

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **December 13, 2021**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 13, 2021 at 7:00 p.m. Present were Chairman J. Pepper Goslin, Vice Chairman John Schroeder, Member Lori Crossen, Zoning Officer Heidi Martinez, Solicitor Melvin Newcomer and nine (9) observers.

The meeting was called to order by Mr. Goslin at 7:00 P.M followed by the Pledge of Allegiance and a moment of silence.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the September 29, 2021 budget workshop as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the November 1, 2021 board of supervisors meeting as presented. Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Heidi Martinez read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to ratify the payment of November bills in the amount of \$129,905.58 from the general fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Goslin stated it has been a favorable year with the real estate market and we are in a healthy fiscal position.
- Merv Conrad asked if the real estate tax stayed the same.

PUBLIC COMMENT

- Merv Conrad asked about driveways for Buck Rentals along Lancaster Pike and Truce Road.
- Theresa Fry asked about changing to five (5) eight (8) hour days during the winter.
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ROADMASTER REPORT

Mrs. Martinez reported the following for the roadmaster:

The month of November was spent servicing trucks and equipment, widening Byerland Church Road from Rt. 272 to the Pequea Creek. We also finished mowing the trail and started on leaf clean up in problem areas.

The month of December we will be continuing servicing of equipment, replacing a crosspipe and adding an inlet box in the 100 block of Mount Hope School Road to try to help with a problem area for ice in the winter. We will also be finishing leaf clean up and removing a large tree from the Hollow Road RR culvert that is not accessible to equipment.

Merv Conrad asked who the acting roadmaster is. Mr. Schroeder stated a storm water issue that was brought to his attention on Hollow Road. The supervisors would like more information on what the township has discovered on this issue.

PARKS/RECREATION REPORT

- Mr. Goslin announced the next parks/recreation committee meeting will be held on Thursday, March 10, 2022 at 7:00 p.m.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Goslin stated that the next meeting is scheduled for January 18, 2022 at 7:00 p.m.

NEW BUSINESS

- Mrs. Crossen made a motion to adopt Resolution No. 21-13, adopting a budget for calendar year 2022. Mr. Goslin seconded the motion and the motion carried unanimously.
- After discussion regarding the truck body purchase, Mrs. Crossen made a motion to purchase the truck body from MJR Equipment in an amount of \$99,355.58. Mr. Goslin seconded the motion and the motion carried unanimously.
- Mr. Goslin announced that LG Health will hold a blood drive at the township office on Tuesday, January 18, 2021 from 2:00 p.m. until 7:00 p.m.
- Mr. Goslin announced the township offices will be closed on Thursday, December 23 and Monday December 27 for Christmas and Thursday, December 30 for the New Year Holiday.
- Mrs. Crossen made a motion to advertise for the 2022 Supervisors Meetings on the following dates at 7:00 p.m.: February 7, March 7, April 4, May 2, June 6, July 11, August 1, September 12, October 3, November 7 and December 12. Mr. Goslin seconded the motion and the motion carried unanimously.
- Mr. Goslin made a motion to advertise the zoning hearing board meetings on the second Tuesday of each month as needed at 7:00 p.m. in 2022. Mrs. Crossen seconded the motion and the motion carried unanimously.
- Mr. Goslin made a motion to advertise for the 2022 planning commission meetings on the third Monday of each month at 7:00 p.m. except in January and February due to holidays. The January and February planning commission meetings will be held on January 18 (Tuesday) and February 22 (Tuesday) at 7:00 p.m. Mr. Schroeder seconded the motion and the motion carried unanimously.
- Mrs. Crossen made a motion to advertise for the 2022 parks/recreation committee meetings on the second Thursday of March, May, July and September at 7:00 p.m. Mr. Goslin seconded the motion and the motion carried unanimously.
- Mrs. Crossen made a motion to observe the following holiday schedule in 2022: January 17, Martin Luther King Jr. Day; February 21, Presidents Day; May 30, Memorial Day; July 4, Independence Day, September 5, Labor Day; November 10, Veterans Day; November 24, Thanksgiving; December 22, Christmas Eve Holiday; and December 26, Christmas Holiday. Mr. Schroeder seconded the motion and the motion carried unanimously.
- Mr. Goslin made a motion to close the books for fiscal year 2021 on December 31, 2021. Mrs. Crossen seconded the motion and the motion carried unanimously.
- Mr. Goslin made a motion to accept the resignation of Vicki Eldridge as township tax collector for a term beginning January 2022. Mrs. Crossen seconded the motion and the motion carried unanimously.

- Discussion regarding Township Engineer/Alternate role.
- Discussion concerning appointments in January-PC, ZHB, etc. and the agenda and mission of the BOS.
- Discussion regarding current inflationary period and how it affects our budget, expenses and payroll.
- Discussion regarding road crew update, winter preparations and truck purchase.

SEWAGE OFFICER

- Marvin Stoner issued 2 sewage permits and collected an outstanding holding tank inspection with a total of \$300.00 remitted to the township for the month of November.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$195,616.85 were recorded in the month of November.

ZONING REPORT

- **Subdivision Escrow Release:** Rainbow Garden Structures (King)-\$900.00; Ross Lawn Service-\$800.00. Mr. Schroeder made a motion to release the subdivision escrow in the total amount of \$1,700.00. Mr. Goslin seconded the motion and motion carried unanimously.
- **Lancaster Pike Properties LLC Preliminary Land Development Plan, PT-301PP-21, 748 Lancaster Pike and 752 Lancaster Pike:** The plan proposes a rental equipment business. After discussion, Mr. Schroeder made a motion to grant a waiver of Section 603.C.4, curbing along Lancaster Pike. Mr. Goslin seconded the motion and the motion carried unanimously. Mr. Goslin made a motion to grant a waiver of Section 402.A.1, plan scale. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Oak Bottom LLC Waiver of Plan Processing, PT-316FP-21, 149 Oak Bottom Road:** The plan proposes to use the property for outdoor storage. After discussion, Mr. Goslin made a motion to grant a waiver of Article III, Plan Processing for Oak Bottom LLC subject to the review comments contained within the November 10, 2021 Solanco Engineering Associates review letter and any subsequent review letters. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Creekside Subdivision Open Space B, PT-317FP-21, 470 Fairview Road:** The plan proposes to subdivide the open space to create a lot for the water tank and pump house. After discussion, Mrs. Crossen made a motion to grant a waiver of Section 402.A, plan scale requirements. Mr. Goslin seconded the motion and the motion carried unanimously. Mrs. Crossen made a motion to conditionally approve the Creekside Subdivision Open Space B Preliminary/Final Subdivision Plan subject to the review comments contained within the November 10, 2021 Solanco Engineering Associates review letter and any subsequent review letters. Mr. Goslin seconded the motion and the motion carried unanimously.
- **Creekside Subdivision Open Space B, DEP Planning Waiver and Non-Building Declaration:** Mr. Schroeder made a motion to authorize the completion of the Planning Waiver and Non-Building Declaration and forward on to DEP. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Jacob Stoltzfus, Farm Preservation Request, 2 Oak Bottom Road:** A request from Lancaster Farmland Trust to preserve the farm at 2 Oak Bottom Road. After discussion, Mr. Schroeder made a motion to support the request from Lancaster Farmland Trust to preserve the farm at 2 Oak Bottom Road, Quarryville, PA 17566 for Jacob Stoltzfus. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Levi Glick Lot Add-On Plan, PT-314LAO-21, 2 Oak Bottom Road, Extension of time:** Letter submitted for extension of time for the Supervisors to take action on the Levi Glick Lot Add-On Plan for an additional 120 days until April 19, 2022. The extension was

acknowledged and noted for the record by the Board of Supervisors.

- **John Glick Final Subdivision Plan, PT-304FP-21, 161 Buck Heights Road, Extension of time:** Mr. Schroeder made a motion to grant an extension of time for another ninety (90) days for completion of the compliance of all the conditions for the John Glick Final Subdivision Plan, PT-304FP-21, 161 Buck Heights Road. This would give until March 14, 2022 to complete the conditions and record the plan. Mr. Goslin seconded the motion and the motion carried unanimously.
- **David and Diane Herr Final Subdivision Plan, PT-313FP-21, 520-16678-0-0000 Rawlinsville Road, Extension of time:** Mrs. Crossen made a motion to grant an extension of time for another ninety (90) days for completion of the compliance of all the conditions for the David and Diane Herr Final Subdivision Plan, PT-313FP-21, 520-16678-0-0000 Rawlinsville Road. This would give until March 14, 2022 to complete the conditions and record the plan. Mr. Schroeder seconded the motion and the motion carried unanimously.
- **Benuel Beiler, PT-165FP-12, 174 Cinder Road/190 Cinder Road (Moms Store), Letter of Credit Reduction:** The letter of credit was last reduced on April 1, 2019 to an amount of \$13,428.70. Mark Deimler, Solanco Engineering Associates, LLC performed a letter of credit reduction inspection on November 10, 2021 and submitted a review letter dated November 17, 2021. The recommendation per the review letter is to reduce the letter of credit by \$6,713.70 and establish the new amount equal to \$6,715.00. Mrs. Crossen made a motion to reduce Letter of Credit No. 41300046 from National Penn Bank, successor Branch Banking and Trust Company from and amount of \$13,428.70 to an amount of \$6,715.00. The Letter of Credit is in the name of Benuel S and Rachel M Beiler for improvements to the property located at 174 Cinder Road, New Providence, PA, RAV Associates, Inc. project number PT-165-FP-12. Mr. Schroeder seconded the motion and the motion carried unanimously.
- **Enforcement Notice, Amos F and Malinda K Beiler, 174 Cinder Road (dwelling address)/190 Cinder Road (store address):** A major storm water management permit was issued on August 16, 2016 for the installation of the storm water facilities for the improvements per the recorded Benue Beiler Land Development Plan, PT-165FP-12. There are remaining items for completion and the permit has expired. Compliance Date: July 28, 2021. The BOS extended the compliance date until the November 1, 2021 meeting. The BOS directed the Township Solicitor, Melvin Newcomer to send a letter. A letter was sent on November 3, 2021. An inspection was completed on November 10, 2021. A review letter was submitted on November 17, 2021. There remain outstanding items to complete. After discussion, Mr. Goslin made a motion to defer further enforcement action, Amos F and Malinda K Beiler, 174 Cinder Road (dwelling address)/190 Cinder Road (store address) pursuant to the completion of the remaining items in the Solanco Engineering Associates review letter dated November 17, 2021 no later than January 3, 2022. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Enforcement Notice, Jesse B and Elizabeth K Esch, 121 Pennsy Road:** A certificate of use and occupancy has not been issued for the kennel and the permits are expired. Compliance Date: September 30, 2021. The BOS granted an additional thirty (30) days on October 18, 2021. A letter was sent on October 20, 2021. The building inspector inspected on November 17, 2021 and the accessibility was not finalized. Building inspector was out on December 13, 2021 and had a conversation with the owner. Mr. Esch is going to take care of the ADA spot and a couple of items and call the inspector. Mr. Goslin made a motion to grant an extension until January 3, 2022 all items will be completed, inspected and approved and the zoning officer will be reaching out to let them know this will be the final extension. Mrs. Crossen seconded the motion and the motion carried unanimously.
- **Enforcement Notice, Michelle A Forwood, 31 Scheller Road:** A short-term

rental/vacation rental is operating at the property. Compliance Date: December 1, 2021. Following discussion, Mr. Newcomer was directed to send a letter to Michelle A Forwood regarding this matter.

- **Enforcement Notice, Brent A and Elizabeth R Siegrist, 42 Scheller Road:** An excavation company is operating on the property. Compliance Date: December 1, 2021. Following discussion, Mr. Newcomer was directed to send a letter to Brent A and Elizabeth R Siegrist regarding this matter.
- **Enforcement Notice, Benjamin T and Miriam E Esch, 48 Woods Drive:** A pond was installed on the property and there was no PA DEP permit or letter indicating that the proposed use does not require a PA DEP permit. Compliance Date: December 8, 2021. Property owner was in on December 9, 2021, just received enforcement notice in the mail. Gave Mr. Esch contact information for Lancaster County Conservation District. Following discussion, the supervisors agreed to extend the compliance date an additional thirty (30) days.

EXECUTIVE SESSION

- Mr. Schroeder made a motion to add an executive session to the agenda to discuss a personnel and real estate matter. Mr. Goslin seconded the motion and the motion carried unanimously. At approximately 8:49 p.m., Mr. Schroeder made a motion, seconded by Mr. Goslin to enter into an Executive Session to discuss a personnel and real estate matter. The motion was carried unanimously.
- At approximately 9:24 p.m., Mr. Goslin made a motion, seconded by Mrs. Crossen to exit the Executive Session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Goslin made a motion, seconded by Mrs. Crossen to adjourn the meeting at 9:24 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

J. Pepper Goslin, Chairman

John Schroeder, Vice Chairman

Lori L. Crossen, Member