

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **December 14, 2020**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 14, 2020 at 7:00 p.m. Present were Chairman John Schroeder, Vice Chairman J. Pepper Goslin, Member Lori Crossen, Solicitor Melvin Newcomer, Manager Vicki Eldridge and eight (8) observers.

The meeting was called to order by Chairman Schroeder at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the November 2, 2020 board of supervisors meeting as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the November 4, 2020 budget workshop as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to ratify the payment of November bills in the amount of \$114,486.58 from the general fund and \$580.00 from the state fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Goslin asked if we would receive any additional real estate tax payments in 2020. He also questioned the various engineering fee line items.

PUBLIC COMMENT

- Lillian Basom asked if there was any news regarding allowing horses on the rail trail.
- Lynne Kastor asked if there was any news regarding allowing horses on the rail trail.
- Kelly Stigall-Jones asked if there was any news regarding allowing horses on the rail trail.

ROADMASTER REPORT

Jim Fry, Township Roadmaster, reported the following:

In November the road crew worked on the following projects:

- Placed drain tile on Snyder Hollow Road;
- Placed inlet box and pipe Schoolhouse Road;
- Mowed trail;
- Cleaned up leaves on Miller, Mt Hope School and Sigman Roads;

- Cleaned up leaves on Woodland and Laurel Drive;
- Started to service equipment; and
- Held a safety meeting on 11/30, topic was "Coronavirus at Work".

In December the road crew has or will be working on the following projects:

- Service equipment;
- Cleaned debris from Radcliff Bridge;
- Repaired the intersection at Byerland Church and Smithville Road;
- Start tree trimming;
- Skin patch to repair road edges; and
- Place drain tile on Mt Hope School Road.

Mr. Schroeder asked what debris is cleared from the Radcliff Road Bridge.

Following a discussion regarding the mechanical failure of the 2005 Ford F-150, the supervisors asked the road master to look into the purchase of a used truck. They also encouraged the roadmaster to look at the state and federal equipment auctions.

PARKS/RECREATION REPORT

- Mr. Schroeder announced that the last meeting was held in November. He asked the township manager if the minutes were prepared from that meeting.
- Mr. Schroeder stated the main topic of that meeting was horse riding on the trail.
- Mr. Schroeder asked the supervisors if they are willing to move forward to allow horses on the trail. He doesn't want to waste the time of those involved who are trying to address the concerns of the residents. Mrs. Crossen said she would prefer to have a budget for any improvement costs prior to moving forward. Mr. Schroeder stated there is a line item budget for trail maintenance. Mr. Goslin stated he feels the trail is for outdoor recreation and feels that should include horseback riding. Mr. Goslin said perhaps we should start to allow horseback riding on certain small segments of the trail. Mrs. Crossen said she feels like we have abandoned our parks/recreation committee volunteers through this process. She knows they have contributed a lot of time to improving the trail. Mr. Goslin would like to see people work together for the betterment of the trail. Mr. Schroeder asked the public if they would be willing to solicit volunteers to improve the trail for horse use. Lillian Basom said she would hope she can get volunteers from the equine community to help. She suggested the signage should be installed first. Kelly Stigall-Jones said she would volunteer. John stated that if we have no volunteers to complete the work, then we will not be allowing horses on the trail. Following further discussion, Mr. Schroeder asked Mr. Newcomer to draft an ordinance to allow horses on the segment from the 301 E. State Street (East State Street Trailhead) west to the Fairview 2 Parking Area. Mr. Newcomer stated he will have a draft ordinance available for review at the January Board of Supervisors Meeting. The ordinance could then be adopted in February.
- Following discussion regarding marking the property lines between Truce Road and Sawmill Road along the ELGT, Mr. Goslin said he has had some discussion with Mr. Esch to discuss the costs and his willingness to contribute to the cost. He needs to speak with him again on this matter.
- Following discussion regarding trail bridge inspections, Mr. Goslin made a motion, seconded by Mrs. Crossen to authorize the township manager to accept the proposal of C. S. Davidson for the inspection of the Hollow Road Tunnel and the Sigman Road Bridge on the Enola Low Grade Trail in the amount of \$3,000 (Option 2). The motion was carried unanimously.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Goslin was not able to be at the November 17, 2020 meeting. He shared information he received from the Lancaster County Planning Commission's presentation regarding a possible regional comprehensive plan. Mr. Goslin stated it is important to him that the township is able to maintain its autonomy. Mrs. Crossen feels our autonomy is important as well.

OLD BUSINESS

- Mrs. Eldridge gave an update on the Radcliff Road Bridge. At this time PennDOT is working on an agreement. C.S. Davidson is working on a construction cost estimate for the repairs. In doing so a PennDOT representative stated that the project will be used to reopen the bridge for pedestrian and buggy traffic, not vehicular traffic. Mrs. Eldridge indicated that idea was never brought before Providence and Pequea Township. Once an agreement is received, we can review and update both boards.
- Mrs. Eldridge updated the supervisors on the prospect of refinancing the construction mortgage debt with Univest. The board would like the payments to remain close to the amounts we currently are paying and prepay principal when it is available. The refinancing will be further discussed in January. At that time, we will make a formal motion to move forward in the process.

NEW BUSINESS

- Mr. Schroeder announced the township offices will be closed on Wednesday, December 23 and Thursday, December 24 for Christmas and Thursday, December 31, 2020 for the New Year Holiday.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to adopt Resolution No. 20-07, establishing a tax millage rate of 0.381 mills for real property located within Providence Township. This rate remains the same as 2020. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to adopt Resolution No. 20-08, adopting a budget for calendar year 2021. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder to adopt Resolution No. 20-09, appointing Maher Duessel as the certified public accounting firm to audit the account of Providence Township and the Providence Township Officers for fiscal year ending December 31, 2020. The motion was carried unanimously.
- Mr. Schroeder made a motion to advertise for the 2021 Board of Supervisors Organizational Meeting to be held on Monday, January 4, 2021 at 7:00 p.m. and for the Elected Auditors Organizational Meeting on Tuesday, January 5, 2021 at 4:00 p.m. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to advertise for the 2021 Supervisors Meetings on the following dates at 7:00 p.m.: February 1, March 1, April 5, May 3, June 7, July 12, August 2, September 13, October 4, November 1 and December 13. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen to advertise for the 2021 Zoning Hearing Board Meetings on the second Tuesday of each month at 7:00 p.m. (as needed). The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to advertise for the 2021 Planning Commission Meetings on the third Monday of each month at 7:00 p.m. except in January and February due to holidays. The January and February Planning Commission Meetings will be held on January 19 (Tuesday) and February 16 (Tuesday) at 7:00 p.m. The motion was carried unanimously.

- Following a brief discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to advertise for the 2021 Parks/Recreation Committee Meetings to be held on the second Thursday of each month at 7:00 p.m. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to advertise for the 2021 zoning workshops on the fourth Monday of the months of February, March, April, May, June, July, August and September at 7:00 p.m. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to observe the following holiday schedule in 2021: January 18, Martin Luther King Day; February 15, President's Day; May 31, Memorial Day, July 5, Independence Day; September 6, Labor Day; November 11, Veterans Day; November 25, Thanksgiving; December 23 and December 27 for Christmas; and December 30 for New Year's Day. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to close the books for fiscal year 2020 on December 31, 2020. The motion was carried unanimously.

SEWAGE OFFICER

- Marvin Stoner did not issue any sewage permits and did not complete any perc and probe tests for the month of November.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$185,617.95 were recorded in the month of November.

ZONING REPORT

- **Kenneth Dommel, Stormwater escrow release, 146 Snyder Hollow Road:** The original escrow for Kenneth Dommel was \$28,927.80. Mark Deimler, Solanco Engineering Associates, LLC performed an as-built plan review and a site inspection on November 18, 2020 and submitted a review letter dated November 23, 2020. The recommendation per the review letter is to release the escrow in the amount of \$28,927.80 which includes the 10% contingency factor upon resolution of the as-built plan review comments. Following a brief discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to release the stormwater escrow in the amount of \$28,927.80 which includes the 10% contingency factor upon resolution of the as-built plan review comments for Kenneth Dommel, 146 Snyder Hollow Road. The motion was carried unanimously.
- **Ross Land Development Plan, PT-274FP-19, 2328 Beaver Valley Pike:** Request for extension of time to complete compliance with the conditions of the approval of the plan for another 60 days. This would give until January 29, 2021 to complete the conditions and record the plan. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to grant an extension of time for another 60 days for the completion of the compliance of all conditions for the Ross Land Development Plan, PT-274FP-19, 2328 Beaver Valley Pike. This would give until January 29, 2021 to record the plan. The motion was carried unanimously.
- **Tamarack/Spread Eagle Final Land Development Plan, Extension of time:** Letter submitted for extension of time for the Supervisors to take action on the Tamarack/Spread Eagle Final Land Development Plan for an additional 90 days until March 15, 2021. The supervisors acknowledged and noted the extension for the record.

- Frank Leed Final Subdivision Plan, PT-298FP-20, 642 Sawmill Road:** The plan proposes to subdivide one residential lot for the grandson. After discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of Section 403.A, Plan Scale Requirements. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of Section 403.C.3, Existing Features. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of Section 602.I.2, Common Driveway. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mrs. Crossen to approve the final subdivision plan for Frank Leed subject to the review comments contained within the October 30, 2020 Solanco Engineering Associates review letter and any subsequent review letters. The motion was carried unanimously.
- Frank Leed, Planning Module, 642 Sawmill Road:** The module for Frank Leed has been reviewed by the township engineer and may be adopted. Following discussion, Mr. Goslin made a motion, seconded Mrs. Crossen to authorize the completion of the planning module, adopt the module with Resolution No. 20-10 and forward the module on to DEP for final approval. The motion was carried unanimously.
- John Esh, Stormwater Management Plan, PT-297SWM-20, 128 Mt. Hope School Road:** The plan proposes to construct a horse barn and remove an existing mobile home. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of SWMO Section 3.09.A.a.4, Minimum Pipe Size. The motion was carried unanimously.
- Samuel Lapp, Stormwater Management Plan, PT-294SWM-20, 153 Barr Road:** The plan proposes to build a double dwelling and two barns and remove the existing double dwelling. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to grant a waiver of SWMO Section 4.03.J.5, the plan shall delineate the all trees greater than six inches within the disturbed area. The motion was carried unanimously.
- J. Pepper Goslin, Jr., Stormwater Management Plan, 64 Snyder Hollow Road:** The plan proposes to rebuild the barn as an events venue. Mr. Goslin recused himself from this discussion and action. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to grant a waiver of SWMO Section 3.02.A.2.c, Loading Ratios, with the following condition: A geologist shall prepare a report/letter which discusses the geological formation below the infiltration area, the effect of the fill material used for parking lot construction and the proposed loading ratios. The geologist shall also sign the carbonate geology certificate on the plan. The motion was carried unanimously. Mr. Schroeder made a motion, seconded by Mrs. Crossen to grant a waiver of SWMO Section 4.03.J.5, Existing Features (trees 6"dbh). The motion was carried unanimously.
- Buck Investors LP, Outstanding Invoices, 950 Lancaster Pike:** Invoices were issued on March 30, 2020 and May 28, 2020 for the cost of the township engineer's time. A letter regarding the outstanding invoices was mailed on September 1, 2020. The invoices remain outstanding. Certified letter mailed November 4, 2020. The zoning officer emailed Ron Fink (contact name and email) on December 7, 2020. Mr. Fink responded that he was unaware of the outstanding items and he is no longer an owner of the entity. Mr. Fink will forward the information onto the appropriate party. Following discussion, Mr. Newcomer was asked to send a letter to this party.

EXECUTIVE SESSION

- At approximately 9:00 p.m., Mr. Schroeder made a motion, seconded by Mr. Goslin to enter into an executive session to discuss possible litigation. The motion was carried unanimously.
- At approximately 9:14 p.m., Mr. Schroeder made a motion, seconded by Mrs. Crossen to come out of executive session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mr. Goslin, to adjourn the meeting at 9:14 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

J. Pepper Goslin, Vice Chairman

Lori L. Crossen, Member