

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • J. Pepper Goslin • John E. Schroeder
Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **February 5, 2024**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, February 5, 2024, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman J. Pepper Goslin, Member John Schroeder, Solicitor Melvin Newcomer, Township Manager Vicki Eldridge and twenty-one (21) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the January 2, 2024, supervisors' meeting as presented. With no additions or corrections to the minutes, Mr. Goslin made a motion, seconded by Mrs. Crossen, to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to ratify the payment of the January bills in the amount of \$100,210.93 from the general fund and \$10,811.88 from the state fund. The motion was carried unanimously.

ROADMASTER REPORT

Jim Grube, Township Roadmaster, reported during the month of January, the road crew worked on the following:

- 3 different snow events.
- Finished stop sign retro reflectivity inventory.
- Completed annual service on 2 dump trucks and 4 pieces of equipment.
- Chipped fallen trees along rail trail.
- Safety meeting on new chipper.
- Trimmed trees on Good, Truce and Cinder Roads.
- Replaced pump on bio-mass boiler and restarted.

During the month of February, the following work is planned:

- Finish servicing equipment that is due.
- Continue tree trimming on roads to be seal coated this year.
- RC-250 potholes as needed.
- Possibly work on trail bridge between Hess and Lime Street.

REVIEW OF BUDGET

- There were no comments regarding the budget at this time.

PUBLIC COMMENT

- John Walton had questions regarding the Buck Rental property located on Lancaster Pike.

PARKS/RECREATION REPORT

- The parks and recreation committee meeting will be held on Thursday, March 14, 2024 at 7:00 p.m.
- Following discussion regarding the Groff Trailhead repairs, the board agreed to have the electric pole in this area moved across Route 372 at this time. Mrs. Eldridge informed the board that a portion of the costs for the repairs to this area will be borne by the township. At this time, there are no firm estimates to present. Quarryville Borough is working to obtain an emergency general permit to complete the work from DEP.
- Sean Smith made a presentation to the supervisors regarding developing the mountain bike park near the Groff Trailhead in Quarryville Borough. The park would be located on township owned land within the Borough. Following the presentation, the board asked the township manager to follow up with Quarryville Borough regarding this concept.
- Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to explore the expansion of a mountain bike area alongside the Enola Low Grade Trail. Mr. Schroeder stated he does not want to encumber the township with work on this type of thing. He would like to see improvements completed with volunteers and funding from grants if necessary. The motion was carried unanimously.

SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT

- Mrs. Crossen announced the next meeting is scheduled for February 20, 2024, at 7:00 p.m. at the East Drumore Township Office. Mr. Goslin plans to attend this meeting.

OLD BUSINESS

- Mr. Schroeder asked for an update from the Quarryville Borough Police Department regarding the patrols at the Fairview 1 Trailhead.

NEW BUSINESS

- Mrs. Crossen made a motion, seconded by Mr. Goslin to add the request for fire police at a community egg hunt on March 23, 2024 to the agenda. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder to authorize the township manager to ask Quarryville Borough Council to allow the Quarryville Fire Company Fire Police to provide assistance to pedestrians crossing in the 100 block Main Street for the Community Egg Hunt at 106 Main Street on March 23, 2024 beginning at 2:00 p.m. The rain date is March 30, 2024. The motion was carried unanimously.
- Mrs. Crossen announced the township offices will be closed on Monday, February 19, 2024 in honor of President's Day.
- Mrs. Crossen announced that due to the President's Day Holiday, the Providence Township Planning Commission Meeting will be held on Tuesday, February 20, 2024.
- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, March 12, 2024, from 2:00 p.m. until 7:00 p.m.
- Following discussion regarding the 2024 National Night Out Event scheduled for Tuesday, August 6, from 6:00 p.m. to 8:00 p.m., the supervisors agreed to hold this event again in 2024.

- Mrs. Crossen announced the township has received a petition from Darlene L. Hart of 71 Frogtown Road, Pequea, PA to add her 21.1 acres of land to the Providence Township Agricultural Security Area. The township has also received a petition from Elmer and Elizabeth Stoltzfoos of 935 Truce Road to add their 121.63 acres of land to the Providence Township Agricultural Security Area. These petitions will be reviewed by the township Agricultural Area Advisory Committee and Planning Commission. The supervisors will then conduct a public hearing to consider the addition of these properties to the ASA.
- Following discussion regarding offering tax credits to residents that volunteer for the local fire companies, Mrs. Crossen made a motion, seconded by Mr. Schroeder to authorize the township solicitor to prepare an ordinance to offer the tax credit to volunteers from all fire companies servicing Providence Township on a regular basis. The motion was carried unanimously.
- Following discussion regarding the request of Roberta Anastasio for a handicapped parking space on Hawthorne Circle, the supervisors denied the request.
- Mrs. Crossen made a motion, seconded by Mr. Goslin to adopt Resolution No. 24-01 authorizing the destruction of specific records (as shown on Exhibit A attached to the Resolution). The motion was carried unanimously.
- Following discussion regarding the project on the Lancaster County TIP Program for 2025, to complete a project on Route 272 from Herrville Road to Route 741 in West Lampeter, the supervisors agreed not to support such a project at this time.

SEWAGE OFFICER

- Mark Deimler did not issue any sewage permits or complete any perc and probe tests during the month of January.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$73,780.18 were recorded in the month of January.
- Maher Duessel has completed the 2023 Audit with no findings to date.
- All mandatory forms and reports, including liquid fuels usage report, survey of financial condition and report of elected and appointed officials have been completed and filed with the state.

EXECUTIVE SESSION

- At approximately 9:00 p.m., Mrs. Crossen made a motion, seconded by Mr. Goslin to enter into an executive session to discuss a personnel matter. The motion was carried unanimously.
- At approximately 9:27 p.m., Mrs. Crossen made a motion, seconded by Mr. Goslin to exit the executive session. The motion was carried unanimously.

ZONING REPORT

- **Stormwater Escrow Release: Christ Fisher-\$2,946.08.** Following discussion, Mrs. Crossen made a motion, seconded by Mr. Schroeder to release stormwater escrow in the total amount of \$2,946.08. The motion was carried unanimously.

- **Aaron Smucker, second dwelling unit request, 198 Clearfield Road:** A request to build a new dwelling while living in current dwelling at 198 Clearfield Road. After the new dwelling is built, turn existing dwelling onto a storage building. Following discussion, Mrs. Crossen made a motion to allow building a new dwelling unit at 198 Clearfield Road while living in the current dwelling. The existing dwelling will be used as a storage building 30 days after the certificate of use and occupancy is issued for the new dwelling. All kitchen and bathroom plumbing and fixtures as well as appliances must be removed from the existing structure prior to use as a storage building. The storage building must be removed from the property by February 5, 2029. The motion was carried unanimously.
- **Matthew and Ethan Mylin DEP Planning Module, 106 Fairview Road:** The module for Matthew and Ethan Mylin has been reviewed by the township engineer and may be adopted. Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the completion of the planning module, adopt the module with Resolution 24-02 and forward the module onto DEP for final approval. The motion was carried unanimously.
- **Samuel Zook Final Subdivision Plan, PT-330FP-23, 1081 Holtwood Road, Extension of Time:** A request for extension of time to complete compliance with the conditions of the approval of the plan for another 90 days. This would give until May 6, 2024, to complete the conditions and record the plan. Mrs. Crossen made a motion, seconded by Mr. Schroeder to grant an extension of time for another 90 days for the completion of compliance of all conditions for the Samuel Zook Final Subdivision Plan, PT-330FP-23, 1081 Holtwood Road. This would give until May 6, 2024, to record the plan. The motion was carried unanimously.
- **Benuel K King, PT-310FP-21, Letter of Credit Reduction, 816 Lancaster Pike:** The last letter of credit reduction was approved on July 10, 2023, and established a new amount of \$110,704.00. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection and an as-built plan review and submitted a review letter dated January 30, 2024. The recommendation per the review letter is reduce the letter of credit by \$103,829.00 and establish the new amount of \$6,875.00. Mrs. Crossen made a motion, seconded by Mr. Goslin to reduce Letter of Credit No. 132472457 from Univest Bank and Trust Co. from \$110,704.00 by \$103,829.00 and establish the new amount of \$6,875.00. The Letter of Credit is in the name of Benuel K King. The motion was carried unanimously.
- **David Funk, 49 Cherokee Road, Enforcement Notice:** An enforcement notice was issued on October 9, 2023, for a camper with occupants on the property for more than thirty (30) days. **Compliance Date: November 8, 2023.** BOS requested Township Solicitor Newcomer to write a letter. The letter gave 10 days to comply. Following discussion, Mr. Goslin made a motion, seconded by Mr. Schroeder, to authorize the zoning officer to prepare a civil complaint to be filed with the district magistrate. The motion was carried unanimously.

- **David Z and Lydia F Glick, 175 Main Street, Enforcement Notice:** An enforcement notice was issued on September 5, 2023, for a sawmill business operating on the property. **Compliance Date: October 5, 2023.** The property owner went to ZHB and was denied on October 10, 2023. BOS requested Township Solicitor Newcomer to write a letter. The letter gave 5 days to comply. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the firewood processing equipment to be stored on the property for 90 days provided there is no operation of the wood processing. If the equipment is not moved by May 6, 2024, an in-person update will be required at the May 6, 2024 board of supervisors meeting

EXECUTIVE SESSION:

- At approximately 9:00 p.m. Mrs. Crossen made a motion, seconded by Mr. Goslin, to enter into an Executive Session to discuss a personnel matter.
- At approximately 9:27 p.m. Mrs. Crossen made a motion, seconded by Mr. Goslin, to exit the Executive Session. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Goslin to adjourn the meeting at 9:27 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

Lori L. Crossen, Chairman

J. Pepper Goslin, Vice Chairman

John E. Schroeder, Member