

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • John E. Schroeder • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **April 3, 2023**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, April 3, 2023, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman John Schroeder, Member J. Pepper Goslin, Township Manager Vicki Eldridge, Solicitor Melvin Newcomer and eight (8) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

BID AWARD

- Mr. Goslin made a motion, seconded by Mr. Schroeder to award the sale of the 2017 Ferri Mower to the highest bidder, Lake Naomi Club, Inc., in the amount of \$3,750.00. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to award the sale of the 2017 New Holland T4.75 Powerstar Tractor to the highest bidder, Lake Naomi Club, Inc., in the amount of \$33,600.00. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin to award the equipment rental bid to the lowest bidder, Long's Asphalt, Inc. in the amount \$93,120.00. The motion was carried unanimously.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the March 6, 2023, supervisors meeting as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Schroeder to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder to ratify the payment of March bills in the amount of \$101,882.32 from the general fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mr. Goslin expressed his appreciation to the township staff for effectively managing the budget. Mrs. Crossen stated the realty transfer tax is still above what was anticipated in the budget.

PUBLIC COMMENT

- Merv Conrad asked for an update on the Quarryville Borough Police Patrol at the Fairview 1 Trailhead. Mr. Goslin stated he is not in favor of an outside agency patrolling on the trail.

- At this time, Mr. Schroeder gave an update from the Solanco Safety Committee. The Quarryville Fire Company is asking businesses, schools and churches to consider installing Knox boxes on their buildings in case of fire. This allows for entry without breaking down a door or window. The fire company also would like residents to know they are a complete volunteer company. Volunteers are always needed. Recently, the Quarryville Fire Company has begun fundraising raffles on its Facebook page.
- Melissa Anderson was in attendance to introduce herself as a candidate running for the position of Magisterial District Justice in District 02-3-04.
- Brad Anderson asked those in attendance to vote for Melissa Anderson for District Justice.

ROADMASTER REPORT

Jim Grube, Township Roadmaster, reported during the month of March, the road crew worked on the following:

- Performed tree trimming on Pennsy Road on the west side of 272; and Cinder Road from Woods Drive to the top of the cut. This will allow the road to dry out better and slow the need for yearly patching on the downhill lane from horses.
- Cut down large ailanthus trees that have been dying and falling across Schoolhouse Road.
- Cut and chipped up fallen ailanthus and removed some paulownia trees on the trail.
- Crack sealing begun on Scheller Road, Fairview Road and the Findley's Woods Development.

The month of April skin patching on Mount Airy, Miller, Smithville, Woods Drive and various small spots on other roads will begin. Shoulder cleaning will occur on Pennsy Road and Truce Road. Tree trimming will continue on days when roads are too wet for patching.

PARKS/RECREATION REPORT

- Mrs. Crossen announced the next parks/recreation committee meeting will be held on Thursday, May 11, 2023, at 7:00 p.m.
- Mrs. Eldridge stated that three benches have been fitted with composite material to see how it weathers.
- Mrs. Eldridge stated that Beiler Campbell may be interested in donating (in some fashion) for a pavilion on the trail.
- Mrs. Eldridge shared upcoming events that are scheduled on the trail: May 6, Smith and Swift PTO 5K; August 5, Solid Rock 5K and June-August UPMC and Lancaster Public Library "Get Outdoors Program".
- Mr. Goslin made a motion seconded by Mr. Schroeder to authorize the township manager to request the services of the Quarryville Fire Company Fire Police for the above-mentioned trail events as well as the Suicide Awareness Benefit Motorcycle Ride which travels through the township on June 17. The motion was carried unanimously.
- Following discussion regarding trees cut and removed on the trail, Mrs. Eldridge was directed to hand deliver a notice to those involved stating they have acknowledged they are not to remove standing or fallen timber from the trail property.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mrs. Crossen announced the next meeting is scheduled for June 20, 2023, at 7:00 p.m. at the East Drumore Township Office. No one was able to attend the March meeting.

OLD BUSINESS

- Following a brief discussion regarding updating the township comprehensive plan, the supervisors asked to have this item added to the zoning workshop agenda.

NEW BUSINESS

- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, April 11, 2023, from 2:00 p.m. until 7:00 p.m.
- Following discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to authorize the township manager to sign all documents associated with entering the data sharing agreement with Lancaster County for free access to the GIS tool and Lancaster County Wide Water and Sewer Mapping. The motion was carried unanimously.
- Mrs. Crossen announced the township will hold woody yard waste collection days for township residents on Saturday, April 15th and Saturday, May 13th from 8 a.m. to noon. Only woody yard waste is accepted. No hardscaping materials, grasses or leaves will be accepted.
- Mrs. Crossen announced the zoning workshop will be held on Monday, April 24, 2023, at 7:00 p.m.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen to advertise for bids for seal coat, and chip seal. Bids will be opened on Thursday, April 27, 2023, at 1:00 p.m. Bids will be awarded at the May 1, 2023, board of supervisors meeting. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the township manager to send a letter of support to DCNR in favor of Quarryville Borough's Grant Application for the Quarryville Connector to the ELGT. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen to enter into a Memorandum of Understanding with Quarryville Borough for the Quarryville Connector to the ELGT. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to adopt Resolution No. 23-05, authorizing the execution of an agreement between the Borough of Quarryville and the Township of Providence, Both of Lancaster County, PA relating to the improvements for the Enola Low Grade Trail. The motion was carried unanimously.

SEWAGE OFFICER

- Mark Deimler reviewed and issued 2 sewage permits with a total of \$1,335.00 remitted to the township for the month of March.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$38,103.52 were recorded in the month of March.
- Liquid Fuels funds in the amount of \$256,286.26 (\$1,013.65 more than estimated) and turn back funds in the amount of \$46,960.00 were received in March.
- Mrs. Eldridge reviewed a banking product called Cash Management Sweep Account with the board. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to move the township's general fund interest checking to a cash management sweep product. The motion was carried unanimously.

ZONING REPORT

- **Subdivision Escrow Release: Lancaster Home Builders-\$2,625.00.** Mr. Goslin made a motion, seconded by Mr. Schroeder to release subdivision escrow in the total amount of \$2,625.00. The motion was carried unanimously.

- Laura and Mike Findley, Letter of Credit Reduction, 283 Hollow Road:** The original letter of credit was \$122,776.85. The last letter of credit reduction was approved on July 6, 2020, and established the new amount of \$56,430.85. An as-built plan dated March 14, 2023, was received, an inspection by Solanco Engineering Associates, LLC was performed on March 15, 2023, and a review letter dated March 20, 2023 was submitted. The recommendation per the review letter is to reduce the letter of credit by \$54, 430.85 and establish the new amount of \$2,000.00 to address the remaining as-built plan requirements and to repair the erosion. A revised as-built plan was submitted and reviewed and a review letter dated March 27, 2023, was submitted. The recommendation per the review letter is to reduce the letter of credit and establish the new amount of \$500.00 A check from Laura and Mike Findley was received on March 28, 2023, for the remaining escrow amount of \$500.00. Mr. Goslin made a motion, seconded by Mr. Schroeder to release the Letter of Credit No. STB173 from Fulton Bank since the \$500.00 remaining amount was received in the form of a check on March 28, 2023. The Letter of Credit is in the name of Michael A and Laura L Findley, for the completion of storm water management and site improvements at 283 Hollow Road, PT-268SWM-19. The motion was carried unanimously.
- John M Esh Final Subdivision Plan, PT-328FP-23, 122 Krantz Mill Road:** Waiver of Section 602.I.2, Common Driveway. There was no one in attendance to discuss this plan; therefore, the supervisors tabled any action on this plan.
- Creekside Subdivision Final Phase 1, Letter of Credit Reduction, 470 Fairview Road:** The original letter of credit was \$2,496,642.23. The Letter of Credit was last reduced at the June 6, 2022, Board of Supervisors meeting for \$306,794.30 and established a new amount of \$451,718.38. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and submitted a review letter dated March 29, 2023. The recommendation per the review letter is to reduce the letter of credit by \$120,911.57 and establish the new amount of \$330,806.81. Mr. Schroeder made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. STB223 from Fulton Bank from \$451,718.38 by \$120,911.57 and establish the new amount of \$330,806.81. The Letter of Credit is in the name of Joseph G Nadu, Jr. for the completion of Creekside Phase 1, PT-271FP-19. The motion was carried unanimously.
- Creekside Subdivision Final Phase 2, Letter of Credit Reduction, 470 Fairview Road:** The original letter of credit was \$1,893,089.75. The Letter of Credit was last reduced at the July 11, 2022, Board of Supervisors meeting for \$991,905.83 and established the new amount of \$901,183.92. Solanco Engineering Associates, LLC performed a letter of credit reduction and submitted a review letter dated March 29, 2023. The recommendation per the review letter is to reduce the letter of credit by \$277,881.00 and establish the new amount of \$623,302.92. Mr. Schroeder made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. STB594 from Fulton Bank from \$901,183.92 by \$277,881.00 and establish the new amount of \$623,302.92. The Letter of Credit is in the name of Joseph G Nadu, Jr. for the completion of Creekside Phase 2, PT-309FP-21. The motion was carried unanimously.
- Creekside Subdivision Final Phase 3 and 4, Letter of Credit Reduction, 470 Fairview Road:** The original letter of credit is \$2,656,298.75. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and submitted a review letter dated March 29, 2023. The recommendation per the review letter is to reduce the letter of credit by \$1,057,724.00 and establish the new amount of \$1,598,574.75. Mr. Goslin made a motion, seconded by Mrs. Crossen to reduce the Letter of Credit No. STB797 from Fulton Bank from \$2,656,298.75 by \$1,057,724.00 and establish the new amount of \$1,598,574.75. The Letter of Credit is in the name of Creekside Providence LLC and is for the completion of Creekside Development-Phase III & IV. The motion was carried unanimously.

- **Matthew Wiker, Letter of Credit Reduction, 1741 Rawlinsville Road:** The original letter of credit is \$113,845.90. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and submitted a review letter dated March 29, 2023. The recommendation per the review letter is to reduce the letter of credit by \$44,200.75 and establish the new amount of \$69,645.15. Mrs. Crossen made a motion, seconded by Mr. Schroeder to reduce the Letter of Credit No. STB746 from Fulton Bank from \$113,845.90 by \$44,200.75 and establish the new amount of \$69,646.15. The Letter of Credit is in the name of Jay K and Lisa Mae Wiker and Matthew K and Kelly L Wiker, for the completion of site improvements/stormwater management for construction of two broiler barns. The motion was carried unanimously.
- **Enforcement Notice, John E and Naomi S Stoltzfus, 541 Cinder Road:** An enforcement notice was issued on February 1, 2023, for a greenhouse constructed on the property without permits. **Compliance Date: March 3, 2023.** Received phone call from Aaron Stoltzfus (brother) on March 2, 2023, emailed information to Mr. Stoltzfus and he asked for more time. BOS gave until April 3, 2023, meeting. Spoke to Naomi Stoltzfus at the 541 Cinder Road address on March 20, 2023. Isaac Lapp (part of their support group) called on March 22, 2023, to discuss, mailed information to him based on our conversation, the size would require a stormwater management plan. Following discussion, the supervisors directed the solicitor to write a letter to John and Naomi Stoltzfus regarding this matter.

ADJOURNMENT

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Goslin to adjourn the meeting at 8:03 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

Lori L. Crossen, Chairman

John E. Schroeder, Vice Chairman

J. Pepper Goslin, Member