

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## **SUPERVISORS MEETING** **September 13, 2021**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, September 13, 2021 at 7:00 p.m. Present were Chairman J. Pepper Goslin, Vice Chairman John Schroeder, Member Lori Crossen, Township Manager Vicki Eldridge, Solicitor Melvin Newcomer and fifteen (15) observers.

The meeting was called to order by Mr. Goslin at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence. Mr. Goslin asked everyone to remember those affected by 9/11 during the moment of silence.

### **PRESENTATION**

Tawn Battiste gave a presentation for SECA. SECA is asking the township to consider a charitable contribution to their organization next year.

### **BID AWARD**

Following a brief discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to award the sale of the 2003 Toro Zero Turn Z150, Z-Master Lawn Mower to the highest bidder, Elsie Kilmer for \$1,605.55. The motion was carried unanimously.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the August 2, 2021 board of supervisors meeting as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the August 23, 2021 zoning workshop as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to ratify the payment of August bills in the amount of \$67,982.58 from the general fund and \$183,488.10 from the state account. The motion was carried unanimously.

### **REVIEW OF BUDGET**

- Mr. Goslin stated that the real estate market is still booming, therefore transfer tax receipts are higher than expected. There were no other comments regarding the budget at this time.

## **PUBLIC COMMENT**

- Joe Nadu had questions regarding a fence placement in the Creekside Development.
- Jonathan Palmer had questions regarding a fence placement in the Creekside Development.

## **ROADMASTER REPORT**

Vicki Eldridge, Township Manager, reported the following for the roadmaster. In August the road crew worked on the following projects:

- Prepared for and then cleaned up after National Night Out;
- Paved horse tracks, Cinder, Byerland Church and Good Road;
- Cleaned up after storms on 8/18, 8/19 and 8/30;
- Mowed road banks;
- Replaced guardrail on Hollow Road;
- Finished the fence on Church Street bridge;
- Cleaned and reshaped gutter on Sawmill Road; and
- Held a safety meeting on 8/31 topic was "Safe Driving".

In September the road crew has or will work on the following projects:

- From the aftermath of Ida, we cleaned up debris, repaired wash outs, unclogged pipes and chipped up trees on 9/2, 9/7, 9/8, 9/9 and 9/13 on the roads and on the trail;
- Mow road banks;
- Mow trail;
- Weed eat guard rails and spray for weed control;
- Mill and repave cracked horse track on Good Road;
- Rubber cracks on Schoolhouse and Barr road; and
- From the aftermath of Ida, we still have blacktop repairs plus other spots to pave.

Following a discussion of a Priority 1 Bridge Inspection for the Pennsy Road Bridge over a Big Beaver Tributary, at Hollow Road, Mr. Goslin made a motion, seconded by Mr. Schroeder to award the engineering service contract for the bridge repairs to C S Davidson, Inc. in the amount of \$14,450.00. The motion was carried unanimously.

## **PARKS/RECREATION REPORT**

- Mr. Goslin announced that the parks/recreation committee meeting will be held on Thursday, October 14, 2021 at 7:00 p.m.
- Mr. Goslin announced the parks committee is planning a clean-up day on the trail.
- Mr. Goslin announced two events scheduled for the trail this fall. On October 9, a walk/run sponsored by "Pursuing the Path" and on October 31 a "Halloween Victory Tour" sponsored by Velo Amis.
- Mrs. Eldridge shared the plans presented by Quarryville Borough to construct trail access on Lime Street.
- Following a discussion regarding the township trail property between Sawmill and Truce Road, the township manager was directed to contact Menno Esh to see if he is interested in farming that 1.25 acre area with no till grass hay. The cost to lease the land would be \$150/acre.
- Mrs. Eldridge stated there has been vandalism on the trail and pedestrian bridge. She has contacted the Quarryville Borough Police Department about patrolling this area. More information will be available at the October meeting.

- Following a brief discussion regarding benches, pavilions and shade structures, the supervisors were in agreement to reach out to the community and accept donations for these improvements.

### **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT**

- The next meeting is scheduled for September 21, 2021 at 7:00 p.m. at the East Drumore Township Office. A LEMSA representative will be the guest speaker.

### **OLD BUSINESS**

- Following discussions regarding ARP Funds and contributions to local non-profits, the supervisors agreed to wait until the final rulings for the use of the money is received. They also suggested that each non-profit, send a brief paragraph or two stating how their fund raising was affected by Covid.
- Mrs. Eldridge stated a meeting has been scheduled with the American Rivers Foundation to discuss funding for the removal of the Radcliff Road Bridge. The meeting is scheduled for September 21, 2021.
- Following a discussion regarding the purchase of a staff vehicle, the supervisors would like to see proposals for a lesser amount. \$7,000 was budgeted. They suggested searching for a used vehicle.

### **NEW BUSINESS**

- Mr. Goslin announced that budget workshops will be held on the following Wednesday evenings at 7:00 p.m.: September 29, October 13, October 27, November 10 and November 17.
- Mr. Goslin announced a zoning workshop will be held on Monday, September 27, 2021 at 7:00 p.m. Any discussion items should be forwarded to the zoning officer.
- Mr. Goslin announced that LG Health will hold a blood drive at the township office on Tuesday, September 28, 2021 from 2:00 p.m. until 7:00 p.m.
- Mr. Goslin announced the township will host woody yard waste collection days for township residents from 8:00 a.m. until noon on the following Saturdays: October 2, and October 23. Only woody yard waste is accepted. Grass clippings, leaves and hardscape items will not be accepted. The drop-off is limited to Providence Township residents.
- Following discussion regarding the 2021 audit, Mr. Schroeder made a motion, seconded by Mrs. Crossen to advertise the intent to appoint Maher Duessel as the certified public accounting firm to audit the accounts of Providence Township for 2021. The motion was carried unanimously.
- Following a discussion regarding the purchase of a new copier, Mr. Goslin made a motion, seconded by Mrs. Crossen to purchase a Toshiba 3015AC Color MFP from Doceo in the amount of \$3,961.00. The motion was carried unanimously. This purchase will be paid with the CARES Act funds.

### **SEWAGE OFFICER**

- Marvin Stoner completed 2 perc and probe tests and issued 1 sewage permit with a total of \$600.00 remitted to the township for the month of August.

### **MONTHLY REPORTS**

#### **Secretary:**

- Receipts totaling \$181,816.02 were recorded in the month of August.

## **ZONING REPORT**

- **Subdivision Escrow Release: Clymer Musser & Sarno PC (Leed)-\$250.00.**  
Following discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to release subdivision escrow in the total amount of \$250.00. The motion was carried unanimously.
- **J. L. Swope Construction, Escrow Reduction, 2 Country Lane:** The original escrow amount is \$8,989.09. Solanco Engineering Associates, LLC performed a site inspection on August 20, 2021. The recommendation per the review letter dated August 23, 2021 is to reduce the escrow amount by \$8,171.90 and establish the new amount equal to \$817.19 for final grading and seeding. Following discussion, Mr. Schroeder made a motion, seconded by Mrs. Crossen to reduce the escrow by \$8,171.90 and establish the new amount equal to \$817.19 for J.L. Swope Construction for 2 Country Lane. The motion was carried unanimously.
- **Creekside Subdivision Final Phase 1, Letter of Credit Reduction, 470 Fairview Road:** The original letter of credit was \$2,496,642.23. The Letter of Credit was last reduced at the February 1, 2021 Board of Supervisors meeting to \$846,988.68. Mark Deimler, Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and submitted a review letter dated September 7, 2021. The recommendation per the review letter is to reduce the letter of credit by \$88,476.00 and establish the new amount of \$758,512.68. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to reduce the Letter of Credit No. STB223 from Fulton Bank from \$846,988.68 by \$88,476.00 and establish the new amount of \$758,512.68. The Letter of Credit is in the name of Joseph G Nadu, Jr. for the completion of Creekside Phase 1, PT-271FP-19. The motion was carried unanimously.
- **John Glick Final Subdivision Plan, PT-304FP-21, 161 Buck Heights Road:** The plan proposes to subdivide a lot from the farm. Brian Masterson, Regester Associates was in attendance to discuss the plan. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of Section 4.02A, Plan Scale. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mr. Schroeder to conditionally approve the Preliminary/Final Subdivision Plan for John K Glick subject to the review comments contained within the July 21, 2021 Solanco Engineering Associates review letter and any subsequent review letters. The motion was carried unanimously.
- **David L and Diane C Herr Final Subdivision Plan, PT-313FP-21, 520-16678-0-0000 Rawlinsville Road:** The plan proposes to subdivide the parcel into two equal parcels. Brian Masterson from Regester Associates was in attendance to discuss the plan. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to grant a waiver of Section 403.A, Plan Scale requirements. The motion was carried unanimously. Mr. Goslin made a motion, seconded by Mr. Schroeder to conditionally approve the Preliminary/Final Subdivision Plan for David and Diane Herr subject to the review comments contained within the July 29, 2021 Solanco Engineering Associates review letter and any subsequent review letters. The motion was carried unanimously.
- **David L and Diane C Herr Planning Module, 520-16678-0-0000 Rawlinsville Road:** The module for David L and Diane C Herr has been reviewed by the township engineer and may be adopted. Mr. Goslin made a motion, seconded by Mrs. Crossen to authorize the completion of the planning module, adopt the module with Resolution No. 21-10 and forward the module on to DEP for final approval. The motion was carried unanimously.

- **Lancaster Pike Properties, LLC, PT-310PP-21, 748/752 Lancaster Pike: Extension of time:** Letter submitted for extension of time for the Supervisors to take action on the Lancaster Pike Properties, LLC Preliminary Land Development Plan for an additional one-hundred eighty (180) days until March 28, 2022. The extension was acknowledged and noted for the record by the Board of Supervisors.
- **Travis Esh, Driveway Width Request, 511 Sawmill Road:** Mr. Esh would like to alter his driveway at 511 Sawmill Road and exceed the maximum 20' width (Driveway Ordinance, Section 6.B Review criteria, all driveways shall be designed in accordance with the following criteria). Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to approve the waiver request for Section 6.B of the Providence Township Driveway Ordinance to allow Mr. Esh to alter his driveway width to 24 feet at the road connection. The motion was carried unanimously.
- **Samuel Lapp Stormwater Management Plan, PT-294SWM-20, 153 Barr Road:** Mr. Lapp sent a letter requesting the financial security in the amount of \$79,783 be deferred. (SWMO, Section 5.09, Financial Security). Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to deny Mr. Lapp's request to defer financial security. The motion was carried unanimously.
- **John G Beiler Stormwater Management Plan and Enforcement Notice, PT-312SWM-21, 1063 Rawlinsville Road:** A greenhouse structure and a horse barn were constructed on the property without a storm water management permit or zoning permits. Compliance Date: November 25, 2020. A Stormwater Management Plan, applications and fee were received on July 8, 2021. Solanco Engineering Associates, LLC reviewed the plan and submitted a review letter dated July 26, 2021. Email received on August 3, 2021 from David Starr withdrawing from the project. Follow-up email received on August 10, 2021 that engineer will also be withdrawing from the project. Mr. Beiler called to discuss timeline to remove the greenhouse, told him to discuss at the September BOS meeting. Following discussion, the supervisors asked Mr. Beiler to provide the following information to the township by September 30, 2021: documentation that an engineer has been retained, 2) If needed, an application submitted to the township for a zoning hearing for a setback variance and 3) a time line to complete the project supplied by the engineer.
- **Enforcement Notice, Amos F and Malinda K Beiler, 174 Cinder Road (dwelling address)/190 Cinder Road (store address):** A major storm water management permit was issued on August 16, 2016 for the installation of the storm water facilities for the improvements per the recorded Benuel Beiler Land Development Plan, PT-165FP-12. There are remaining items for completion and the permit has expired. Compliance Date: July 28, 2021. I received an email from the property owner dated July 28, 2021 that they are working on finishing up the project and are hoping to wrap everything up this weekend. The BOS granted an additional thirty (30) days on August 2, 2021. Mrs. Eldridge stated an email was received today stating the work is almost completed and they will be ready for an inspection. The inspection should be completed by the next supervisors meeting on October 4, 2021.

- **Enforcement Notice, Buck Investors LP C/O Moove In Self Storage, 950 Lancaster Pike:** Proof of the as-built plan recording has not been received by the township. Compliance Date: July 28, 2021. I received a phone call from Dave Bitner, RGS Associates, on July 27, 2021. Mr. Bitner just received the letter from the property owner. He will get the plan recorded in the next few weeks after he obtains signatures. The BOS granted an additional thirty (30) days on August 2, 2021. A letter was sent on August 5, 2021. An email conversation on August 12, 2021 with Polly McNulty was the last contact. Following discussion, Mr. Newcomer was directed to send a letter to Buck Investors regarding this matter.

**EXECUTIVE SESSION**

- At approximately 9:39 p.m., Mr. Goslin made a motion, seconded by Mr. Schroeder to enter into an Executive Session to discuss a personnel matter. The motion was carried unanimously.
- At approximately 10:15 p.m., Mrs. Crossen made a motion, seconded by Mr. Goslin to exit the Executive Session. The motion was carried unanimously.

**ADJOURNMENT**

- With no further business, Mr. Goslin made a motion, seconded by Mrs. Crossen, to adjourn the meeting at 10:16 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

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J. Pepper Goslin, Chairman

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John E. Schroeder, Vice Chairman

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Lori L. Crossen, Member