

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • John E. Schroeder • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING August 7, 2023

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, August 7, 2023, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman John Schroeder, Member J. Pepper Goslin, Township Manager Vicki Eldridge and five (5) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

Due to the severe weather, the zoning report was moved up in the meeting to accommodate those in attendance involved in zoning matters.

ZONING REPORT

- **Subdivision Escrow Release:** John Esh, 122 Krantz Mill Road-\$275.00. Mr. Schroeder made a motion, seconded by Mr. Goslin, to release subdivision escrow in the total amount of \$275.00. The motion was carried unanimously.
- **Samuel B Zook Preliminary/Final Subdivision Plan, PT-330FP-23, 1081 Holtwood Road:** The plan is a subdivision plan of the property with no improvements proposed at this time. Brian Masterson of Register Associates was in attendance to discuss the plan. Following discussion, Mr. Goslin made a motion, seconded by Mr. Schroeder, to grant a waiver of Plan Scale as stated in Section 402.A.1 of the Providence Township Subdivision and Land Development Ordinance. The motion was carried unanimously. Mrs. Crossen made a motion, seconded by Mr. Schroeder to conditionally approve the Samuel B Zook Preliminary/Final Subdivision Plan subject to the review comments contained within the June 29, 2023, Solanco Engineering Associates review letter and any subsequent review letters. The motion was carried unanimously.
- **J.L. Swope Construction, Escrow Release, 4 Country Lane:** The original escrow is \$14,984.20. Solanco Engineering Associates, LLC performed a site inspection and submitted a review letter dated. The recommendation per the review letters is to release the escrow in the total amount of \$14,984.20. Mr. Schroeder made a motion, seconded by Mr. Goslin, to release the storm water escrow in the amount of \$14,984.20 for J.L. Swope Construction for 4 Country Lane. The motion was carried unanimously.
- **Christ Fisher, PT-326SWM-22, Escrow Reduction, 312 Sawmill Road:** The escrow was last reduced on March 6, 2023, to an amount of \$32,168.13. Solanco Engineering Associates performed a reduction inspection and submitted a review letter dated August 4, 2023. The recommendation per the review letter is to reduce the financial security by \$29,222.05 and establish the new amount of \$2,946.08.

Mrs. Crossen made a motion, seconded by Mr. Schroeder to reduce the financial security for Christ Fisher, PT-326SWM-22, 312 Sawmill Road by \$29,222.05 and establish the new amount of \$2,946.08. The motion was carried unanimously.

- **Enforcement Notice, DFB Property Management LLC, 722 Truce Road:** An enforcement notice was issued on May 31, 2023, for construction of new or additional impervious or semi-impervious surfaces (driveways, parking lots, etc.) added to the property without a stormwater permit. Compliance Date: July 1, 2023. Property owner is working on a highway occupancy permit for the driveway and said will submit a stormwater management plan. A stormwater management plan was submitted today for review. This item of business will be discussed at the September meeting.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the July 10, 2023, supervisors meeting as presented. With no additions or corrections to the minutes, Mr. Goslin made a motion, seconded by Mr. Schroeder, to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Goslin, to ratify the payment of the July bills in the amount of \$196,045.07 from the general fund and \$139,826.88 from the state fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mrs. Eldridge stated that earned income tax revenue is higher than anticipated.
- There were no other comments regarding the budget at this time.

PUBLIC COMMENT

- Sis Conrad expressed her gratitude for the National Night Out Program held at the township.
- Merv Conrad expressed his gratitude for the National Night Out Program held at the township.

ROADMASTER REPORT

Jim Grube, Township Roadmaster, reported during the month of July, the road crew worked on the following:

- Replaced 24" cross pipe in the first block of Clearfield Road.
- Cut for sight distance at two different intersections.
- Cleaned up and unclogged pipe from heavy rain on the west side of township.
- Completed patches on roads in the northeast zone of township.
- Centerlined for line painting on sealcoat roads.
- Cut and chipped two trees blocking roads.

During the month of August, the following is planned:

- Line painting on multiple roads.
- Cross pipe and inlet box in 200 block of Hollow Road.
- Underdrain in 500 block of Snyder Hollow Road.
- Edge repair in 500 block of Snyder Hollow Road.
- Rut paving on two different roads.
- Finish second round of road bank mowing.
- Safety meeting, vegetation management class here (LTAP).

PARKS/RECREATION REPORT

- Mrs. Eldridge announced the next parks/recreation committee meeting will be held on Thursday, September 14, 2023, at 7:00 p.m.
- Following a discussion regarding e-bikes, the township manager was directed to follow up with the township solicitor to discuss possible signage for the trail.
- Following discussion regarding a mountain bike area on township property located with Quarryville Borough, Mrs. Crossen made a motion, seconded by Mr. Schroeder to authorize ARRO engineering to submit an application on behalf of Providence Township to the Quarryville Borough Zoning Hearing Board for a use variance to allow a mountain bike area. The motion was carried unanimously.
- Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to authorize the chairman to execute a Memorandum of Understanding with Quarryville Borough for their DCED grant application. The motion was carried unanimously.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mrs. Crossen announced the next meeting is scheduled for October 17, 2023, at 7:00 p.m. at the East Drumore Township Office. Mr. Goslin plans to attend this meeting.

OLD BUSINESS

- There was no old business to discuss.

NEW BUSINESS

- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, September 26, 2023, from 2:00 p.m. until 7:00 p.m.
- Following a discussion regarding replacing Ken Harnish on the Agricultural Security Committee, the supervisors plan to look into this and discuss it at the September meeting.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to adopt Resolution No, 23-07, appointing Mark Deimler as the zoning officer and Peter Kingsley as the Building Code Official. The motion was carried unanimously.
- Mr. Crossen made a motion, seconded by Mr. Schroeder, to renew the winter municipal snow removal contract with PennDOT. The motion was carried unanimously.
- Following discussion regarding the zoning workshop in August, the township manager was directed to have the solicitor prepare an updated ordinance with the changes agreed upon since the last update. If this draft isn't complete for the workshop, the workshop will be cancelled.
- Mrs. Crossen announced the township offices will be closed on Monday, September 4, 2023, in observance of Labor Day.
- Mrs. Crossen announced the September supervisors meeting will be held on Monday, September 11, 2023, at 7:00 p.m.
- Following discussion regarding scheduling budget workshops, Mrs. Crossen made a motion, seconded by Mr. Goslin, to advertise the following dates: September 20, September 27, October 4, October 25 and November 1 (all Wednesdays). The motion was carried unanimously.

- Mrs. Crossen announced the township will hold woody yard waste collection days for township residents from 8:00 a.m. until noon on Saturday, October 7 and Saturday, October 21. Only wood yard waste will be accepted. Grass clippings, leaves and hardscape items will not be accepted. The drop-off is limited to Providence Township Residents.

SEWAGE OFFICER

- Mark Deimler issued 4 sewage permits and completed 1 perc and probe test with a total of \$3,670.00 remitted to the township for the month of July.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$107,520.99 were recorded in the month of July.

EXECUTIVE SESSION

- At approximately 7:34 p.m., Mrs. Crossen made a motion, seconded by Mr. Schroeder, to enter into an executive session to discuss a personnel matter. The motion was carried unanimously.
- At approximately 7:55 p.m., Mrs. Crossen made a motion, seconded by Mr. Schroeder, to exit the executive session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Goslin to adjourn the meeting at 7:56 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

Lori L. Crossen, Chairman

John E. Schroeder, Vice Chairman

J. Pepper Goslin, Member