

PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

Lori L. Crossen • J. Pepper Goslin • John E. Schroeder

Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



SUPERVISORS MEETING **January 6, 2025**

The annual reorganizational meeting of the Providence Township Board of Supervisors was held in the Township Municipal Office on Monday, January 6, 2025, at 7:00 p.m. Present were Lori L. Crossen, J. Pepper Goslin, John Schroeder, Township Manager Vicki Eldridge and ten (10) observers.

The meeting was called to order by Mrs. Crossen at 7:00 P.M. Mr. Goslin offered prayer which was followed by the Pledge of Allegiance.

ELECTION OF OFFICERS

- Mrs. Crossen made a motion, seconded by Mr. Goslin, to nominate Mr. Schroeder as Chairman of the Board of Supervisors. The motion carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to nominate Mrs. Crossen as Vice Chairman of the Board of Supervisors. The motion carried unanimously.

Mr. Schroeder explained that each Supervisor received a copy of the written minutes from the December 9, 2024, supervisors' meeting as presented. With no additions or corrections to the minutes, Mr. Schroeder made a motion, seconded by Mrs. Crossen, to approve the minutes. The motion was carried unanimously.

FINANCIAL REPORT

- Vicki Eldridge read the financial report.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to ratify the payment of the December bills in the amount of \$115,882.78 from the general fund and \$5,047.74 from the state fund. The motion was carried unanimously.

REVIEW OF BUDGET

- Mrs. Crossen had questions regarding the Fire Relief Fund. There were no other comments regarding the budget at this time.

PUBLIC COMMENT

- Devon Smoker had questions regarding a PennDOT HOP permit for a driveway on Clearfield Road.
- Jim Stack had questions about the Mountain Bike Park.
- Sara Woerth had questions regarding the Mountain Bike Park.
- Robert Kershner, Jr. had questions regarding the Mountain Bike Park.

ROADMASTER REPORT

Jim Grube, Roadmaster, reported during the month of December, the road crew worked on the following:

- Three winter events requiring salting
- Cleaned up leaves in various spots
- Graded shoulders in problem areas
- Boom mowing on rail trail
- Serviced both pickups, rubber patcher and chipper
- Sign inventory
- Took and sent off oil samples for 4 large trucks

The following work is planned for the month of January:

- Finish trail mowing
- Start tree trimming
- Vehicle and truck maintenance
- Sign inventory
- Safety meeting on distracted driving

PARKS/RECREATION REPORT

- The parks and recreation committee meeting will not meet until March 13, 2025 at 7:00 p.m.

OLD BUSINESS

- There was no old business to discuss at this time.

NEW BUSINESS

- Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen to advertise the Cap of Supervisors Compensation Ordinance to be considered for adoption on Monday, February 3, 2025. The motion was carried unanimously.
- Mr. Schroeder announced the Elected Auditor's Organizational Meeting will be held on Tuesday, January 7, 2025, at 4:00 p.m.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to reappoint Vicki Eldridge as Secretary to the Board of Supervisors. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to appoint Ben McCue as Secretary to the Zoning Hearing Board. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to appoint Kara Kalupson as Secretary to the Planning Commission. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to appoint Vicki Eldridge as the Township Treasurer. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to reappoint Melvin Newcomer as Solicitor. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint Joseph Kenneff of Goodman and Kenneff as Counsel for the Zoning Hearing Board. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint Solanco Engineering as township engineer. The motion was carried unanimously.

- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint Arro Consulting as alternate engineer. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint the Cleaning Crusade as the cleaning service for the Township. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint J. Pepper Goslin as Chief Administrative Officer for the non-uniform employee pension plan. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to reappoint Mark Deimler as Sewage Enforcement Officer. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to appoint Douglas Cwienk as alternate Sewage Enforcement Officer. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to appoint Traci Frantz as Recycling Enforcement Officer. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to reappoint Vicki Eldridge as Open Records Officer. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to reappoint Abigail Odell as Chairman of the Vacancy Board. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to reappoint James Herr as Emergency Management Coordinator. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to appoint Lori Crossen as official delegate to PSATS State Convention at Hershey, to be held in April 2025. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to reappoint Omar Smoker, Lester Wiker, Nancy Zimmerman-Clayton, David Gerhart, and J. Pepper Goslin as members of the Agricultural Security Area Advisory Committee. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to appoint/reappoint John Schroeder and J. Pepper Goslin to the Lancaster County Redevelopment Authority Regional Advisory Council. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to permit the Treasurer to transfer monies between checking and savings accounts as needed. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to appoint the township manager, township roadmaster and township road foreman as authorized individuals to open any or all sealed bids submitted to the township unless otherwise directed by the Board of Supervisors. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to continue to utilize Univest Bank and Trust and PLGIT as the depositories for the township's funds. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to establish a mileage rate of \$0.70 cents per mile for using personal vehicles to do township business as per federal government. Mileage must be reimbursed during the calendar year it is incurred. The federal mileage allowance for 2024 was 0.67 cents per mile. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to recommend to auditors that the Township Manager/Secretary/Treasurer's Bond be set at \$1,000,000. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mr. Goslin, to recommend to auditors that the hourly rate of \$18.50 be paid to Supervisors for plowing snow within the Township. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to recommend to auditors that the hourly rate of \$16.00 be paid to Supervisors when employed as part time laborers within the Township. The motion was carried unanimously.

- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to continue the policy of requiring an appointment, during regular working hours, with a supervisor present, to answer any questions or view any township records or documents. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to continue to charge the rate of twenty-five cents (0.25) each for copies of documents or records; and \$4.00/page for large scale copies. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to continue to charge \$25.00/hour for extensive research of open records documents. The motion was carried unanimously.
- Mrs. Crossen made a motion, seconded by Mr. Schroeder, to appoint John Schroeder to supervise and retain control of all township personnel records. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen, to appoint J. Pepper Goslin as the township representative to the Southern Lancaster County Intermunicipal Council. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen, to appoint John Schroeder as the township representative to the Solanco Safety Committee. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen, to appoint Lori Crossen as the township representative to the Rawlinsville Fire Company Safety Committee. The motion was carried unanimously.
- Mr. Schroeder made a motion, seconded by Mrs. Crossen, to appoint/reappoint John Schroeder to the Quarryville Borough Wellhead Steering Committee. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to authorize Providence Township and Lancaster County real estate taxes to be collected by the County of Lancaster. The motion was carried unanimously.
- Mr. Goslin made a motion, seconded by Mrs. Crossen, to adopt Resolution No. 25-01 authorizing the destruction of specific records (attached as Exhibit A). The motion was carried unanimously. The motion was carried unanimously.

SEWAGE OFFICER

- Mark Deimler issued 1 sewage permit and completed 1 perc and probe test with a total of \$1,180.00 submitted to the township in December.

MONTHLY REPORTS

Secretary:

- Receipts totaling \$51,698.13 were recorded in the month of December.
- Maher Duessel will begin the 2024 audit on January 13, 2025.

ZONING REPORT

- **Elmer E. Stoltzfus Land Development Plan & SWM Plan - 955 Lancaster Pike -PT-339FP-24.** Brian Masterson, of Register Associates was in attendance to discuss the plan. Following discussion, Mr. Schroeder made a motion, seconded by Mrs. Crossen to approve The following: Waiver of Section 403.A (Plan Scale) of the Providence Township Subdivision and Land Development Ordinance; Waiver of Section 305 (Preliminary Plan) of the Providence Township Subdivision and Land Development Ordinance; Waiver of Section 405 (Sewer and Water Feasibility Report) of the Providence Township Subdivision and Land Development Ordinance; Waiver of Section 603.C.4 (Curbing) of the Providence Township Subdivision and Land Development Ordinance; Waiver of Section 614 (Lighting) of the Providence Township Subdivision and Land Development Ordinance based on the following:

1)The hours of operation shall be limited to one half hour before sunrise and one-half hour after sunset; and 2) The applicant shall provide lighting on the structure as applicable in accordance with the International Building Code; and Final Land Development Plan based on compliance with Solanco Engineering’s review letter of November 1, 2024 and all subsequent SEA review letters. These motions were carried unanimously.

- **Osborne Property Stormwater Management Plan – PT-SWM-00042, 327 Mount Hope School Road.** Derrick Siegrist of Custom Home Group was in attendance to discuss this plan. Following discussion, Mrs. Crossen made a motion, seconded by Mr. Goslin, to approve the following: Waiver of Section 3.02.C/4.05.A Volume Controls/Supplemental Information of the Providence Township Stormwater Management Ordinance. The motion was carried unanimously.
- **Enforcement Action** – ZHB Time Extension Request: Charles E. Temple, III and Judith Bushong: 162 Hopkins Mill Road: Notice of Violation for constructing a pavilion in the floodplain without proper permitting and for operating a special events venue at the property without ZHB approval. At this time, the supervisors took no action on this violation.
- **Mom’s Store – PT-325SWM-22.** The applicant is granting the Township an additional ninety days to approve the stormwater management plan for the project from the current expiration date of January 31, 2025. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen, to deny the approval of this plan. The motion was carried unanimously.
- **DFB Property Management – PT-335SWM-23.** The applicant is granting the Township an additional ninety days to approve the stormwater management plan for the project from the current expiration date of January 31, 2025. Following discussion, Mr. Goslin made a motion, seconded by Mrs. Crossen, to deny the approval of this plan. The motion was carried unanimously.

ADJOURNMENT

- With no further business, Mr. Schroeder made a motion, seconded by Mrs. Crossen, to adjourn the meeting at 8:24 p.m. The motion was carried unanimously.

PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS

ATTEST: _____
Vicki L. Eldridge, Secretary

John E. Schroeder, Chairman

Lori L. Crossen, Vice Chairman

J. Pepper Goslin, Member