

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • J. Pepper Goslin • John E. Schroeder  
Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## **SUPERVISORS MEETING** **October 7, 2024**

The regular meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, October 7, 2024, at 7:00 p.m. Present were Chairman Lori L. Crossen, Vice Chairman J. Pepper Goslin, Member John Schroeder, Solicitor Melvin Newcomer, Township Manager Vicki Eldridge and eight (8) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Chairman Crossen offered prayer which was followed by the Pledge of Allegiance.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the September 9, 2024, supervisors' meeting as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Schroeder, to approve the minutes. The motion was carried unanimously.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the September 25, 2024, budget workshop as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Goslin, to approve the minutes. The motion was carried unanimously.

Mrs. Crossen explained that each Supervisor received a copy of the written minutes from the October 2, 2024, supervisors' meeting as presented. With no additions or corrections to the minutes, Mrs. Crossen made a motion, seconded by Mr. Goslin, to approve the minutes. The motion was carried unanimously.

### **FINANCIAL REPORT**

- Vicki Eldridge read the financial report.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to ratify the payment of the September bills in the amount of \$226,501.92 from the general fund and \$11,037.29 from the state fund. The motion was carried unanimously.

### **REVIEW OF BUDGET**

- Mrs. Eldridge shared the net income as of now, stating the budget is very healthy. There were no other comments regarding the budget at this time.

### **PUBLIC COMMENT**

- There were no public comments at this time.

## **ROADMASTER REPORT**

Jim Grube, Roadmaster, reported during the month of September, the road crew worked on the following:

- Finished road bank mowing with side mount mower
- Finished Trail mowing with side mount mower
- Installed two inlet boxes on existing cross pipes in 200 block of Pennsy Road
- Paved broken shoulder in 100 block of Pennsy Road
- Swept loose stones on sealcoat roads
- Took down large dead elm tree on trail property along Rt 272 SB
- Took down 3 large oak trees on Schoolhouse Road
- Traffic counter multiple spots
- Removed dead maple tree on trail property at Quarryville Boro pump house
- Safety meeting on floods and water dangers
- Took chipper to Middletown for warranty repairs
- Line painting completed
- Installed underdrain in the 400 block of Schoolhouse Road
- Hauled in stone for projects

During the month of October, the following work is planned:

- Install signs at Fairview 2 and Sigman parking lots
- Reinstall mile marker signs along the trail
- Prepping driveways on Schoolhouse Road in preparation of edge milling in November
- Started boom mowing all of the township
- Crack sealing if conditions are favorable
- Shoulder cleaning in problem areas before winter
- Haul stone to shop for Schoolhouse project
- Bridge work on trail behind Walter and Jacksons
- Oak Bottom Road culvert rip rap protection and road edge rehab
- Safety meeting on slips, trips, sprains and strains

Mrs. Crossen asked to have the road crew place the electronic speed sign in the area of Ridge Road and Fairview Road.

Following discussion, Mr. Schroeder made a motion, seconded by Mr. Goslin to renew the Northview Lane Maintenance Agreement with Quarryville Borough in the amount of \$900.00 per year for a five-year period, and to authorize the Chairman to sign the agreement. The motion was carried unanimously.

Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the purchase of a 20' 16K Cam Superline Extra Wide Split Deck Tilt Equipment Trailer in the amount of \$14,925.00, and to authorize the township manager to sign all paperwork involved in the purchase. The motion was carried unanimously.

## **PARKS/RECREATION REPORT**

- The parks and recreation committee meeting will be held on Thursday, November 14, 2024, 2024 at 7:00 p.m.

- The Quarryville Police Report was shared for patrols at the Fairview 1 Trailhead. The supervisors expressed their appreciation to the Quarryville Police Chief for supplying this information. They asked the township manager to verify that the patrols are only occurring at the Fairview 1 trailhead parking area.
- Mrs. Crossen announced that a clean up day has been scheduled for the Mountain Bike Park. Meet at the East State Street Trailhead at 8:00 a.m. on Saturday, October 19, 2024. Work as long as you can!
- Following a discussion regarding a name for the Mountain Bike Park, the supervisors decided to discuss this at another meeting.
- Merv Conrad asked if the township is responsible for injuries that occur in the park.

### **SOUTHERN LANCASTER COUNTY INTERMUNICIPAL COUNCIL REPORT**

- The next meeting is scheduled for October 15, 2024, at 7:00 p.m. at the East Drumore Township Office.

### **OLD BUSINESS**

- Mrs. Crossen made a motion, seconded by Mr. Goslin to advertise for the adoption of an ordinance vacating a portion of Main Street (East of Route 222, between Camargo Road and Beaver Valley Pike). This ordinance will be considered for adoption at the November 4, 2024, board of supervisors meeting. The motion was carried unanimously.

### **NEW BUSINESS**

- Mrs. Crossen announced Trick or Treat will be held on Thursday, October 31, 2024, from 6:00 p.m. until 8:00 p.m.
- Mrs. Crossen announced LG Health will hold a blood drive at the township office on Tuesday, October 22, 2024, from 2:00 p.m. until 7:00 p.m.
- Mrs. Crossen announced the budget workshops will be held on the following Wednesdays at 7:00 p.m.: October 16, October 30 and November 6. The motion was carried unanimously.
- Mrs. Crossen announced a zoning workshop will be held on Monday, October 28, 2024 at 7:00 p.m.
- Mrs. Crossen announced the township will host woody yard waste collection day for township residents from 8:00 a.m. until noon on Saturday, October 19. Only yard waste will be accepted. Grass clippings, leaves and hardscape items will not be accepted. The drop-off is limited to Providence Township residents.
- Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin to authorize the township manager to contact PMRS to draft the necessary documents to change the multiplication factor of the Providence Township Defined Benefit Pension to 2.00%. The change will be effective January 1, 2025. The motion was carried unanimously.
- Mrs. Crossen announced that due to Election Day preparations, the November 4 board of supervisors meeting will be held in the conference room.

### **SEWAGE OFFICER**

- Mark Deimler issues 2 sewer permits and completed seven holding tank inspections with a total of \$2,450 submitted to the township in September.

### **MONTHLY REPORTS**

#### **Secretary:**

- Receipts totaling \$167,777.59 were recorded in the month of September.

## **ZONING REPORT**

- **Lancaster Pike Properties LLC, Letter of Credit Reduction, 748 Lancaster Pike:** The original letter of credit was \$829,201.73. The last reduction was approved on July 1, 2024, and established the new amount of \$267,811.85. Solanco Engineering Associates, LLC performed a letter of credit reduction inspection on October 1, 2024, and submitted a review letter dated October 3, 2024. The recommendation per the review letter is to reduce the letter of credit by \$58,879.42 and establish the new amount of \$208,932.43. Mrs. Crossen made a motion, seconded by Mr. Goslin to reduce Letter of Credit No. 132487331 from Univest Bank and Trust Co. from \$267,811.85 and establish the new amount of \$208,932.43. The Letter of Credit is in the name of Lancaster Pike Properties LLC. The motion was carried unanimously.
- **Moms Store Stormwater Management Plan, PT-325SWM-22, 174 Cinder Road (190 Cinder Road-store address), Extension of Time:** Letter submitted for extension of time for the Supervisors or Designee to take action on the Moms Store Stormwater Management Plan for an additional ninety (90) days January 31, 2025. The board of supervisors acknowledged the extension and noted it for the record.
- **DFB Property Management Stormwater Management Plan, PT-335SWM-23, 722 Truce Road:** Letter submitted for extension of time for the Supervisors or Designee to act on the DFB Property Management Stormwater Management Plan for an additional 90 until January 31, 2025. The board of supervisors acknowledged the extension and noted it for the record.
- **Heavy Seas Rental LLC, 548 Lancaster Pike, Enforcement Notice.** An enforcement notice was issued on February 20, 2024, for installation of a sign on the property without permits. **Compliance Date: March 21, 2024.** Mr. Newcomer sent a letter to the property owner on April 11, 2024, giving an additional 10 days until April 21 to correct the violation. At the June 3, BOS meeting, the board directed the zoning officer to file at the District Magistrate. Prior to that filing, property owner applied to zoning hearing board for a variance. At the August 13, 2024, Zoning Hearing Board, the variance was denied. To date, the sign has not been taken down. The supervisors authorized the zoning officer to file a civil complaint before the district magistrate.
- **David and Maryann E. Shenk, 36 Hopkins Mill Road, Enforcement Notice.** An enforcement notice was issued on September 4, 2024, for persons living in a camper on the property. **Compliance Date: October 4, 2024.** Mr. Shenk told the zoning officer the persons would be out of the camper by October 4, 2024. To date, the people are still living in the camper. The supervisors directed the Solicitor to write a letter to the Shenks.
- **Harvey Dombach, 1509 Rawlinsville Road.** Mr. Dombach is requesting to build a garage with a second story and live in the upper story of the garage, while the existing house is demolished, and a new home is constructed. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen, to allow a garage with a second story to be built on the property located at 1509 Rawlinsville Road and allow Mr. Dombach's daughter to live in the second story of the garage while the existing house is demolished, and a new house is constructed. The old house will be removed by December 31, 2025. The living quarters in the second story of the garage, including the kitchen, must be removed no more than 90 days from the issuance of a use and occupancy permit for the new home. Mr. Dombach must comply with all sewage regulations involved with this project as well. The motion was carried unanimously.

**ADJOURNMENT**

- With no further business, Mrs. Crossen made a motion, seconded by Mr. Schroeder, to adjourn the meeting at 7:44 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Vicki L. Eldridge, Secretary

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Lori L. Crossen, Chairman

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J. Pepper Goslin, Vice Chairman

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John E. Schroeder, Member