

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

John E. Schroeder • J. Pepper Goslin • Lori L. Crossen
Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **December 12, 2022**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 12, 2022, at 7:00 p.m. Present were Chairman J. Pepper Goslin, Vice Chairman John Schroeder, Member Lori Crossen, Township Manager Vicki Eldridge, Solicitor Melvin Newcomer and three (3) observers.

The meeting was called to order by Mr. Goslin at 7:00 P.M. Chairman Goslin offered prayer which was followed by the Pledge of Allegiance.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the October 26, 2022, budget workshop as presented. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the November 7, 2022, supervisors meeting as presented. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

Mr. Goslin explained that each Supervisor received a copy of the written minutes from the November 29, 2022 special supervisors meeting as presented. With no additions or corrections to the minutes, Mr. Goslin made a motion, seconded by Mrs. Crossen to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to ratify the payment of November bills in the amount of \$100,058.36 from the general fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Goslin stated the real estate market has certainly been reflected in our revenues this year.

PUBLIC COMMENT

- There were no public comments at this time.

ROADMASTER REPORT

Vicki Eldridge, Township Manager, reported the following for the roadmaster. In November, the road crew worked on the following:

- Dug and repaired spots on Fairview and Schoolhouse Roads.
- Removed four spruce trees and road bank on Truce Road at Henry Drive to improve sight distance at the intersection.
- Trimmed trees at Fairview 1 parking lot for sight distance and South Fork development.
- Reworked a swale in the 400 block of Pennsy Road.
- Installed spreaders and checked functions on all trucks.
- Serviced 2 trucks, backhoe, rubber patcher and chipper.
- Spent quite a few hours marking and checking one calls, mostly for the new fiber optic that is being installed in the township.

The month of December we will be working on cleaning leaves in trouble spots, cleaning shoulders, servicing equipment and cutting and disposing of bamboo in spots where it is a problem.

PARKS/RECREATION REPORT

- Mr. Goslin announced the next parks/recreation committee meeting will be held on Thursday, March 9, 2023, at 7:00 p.m.
- Mrs. Eldridge stated that the East State Street Kiosk was installed by the parks/recreation committee members last Saturday.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Goslin announced the next meeting is scheduled for Tuesday, January 17, 2023, at 7:00 p.m. at the East Drumore Township Office.

OLD BUSINESS

- Following discussion regarding the purchase of the Sweepster Broom from Sadsbury Township, the township manager is to obtain a purchase price and report back at the next meeting.
- Following discussion regarding the replacement of the circulator pump in the maintenance building, the township manager was asked to obtain two more quotes from commercial HVAC companies.

NEW BUSINESS

- Mrs. Crossen made a motion, seconded by Mr. Goslin to adopt Resolution No. 22-12, adopting a budget for calendar year 2023. The motion passed with two favorable votes. Mr. Schroeder opposed the motion as he disagrees with hiring an additional road crew member.
- Following discussion regarding the draft Southern Lancaster County Comprehensive Plan, the supervisors agreed to remain autonomous and not adopt this plan. No comments were offered to Quarryville Borough, Eden or Drumore Townships at this time.
- Mr. Goslin announced the township offices will be closed on Thursday, December 22nd and Monday, December 26th for Christmas and Monday, January 2nd for New Year's Day.

- Mr. Goslin made a motion, seconded by Mrs. Crossen to advertise zoning hearing board meetings on the second Tuesday of each month, as needed at 7:00 p.m. in 2023. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to advertise for the 2023 planning commission meetings on the third Monday of each month at 7:00 p.m. except in January and February due to holidays. The January and February planning commission meetings will be held on January 17th and February 21 due to federal holidays. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen to advertise for the 2023 parks/recreation committee meetings on the second Thursday of March, May, July, and September at 7:00 p.m. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to advertise for the 2023 zoning workshops on the fourth Monday of February, April, June, August and October at 7:00 p.m. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mr. Schroeder to observe the following holiday schedule in 2023, January 2, New Years Day; January 16, Martin Luther King Day; February 20, President's Day; May 29, Memorial Day; July 4, Independence Day; September 4, Labor Day; November 13, Veterans Day; November 23, Thanksgiving; December 25 and December 26, Christmas. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to close the books for fiscal year 2022 on December 31, 2022. The motion was carried unanimously.
- Mr. Goslin announced LG Health will hold a blood drive at the township office on Tuesday, December 20, from 2:00 p.m. until 7:00 p.m.

SEWAGE OFFICER

- Marvin Stoner completed 4 perc and probe tests and issued 5 sewage permits with \$1,500.00 submitted to the township for the month of November.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$210,000.83 were recorded in the month of November.
- Maher Duessel will begin our 2022 audit on January 9, 2023.

ZONING REPORT

- **Creekside Subdivision, Storm Water Management Ordinance Waiver:** The applicant requests a waiver of fencing for all the raingardens. Joe Nadu, Developer, shared photos with the supervisors showing the installed rain gardens. Following discussion, Mr. Schroeder made a motion, seconded by Mrs. Crossen to grant a waiver of the 1989 SWMO Section 403.15.4; Basins with steeper side slopes shall be protected by fencing that will discourage access, with the following condition: 1) The applicant shall comply with all requirements of the 2014 Providence Township Stormwater Management Ordinance Section 3.07.B as it relates to the rain garden design criteria. The motion was carried unanimously.
- **Creekside Phase 3 and 4 Final Subdivision Plan, PT-324FP-22, Fairview Road, Extension of Time:** Request for extension of time to complete compliance with the conditions of the approval of the plan for another 90 days. This would give until March 6, 2023, to complete the conditions and record the plan. Mr. Schroeder made a motion, seconded by Mrs. Crossen to grant an extension of time for another 90 days for the completion of compliance of all conditions for the Creekside Phase 3 and 4 Final Subdivision Plan, PT-324FP-22, Fairview Road. This would give until March 6, 2023, to record the plan. The motion was carried unanimously.

- **Christ Fisher Stormwater Management Plan, PT-326SWM-22, 312 Sawmill Road, Extension of Time:** Letter submitted for extension of time for the Supervisors or Designee to take action on the Christ Fisher Stormwater Management Plan for an additional ninety (90) days until March 27, 2023. This extension was acknowledged and noted for the record by the Board of Supervisors.
- **Frederick and Beverly Steudler, Letter of Credit, 321 Lancaster Pike:** Frederick W Steudler Jr has a letter of credit from First National Bank, letter of credit No. 45858250 for \$70,234.38 for the completion of site improvements, including, but not limited to storm water management improvements and also to ensure the proper operation and maintenance of the waste water treatment plant on site. Mr. Steudler would like to replace this letter of credit with a letter of credit No. 448 from Centric Bank in the name of Frederick and Beverly Steudler, in the amount of \$70,234.38. Mrs. Crossen made a motion, seconded by Mr. Goslin to to release Letter of Credit No. 45858250 from First National Bank in the name of Frederick W Steudler Jr in the amount of \$70,234.38 and replace with Letter of Credit No. 448 from Centric Bank in the name of Frederick and Beverly Steudler in the amount of \$70,234.38. The motion was carried unanimously.
- **J. Pepper Goslin, Jr., Letter of Credit Reduction, 64 Snyder Hollow Road:** The original letter of credit is \$85,893.00. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and submitted a review letter dated November 18, 2022. The recommendation per the review letter is to reduce the letter of credit by \$78,939.80 and establish the new amount of \$6,953.20. Prior to discussion, Mr. Goslin recused himself from this discussion. Mr. Schroeder made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. 609023-0001 from Members 1st Federal Credit Union from \$85,893.00 by \$78,939.80 and establish the new amount of \$6,953.20. The Letter of Credit is in the name of Laurel Inn the Hollow, LLC. The motion was carried with two favorable votes. Mr. Goslin recused himself from the vote.
- **Barbara J Dombach, Second Dwelling Request, 1509 Rawlinsville Road:** The property owner is requesting approval to place a second dwelling (trailer) temporarily and will be tearing down existing dwelling and rebuilding possibly on the same foundation. Daughter will live in trailer during construction of new dwelling, when the new dwelling is completed will remove the trailer. Harvey Dombach was in attendance. Mrs. Crossen made a motion, seconded by Mr. Schroeder to grant approval to allow a second dwelling (trailer) on the property temporarily during construction of a new dwelling. The second dwelling (trailer) must be completely removed from the property within ninety (90) days from the issuance date of the Certificate of Use & Occupancy permit. The motion was carried unanimously.
- **Lancaster Pike Properties LLC, Letter of Credit Reduction, 748 Lancaster Pike:** The original letter of credit is \$829,201.73. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection on December 5, 2022 and submitted a review letter dated December 7, 2022. The recommendation per the review letter is to reduce the letter of credit by \$147,131.50 and establish the new amount of \$682,070.23. Mr. Schroeder made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. 132487331 from Univest Bank and Trust Co. from \$829,201.73 by \$147,131.50 and establish the new amount of \$682,070.23. The Letter of Credit is in the name of Lancaster Pike Properties LLC. The motion was carried unanimously.

- **Enforcement Notice, Robert E and Paula M Turner, 96 Main Street:** There are chickens (defined as livestock) on the property which is not permitted in the Suburban Residential Zone (R-3). Compliance Date: December 7, 2022. Following discussion, the supervisors directed the township solicitor to write a letter to resident regarding this matter.

ADJOURNMENT

- With no further business, Mr. Goslin made a motion, seconded by Mr. Schroeder to adjourn the meeting at 8:02 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

J. Pepper Goslin, Chairman

John E. Schroeder, Vice Chairman

Lori L. Crossen, Member