

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • John E. Schroeder • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **February 6, 2023**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, February 6, 2023, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman John Schroeder, Member J. Pepper Goslin, Township Manager Vicki Eldridge, Township Roadmaster Jim Grube, Solicitor Melvin Newcomer and five (5) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

Mrs. Crossen announced that the board of supervisors held an Executive Session on Wednesday, January 11, 2023, at 6:00 p.m. to discuss a personnel matter.

Mr. Crossen explained that each Supervisor received a copy of the written minutes from the January 3, 2023, supervisors meeting as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

PRESENTATION

Ms. Alison Bozman, CPA, Maher Duessel, presented the 2022 audit results via telephone. Mr. Schroeder asked that the presentation be made in person next year as it was very difficult to hear over the telephone.

ROADMASTER REPORT

Jim Grube, Township Roadmaster, reported during the month of January, the road crew worked on the following:

- Cut and removed bamboo along roads and at intersections for sight distance.
- Serviced trucks and equipment.
- Installed the chip hood on the Peterbilt dump truck.
- Started tree trimming on Smithville and Snyder Hollow Roads.
- Salted for two different snow events on the 23rd and 25th.

Following discussion regarding the possible purchase of a mowing tractor with front and side mower assemblies, Mrs. Crossen made a motion, seconded by Mr. Goslin to advertise for the purchase of a new tractor and mower. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder to ratify the payment of January bills in the amount of \$99,228.98 from the general fund and \$5,154.97 from the state account. The motion was carried unanimously.

REVIEW OF BUDGET

- At this time there were no comments regarding the budget.

PUBLIC COMMENT

- Janis Hohenwarter discussed services the Quarryville Library offers to the community.

PARKS/RECREATION REPORT

- Mrs. Crossen announced the next parks/recreation committee meeting will be held on Thursday, March 9, 2023, at 7:00 p.m.
- Following discussion regarding the ARRO design proposal for the Sawmill Road and ELGT Stormwater issues, the supervisor decided to table this issue for now.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mr. Crossen announced the next meeting is scheduled for March 14, 2023, at 7:00 p.m. at the East Drumore Township Office.

OLD BUSINESS

- Following discussion, Mr. Schroeder made a motion, seconded by Mrs. Crossen to reappoint Kara Kalupson to a four-year term on the Planning Commission. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to reappoint Kara Kalupson as secretary to the township planning commission. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to establish the mileage rate of \$0.655 cents per mile for using personal vehicles to do township business as per federal government. Mileage must be reimbursed during the calendar year it is incurred. The federal mileage allowance for 2023 is 0.655 cents per mile. The motion was carried unanimously.
- Following discussion, Mr. Goslin made a motion, seconded by Mr. Schroeder to authorize the township manager to execute all documentation required to become a member of the Pennsylvania Local Government Investment Trust (PLGIT). This account will be a money market type of account and will have the same authorized signers as all other bank accounts. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to authorize the money market account at Univest Bank be closed and transferred to PLGIT. The motion was carried unanimously.

NEW BUSINESS

- Mrs. Crossen announced the township offices will be closed on Monday, February 20, 2023 in honor of President's Day.
- Mrs. Crossen announced that due to the President's Day Holiday, the Providence Township Planning Commission Meeting will be held on Tuesday, February 21, 2023 at 7:00 p.m.
- Mrs. Crossen announced the zoning workshop will be held on Monday, February 27, 2023 at 7:00 p.m.
- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, February 14, 2023, from 2:00 p.m. until 7:00 p.m.

- Mrs. Eldridge requested an additional item be added to the agenda. Mr. Goslin made a motion, seconded by Mrs. Crossen to add the request from Buck Motorsports to authorize Refton and Rawlinsville Fire Police to offer traffic control at Buck Motorsports. The motion was carried unanimously. Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the services of Refton and Rawlinsville Fire Company's Fire Police Units to conduct traffic control services at Buck Motorsports during the 2023 season. The motion was carried unanimously.

SEWAGE OFFICER

- Marvin Stoner issued 4 sewage permits with \$400.00 submitted to the township for the month of January. In addition, he submitted his 2022-year end report.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$96,985.24 were recorded in the month of January.
- Maher Duessel has completed the 2022 audit with no findings to date.
- The Auditor General has completed the 2019-2021 Liquid Fuels Audit and the 2018 to 2021 Pension Audit.
- All mandatory forms and reports, including liquid fuels usage report, survey of financial condition and report of elected and appointed officials have been completed and filed with the state.

ZONING REPORT

- **Lancaster Pike Properties LLC, 748 Lancaster Pike, LCCD Complaints:** The LCCD did a site inspection on this property on December 28, 2022. The LCCD asked the township to consider placing a cease-and-desist order/stop work order on this site until the site is brought back into compliance. At the January 3, 2023 organizational meeting, the Board of Supervisors allowed the property owner fifteen (15) days to have the following items addresses and/or corrected; 1. Ensure that all fill coming to, or leaving the site is certified "Clean Fill", 2. Provide stabilization in areas of the site which will remain undisturbed for 4 or more days, 3. Provide a suitable rock construction entrance, or approved alternative, at any points of ingress and egress to the site, Ensure that sediment is not being deposited onto any roadways, 4. Provide a suitable BMP in the area of accelerated erosion (noted in observation #5), 5. Follow the approved E&S plan (9/14/2021) in order to prevent sediment from leaving the site. Heidi Martinez, Zoning Officer, Lori Crossen, Chair Supervisor, Vicki Eldridge, Township Manager, Nolan Zimmerman, Buck Rentals and David Beiler, property owner met at the site on January 31, 2023 to discuss progress of the aforementioned items and the construction sequence. Mr. Zimmerman is tracking the fill being dropped off at the site with a spreadsheet that he will forward to the township and LCCD as necessary. We discussed stabilizing areas when undisturbed for 4 or more days and for impending weather conditions. Larger rocks were installed on the construction entrance to the South of the building, construction vehicles enter on this entrance and exit on the Northern entrance. A suitable BMP was installed in the area of accelerated erosion (noted in observation #5). E&S controls were implemented as per the plan. Mrs. Eldridge updated the supervisors on the status of the property. At this time and in regard to above-mentioned concerns, the property was compliant as of January 31, 2023.

ADJOURNMENT

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Goslin to adjourn the meeting at 8:00 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

Lori L. Crossen, Chairman

John E. Schroeder, Vice Chairman

J. Pepper Goslin, Member