

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **August 3, 2020**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, August 3, 2020 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman J. Pepper Goslin, Member Lori Crossen, Solicitor Melvin Newcomer, Manager Vicki Eldridge, Roadmaster Jim Fry and thirteen (13) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the July 6, 2020 board of supervisors meeting as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to ratify the payment of July bills in the amount of \$188,621.71 from the general fund and \$98,724.09 from the state fund.

REVIEW OF BUDGET

- Mr. Goslin commented on real estate tax revenue, manager and road master salaries, linear park maintenance, debt principal and road maintenance line items. Mr. Schroeder asked why there are two expense line items for linear park maintenance. Mr. Schroeder had questions regarding the revenue from the ash trees that were sold off the trail. Mr. Schroeder had questions about the zoning hearing board expenses compared to the zoning hearing board revenue. He asked to have this information tracked again to revisit the possibility of reducing the fees associated with applying to the zoning hearing board.

PUBLIC COMMENT

- Sis Conrad was disappointed to see less people at this meeting. She encouraged those in attendance to continue to attend.
- Merv Conrad asked why there is no agenda item regarding horses on the trail. He also stated that he was told Martic Township will gate the trail at the township line if Providence Township allows horses on the trail. He stated he is against horses on the trail. Mr. Schroeder explained that a test ride was completed on Saturday and encouraged those interested to attend the parks meeting in September to discuss the results of the ride.

ROADMASTER REPORT

Jim Fry, Township Roadmaster, reported the following:

In July the road crew worked on the following projects:

- Finished the first phase of the Low Volume Grant Project, on Snyder Hollow Road;
- Started the pipe project on Scheller Road;
- Chip seal, repairing cracks; (AMS truck)
- Cleaned up several trees, Hollow, Snyder Hollow, Pennsy, Mt Hope School Road and Miller Road;
- Mowed road banks; and
- Held a safety meeting on July 23. The topic was Work Zone Safety (Part #1).

In August the road crew will work on the following projects:

- Finish the pipe project on Scheller Road;
- Prepare Scheller Road for shoulder repair; (Longs Asphalt)
- Finish mowing road banks;
- Rubber cracks on Truce Road and Mt Airy Road;
- Place millings in washout areas; and
- Continue with the Low Volume Grant Project on Snyder Hollow Road.

Following discussion regarding body repairs to the 2020 Western Star Dump Truck, the supervisors agreed to delay repairs at this time due to decreased revenues.

Following discussion regarding continuing with an undercoat warranty on the 2016 Western Star Dump Truck, the supervisors agreed to continue this service.

Following a discussion regarding the sale of the 2001 CAT Loader on Municibid in 2019, the supervisors directed the township manager to issue a demand to the buyer for payment in 2 weeks at which time the loader will be offered for sale to the second highest bidder. In the event that bidder is not interested, the equipment will be bid on Municibid again.

Following discussion regarding the PennDOT Winter Traffic Services Agreement, Mr. Schroeder made a motion, seconded by Mr. Goslin to authorize the township manager to sign the renewal letters for the 2020-2021 winter maintenance season and return to PennDOT. The motion was carried unanimously.

PARKS/RECREATION REPORT

- Mrs. Eldridge stated the parks/recreation committee meeting is scheduled for Thursday, September 10, 2020 at 7:00 p.m.
- Mrs. Eldridge stated that Black Rock Retreat will be hosting a Family Friendly Bike Ride on the Enola Low Grade trail on September 12 and September 13.
- Mr. Schroeder stated that a horseback test ride was completed on the trail on Saturday, August 1. Two horseback riders and several parks/rec committee members rode from the East State Street Trailhead to Fairview 1 Trailhead. My. Schroeder said results will be presented at the September 10 parks/rec meeting.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Schroeder attended the July 21, 2020 meeting. Representatives from Penn Medicine were in attendance to discuss expanding services in the southern end. At this time, with COVID issues causing major revenue shortfalls, these plans have been put off indefinitely. Our new county planner, Gwen Newell was in attendance to introduce herself.
- The next meeting will be held on Tuesday, October 20, 2020 at the East Drumore Township Office at 7:00 p.m.

OLD BUSINESS

- Joe Nadu was in attendance to share more information on the possible sale of the Creekside Development Public Water System to the township. Following discussion, the supervisors asked for more information on the water system design, cost projections and maintenance. Mr. Nadu agreed to have his engineer supply this information.
- Following a brief discussion regarding the Northview Lane Maintenance Agreement with Quarryville Borough, Mr. Goslin made a motion, seconded by Mrs. Crossen to offer \$800.00 to the borough to perform maintenance of our portion of the road along with payment in the amount of \$216.00 to cover the legal fees associated with the agreement. The motion was carried unanimously.
- Following discussion regarding a letter of support to Eden Township for a grant application to the Susquehanna Riverlands MiniGrant Program, Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize a letter of support of this grant to be sent to Eden Township. The motion was carried unanimously.
- Following discussion regarding accepting dedication of North View Lane in the Quarry Ridge Development, Mr. Goslin made a motion, seconded by Mrs. Crossen to adopt Resolution No. 20-06 to accept the dedication of the section of Northview Lane located within Providence Township. The motion was carried unanimously.

NEW BUSINESS

- Mr. Schroeder announced that LG Health will hold a blood drive at the township office on Tuesday, September 1, 2020 from 2:00 p.m. until 7:00 p.m.
- Mr. Schroeder announced the next zoning workshop will be held on Monday, August 24, 2020 at 7:00 p.m. to continue to review possible zoning changes to the zoning ordinance.
- Mr. Schroeder announced the township offices will be closed on Monday, September 7 for Labor Day.
- Mr. Schroeder announced the September Board of Supervisors Meeting will be held on Monday, September 14, 2020 at 7:00 p.m.
- Following a brief discussion on scheduling the budget workshops, the following dates were agreed upon: September 30, October 7, October 28, November 4, November 18 and November 25. These workshops will begin at 7:00 p.m.
- Following a brief discussion regarding scheduling National Night Out, the supervisors agreed to cancel this event for 2020. The event may resume in 2021.
- Following discussion regarding an appreciation dinner for township volunteers and staff, the supervisors directed the township manager to reach out to the employees and volunteers to gauge their interest in attending this year due to COVID.

SEWAGE OFFICER

- Marvin Stoner's report was not received prior to this meeting. Mrs. Eldridge stated there have been problems with the mail delivery.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$19,589.87 were recorded in the month of July.

ZONING REPORT

- **Subdivision Escrow Release: Lancaster Pike LP-\$200.00.** Following discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to release subdivision escrow in the total amount of \$200.00. The motion was carried unanimously.

- Truce Road Property LLC, Providence Building Supply, Letter of Credit Reduction, 796 Lancaster Pike:** The original letter of credit was \$776,162.90. The last reduction of the letter of credit was authorized on June 4, 2018. The new amount established was \$289,615.11 Mark Deimler, Solanco Engineering Associates, submitted a review letter dated July 22, 2020 based on May 12, 2020 correspondence in which the BOS approved a deviation to the recorded plan to eliminate the paving of the area surrounding the Lumber Storage Building. The recommendation per the review letter is to reduce the letter of credit by \$212,992.95 and establish the new amount of \$76,622.16. Following discussion Mr. Goslin made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No.132330234 from Univest Bank and Trust Co. by \$212,992.95 and establish the new amount of \$76,622.16. The Letter of Credit is in the name of Truce Road Property LLC, for site improvements at 796 Lancaster Pike, PT-246FP-17. The motion was carried unanimously.
- Jonas Esch, Letter of Credit Reduction, 227 Schoolhouse Road:** The original letter of credit is \$61,472.73. Mark Deimler, Solanco Engineering Associates, LLC performed site inspections and submitted a review letter dated July 20, 2020. The recommendation per the review letter is to reduce the letter of credit by \$35,890.00 and establish the new amount of \$25,582.23. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. 132394156 from Univest Bank and Trust Co. by \$35,890.00 and establish the new amount of \$25,582.23. The Letter of Credit is in the name of Jonas and Malinda Esch, for stormwater improvements at 227 Schoolhouse Road, PT-279SWM-19. The motion was carried unanimously.
- Elam J Esch, PT-283LAO-20, 112 Pennsy Road, Request for Planning Waiver & Non-Building Declaration.** Following discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to authorize signing the Form B, Request for Planning Waiver & Non-Building Declaration for cemetery lot. The motion was carried unanimously.
- Ross Land Development Plan, PT-274FP-19, 2328 Beaver Valley Pike:** The proposed plan is to construct two businesses on the property, landscaping storage and shop and a car detailing facility. Following discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to grant a waiver of Section 305, Preliminary Plan requirements subject to the conditions outlined in the Solanco Engineering Associates review letter dated July 13, 2020. The motion was carried unanimously. Mr. Schroeder made a motion, seconded by Mrs. Crossen to grant a waiver of Section 403.E.3.b/406, Traffic Evaluation Study requirements subject to the conditions outlined in the Solanco Engineering Associates letter date July 13, 2020. The motion was carried unanimously. Mr. Schroeder made a motion, seconded by Mr. Goslin to grant a waiver of Section 603.C.4, Curbing requirements for Beaver Valley Pike. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of SWMO Section 302.A.1, Volume Controls, with the following conditions: The applicant provide water quality calculations which verify that suspended solids, nitrogen and phosphorous limits are met using the DEP NPDES Worksheets; and a sediment forebay shall be constructed within the BMP to capture and filter parking lot stormwater runoff prior to discharge. The design professional shall utilize the PA DEP Post Construction Stormwater Manual for forebay specifications. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of SWMO Section 3.04.F, All structures shall be elevated a minimum of 2 feet above the 100-year water surface elevation of the proposed stormwater facility, with the following condition: The applicant provide a minimum of one (1) foot of freeboard above the 100-year basin water surface elevation assuming an obstructed primary outlet structure.

The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to approve final land development plan for Ross Land Development subject to the review comments contained within the July 13, 2020 Solanco Engineering Associates review letter and any subsequent review letters. The motion was carried unanimously.

- **Ronald and Lisa Kilgore Final Subdivision and Land Development Plan, PT-284FP-20, 456 Cinder Road, Extension of time:** Email submitted for extension of time for the Supervisors to take action on the Ronald and Lisa Kilgore Final Subdivision and Land Development Plan for an additional 90 days. The board of supervisors noted this additional 90 day extension to act on this plan.
- **Lancaster Pike Properties LLC, 748 and 752 Lancaster Pike, Rezoning Request.** Mrs. Crossen made a motion, seconded by Mr. Goslin to advertise for the hearing on the rezoning request for Lancaster Pike Properties LLC, 748 and 752 Lancaster Pike, to be held on September 14, 2020. The motion was carried unanimously.
- **Steven Glick, Waiver of Plan Processing, PT-290FP-20, 69 Clearfield Road:** The plan proposes to use an existing building for a carpentry shop. Following discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to grant a waiver of Article III, Plan Processing for Steven Glick, PT-290FP-20, 69 Clearfield Road, subject to the Solanco Engineering Associates review letter dated July 13, 2020 and any subsequent review letters. The motion was carried unanimously.
- **J Pepper and Diane Goslin, Waiver of Plan Processing, PT-288FP-20, 47 Snyder Hollow Road:** The plan proposes to use a dwelling and cottage as vacation rentals. Mr. Goslin recused himself from this discussion and voting. Following discussion Mr. Schroeder made a motion, seconded by Mrs. Crossen, to grant a waiver of Article III, Plan Processing for J Pepper and Diane Goslin, PT-288FP-20, 47 Snyder Hollow Road, subject to the Solanco Engineering Associates review letter dated July 13, 2020 and any subsequent review letters. Comment #5 does not apply to this motion. The motion passed with two favorable votes, Mr. Goslin recused himself.
- **J Pepper and Diane Goslin, Waiver of Plan Processing, PT-289FP-20, 64 Snyder Hollow Road:** The plan proposes to use a rebuilt barn as an events venue. Mr. Goslin recused himself from this discussion and voting. Following discussion, Mrs. Crossen made a motion, seconded by Mrs. Schroeder to grant a waiver of Article III, Plan Processing, for J Pepper and Diane Goslin, PT-289FP-20, 64 Snyder Hollow Road, based on the sketch plan prepared by Strausser Surveying and Engineering, Inc. dated June 1, 2020 and the comments minus comment #5 contained within the Solanco Engineering Associates review letter dated July 14, 2020 and any subsequent review. The motion passed with two favorable votes, Mr. Goslin recused himself.
- **DFB Property Management, PT-287SWM-20, 722 Truce Road:** The proposed plan is for a stone storage area for Buck Rentals. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to grant a modification of SWMO Section 3.09.A.a.4, the minimum pipe size shall be 12" for pipes located outside of a street right of way and subject to vehicular loading based on the justification provided by the applicant and that the stormwater shall not be dedicated to Providence Township. The motion was carried unanimously.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$19,589.87 were recorded in the month of July.

EXECUTIVE SESSION:

- At approximately 9:07 p.m., Mr. Schroeder made a motion, seconded by Mr. Goslin to enter into an executive session to discuss potential litigation and personnel matters. The motion was carried unanimously.
- At approximately 9:33 p.m., Mr. Schroeder made a motion, seconded by Mr. Goslin to come out the executive session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mrs. Crossen, to adjourn the meeting at 9:33 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

J. Pepper Goslin, Vice Chairman

Lori L. Crossen, Member