. Schroeder announced the May supervisors meeting will be held on Monday, May 11, 2020 at 7:00 p.m. This meeting was originally scheduled this day to avoid scheduling conflicts with the PSATS Conference. The PSATS conference has since been postponed.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to advertise for bids for seal coat, chip seal and road widening/edge repairs. Bids will be opened on Thursday, May 7, 2020 at 1:00 p.m. Bids will be awarded at the May 11, 2020 meeting.
- Mrs. Crossen announced that LGHealth will hold a blood drive at the township office on Tuesday, May 12, 2020 from 2:00 p.m. until 7:00 p.m.

- Mrs. Crossen announced the township has cancelled the woody yard waste collection day scheduled for April 18. We will hold a drop off on Saturday, May 9 from 8:00 a.m. until noon. Only woody yard waste is accepted. No hardscaping materials, grasses or leaves will be accepted.
- Mrs. Crossen announced that the emergency drill for Exelon's Peach Bottom Atomic Power Plant will be held on Tuesday, April 21, 2020.

SEWAGE OFFICER

- Marvin Stoner issued 4 sewage permits and completed 3 perc and probe tests with a total of \$1,300 remitted for the month of March.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$58,369.05 were recorded in the month of March.
- Liquid fuel funds in the amount of \$270,576.24 and turn back funds in the amount of \$46,960.00 were received in March.

ZONING REPORT

- **Buck Investors LP, Subdivision Bond Reduction, 950 Lancaster Pike:** The last reduction of the letter of credit was authorized on September 10, 2018. Buck Investors LP submitted a Subdivision Bond in replacement of the letter of credit. Mark Deimler, Solanco Engineering Associates, LLC performed a site inspection on March 5, 2020 and reviewed the as-built plan. The recommendation per the review letter dated March 5, 2020 is to reduce the remaining financial security by \$20,000 and establish the new amount equal to \$5,000 until such time site stabilization is achieved. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to reduce the Subdivision Bond for Buck Investors, LP, for Moove In Storage, Final Subdivision and Land Development Plan, PT-84FP-07, 950 Lancaster Pike, Quarryville, PA 17566 by \$20,000 and establish the new amount of \$5,000. The motion was carried unanimously.
- **Creekside Subdivision Final Plan Phase 1, Letter of Credit Reduction, 470 Fairview Road:** The original letter of credit is \$2,496,642.23. Mark Deimler, Solanco Engineering Associates, LLC performed letter of credit reduction inspection on March 31, 2020 and submitted a review letter dated March 31, 2020. In reviewing the cost opinion prepared by James Holley and Associates, it was determined that the contingencies of 10% of the construction cost was not added into the final amount. Therefore, we have adjusted the actual cost to be \$2,734,417.68 as the basis for the reduction request. The inspection cost has been reduced to an amount of \$50,000 to reflect actual costs in lieu of the engineering estimate of 5% of the total construction cost. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to reduce the Letter of Credit No. STB223 from Fulton Bank from an amount of \$2,496,642.23 to an amount of \$2,054,647.68. The Letter of Credit is in the name of Joseph G. Nadu, Jr. for the completion of Creekside Phase 1, PT-271FP-19. The motion was carried unanimously.
- **Enforcement Notice, Frederick W. Steudler Jr., 405 Dogwood Lane:** An addition was installed without a permit. *Compliance date: March 20, 2020.* No permit applications received. Following a brief discussion, Mr. Newcomer directed the township manager to have the zoning officer issue an enforcement notice to the owner of the land as well as to the owner of the mobile home.

EXECUTIVE SESSION:

- At approximately 7:55 p.m., Mr. Schroeder made a motion, seconded by Mr. Goslin to enter into an executive session to discuss possible litigation. The motion was carried unanimously.
- At approximately 8:58 p.m., Mr. Goslin made a motion, seconded by Mr. Schroeder to come out of the executive session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Goslin made a motion, seconded by Mrs. Crossen, to adjourn the meeting at 9:02 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

J. Pepper Goslin, Vice Chairman

Lori L. Crossen, Member