

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • John E. Schroeder • J. Pepper Goslin

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## **SUPERVISORS MEETING** **December 11, 2023**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, December 11, 2023, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman John Schroeder, Member J. Pepper Goslin, Solicitor Melvin Newcomer, Township Manager Vicki Eldridge and nine (9) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the November 6, 2023, supervisors meeting as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Goslin, to approve the minutes. The motion was carried unanimously.

### **BID AWARD**

- Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin, to award the sale of the township's 1998 Vermeer Model 1800A Brush Chipper to Todd Teachnor in the amount of \$28,000. The sale is "as-is". The motion carried with two favorable votes. Mr. Schroeder opposed the motion.

### **PUBLIC HEARING**

- At this time, Mrs. Crossen turned the meeting over to Mr. Newcomer to conduct a public hearing to consider the adoption of an ordinance of the Township of Providence amending the Providence Township Zoning Ordinance of 2014. Mr. Newcomer explained that the ordinance change was advertised in LNP Media on November 27, 2023, and December 4, 2023. He opened the floor for public comment. Warren Walter asked if someone files a complaint with the township would that be considered an open record. He asked if the complainant's name would be an open record. Mr. Newcomer also stated that the Lancaster County Planning Commission and the Providence Township Planning Commission recommended adoption of the ordinance. With no further comments, Mr. Goslin made a motion, seconded by Mr. Schroeder, to adopt Ordinance No. 23-01 amending the Providence Township Zoning Ordinance. The motion was carried unanimously.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Goslin, to ratify the payment of the November bills in the amount of \$256,454.00 from the general fund. The motion was carried unanimously.

## **REVIEW OF BUDGET**

- There were no other comments regarding the budget at this time.

## **PUBLIC COMMENT**

- Carl Stipinski expressed his appreciation for the township road crew. He also had questions regarding the vacant property behind the Smithville Mobile Home Park.
- Merv Conrad asked when the fire wood operation on Main Street is required to shut down.

## **ROADMASTER REPORT**

- Jim Grube, Township Roadmaster, reported during the month of November, the road crew worked on the following:
  - Took training classes on Drainage and Winter Maintenance
  - Attended PennDot meeting on their plans for winter maintenance
  - Installed salt spreaders on all trucks
  - Started annual maintenance on equipment
  - Crack sealed asphalt on road projects completed this summer
  - Leaf clean up on numerous roads and drainage systems
  - Shoulder grading on Pennsy Road
  - Continued ADT counts on various roads
  - Finished Rail Trail annual mowing
  - Received new chipper and moved equipment onto it

For the month of December the following work is planned:

- Truck and equipment service
- Flagger training recertification
- Complete underdrain at Route 222 and Oak Bottom Road
- Restart and troubleshoot bio-mass boiler and heating system
- Start tree trimming

## **PARKS/RECREATION REPORT**

- Mrs. Crossen announced the next meeting is scheduled for March 14, 2024.
- Mrs. Eldridge stated that Sean Smith is continuing to develop plans for the proposed mountain bike area along the trail.

## **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT**

- Mr. Goslin announced the next meeting is scheduled for January 16, 2024, at 7:00 p.m. at the East Drumore Township Office.

## **OLD BUSINESS**

- There was no old business to report at this time.

## **NEW BUSINESS**

- Mrs. Crossen announced that township offices will be closed on Monday, December 25 and Tuesday, December 26 for Christmas and Monday, January 1 for New Years Day.
- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, January 16, 2024, from 2:00 p.m. until 7:00 p.m.
- Mrs. Crossen made a motion, seconded by Mr. Goslin, to adopt Resolution No. 23-14, adopting a budget for the calendar year 2024. The motion was carried unanimously.

- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to observe the following holiday schedule in 2024: January 1, New Years Day; January 15, Martin Luther King Day; February 19, Presidents Day; May 27, Memorial Day; July 4, Independence Day; September 2, Labor Day; November 11, Veterans Day; November 28, Thanksgiving Day; December 24 Christmas Eve; and December 25, Christmas Day. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to close the books for fiscal year 2023 on December 31, 2023.
- Mrs. Crossen made a motion, seconded by Mr. Goslin, to appoint Daniel Siegrist to a 4-year term as an elected auditor. The motion was carried unanimously.

### **SEWAGE OFFICER**

- Mark Deimler issued 1 sewage permit and completed 3 perc and probe test with a total of \$2,375.00 remitted to the township for the month of November.

### **MONTHLY REPORTS**

#### **Secretary:**

- Receipts totaling \$196,884.99 were recorded in the month of November.
- Maher Duessel will begin the 2023 audit on January 11, 2024.

### **ZONING REPORT**

- **Aaron Smucker, second dwelling unit request, 198 Clearfield Road:** A request to build a new dwelling while living in current dwelling at 198 Clearfield Road. After the new dwelling is built, turn the existing dwelling into a storage building. The board had questions regarding setbacks for an accessory structure and also wanted to make sure plumbing, kitchens and bathrooms would be removed from the existing structure. With no one present to discuss this item of business, the board tabled acting.
- **Matthew and Ethan Mylin Preliminary/Final Subdivision Plan, PT-336FP-23, 106 Fairview Road.** The plan proposes a 2-lot subdivision, using the road as the divider. Following discussion, Mr. Schroeder made a motion, seconded by Mrs. Crossen to grant a waiver of Section 403.A, Plan Scale Requirements. The motion was carried unanimously. Mr. Schroeder made a motion, seconded by Mrs. Crossen to conditionally approve the Matthew and Ethan Mylin Preliminary/Final Subdivision Plan subject to the review comments contained within the Solanco Engineering Associates review letter dated November 13, 2023, and any subsequent review letters. The motion was carried unanimously.
- **Matthew and Ethan Mylin DEP Planning Module, 109 Fairview Road:** The module for Matthew and Ethan Mylin has been reviewed by the township engineer and may be adopted. Mr. Goslin made a motion, seconded by Mrs. Crossen, to authorize the completion of the planning module, adopt the module with Resolution 23-13 and forward the module onto DEP for final approval. The motion was carried unanimously.
- **Zoning Ordinance Amendment:** The Planning Commission recommended the Board of Supervisors adopt the Zoning Ordinance Amendment as proposed.

**ADJOURNMENT**

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Schroeder, to adjourn the meeting at 7:28 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

\_\_\_\_\_  
Lori L. Crossen, Chairman

\_\_\_\_\_  
John E. Schroeder, Vice Chairman

\_\_\_\_\_  
J. Pepper Goslin, Member