

# PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS

J. Pepper Goslin • John E. Schroeder • Lori L. Crossen  
Monday through Thursday, closed Friday | Hours: 6:30 a.m. – 4:30 p.m. | Meeting: First Monday, 7:00 p.m.



## AGENDA JANUARY 5, 2026

### CALL MEETING TO ORDER:

- Mr. Schroeder opens meeting at 7:00 P.M.
- Prayer and Pledge of Allegiance.

### ELECTION OF OFFICERS:

- **Motion** to nominate Chairman.....
- **Motion** to nominate Vice Chairman...  
(Chairman will then conduct Meeting)

### MINUTES:

- **MOTION** to approve the written minutes of the December 8, 2025, Board of Supervisors Meeting as presented.

### FINANCIAL REPORT:

- Secretary, Vicki Eldridge will read the Treasurer's Report
- Entertain a **MOTION** to ratify payment of December bills in the amount of \$2,228,212.47 from the general account (this includes an escrow release of \$2,028,130.83) and \$6,012.29 from the state account.

### REVIEW OF BUDGET:

- Budget vs. Actual (for 2025)

### PUBLIC COMMENT:

- Chairman calls for questions or comments from people in attendance.

### ROAD MASTER REPORT:

- Green-Light-Go Grant – Awarded \$46,800 to update the traffic signal control system at the Truce Road Intersection as well as perform signal retiming. Township Portion: \$11,300 (20% of project costs). **Motion** to authorize the township manager to execute all documents associated with this grant including the grant agreement.

### PARKS/RECREATION REPORT:

- The parks/recreation committee meeting will be held on Thursday, April 9, 2026, at 7:00 p.m.

### OLD BUSINESS:

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## **NEW BUSINESS:**

- **ANNOUNCE** the Elected Auditor's Organizational Meeting will be held on Tuesday, January 6, 2026, at 4:00 p.m.
- **Motion** to reappoint Vicki Eldridge as Secretary to the Board of Supervisors.
- **Motion** to appoint Ben McCue as Secretary to the Zoning Hearing Board.
- **Motion** to appoint Kara Kalupson as Secretary to the Planning Commission.
- **Motion** to appoint Vicki Eldridge as the Township Treasurer.
- **Motion** to reappoint Melvin Newcomer as Solicitor.
- **Motion** to appoint Joseph Kenneff of Goodman and Kenneff as Counsel for Zoning Hearing Board.
- **Motion** to appoint Solanco Engineering as township engineer.
- **Motion** to appoint Arro Consulting as alternate engineer.
- **Motion** to appoint the Cleaning Crusade as the cleaning service for the Township.
- **Motion** to appoint J. Pepper Goslin as Chief Administrative Officer for the non-uniform employee pension plan.
- **Motion** to reappoint Mark Deimler as Sewage Enforcement Officer.
- **Motion** to appoint Douglas Cwienk as alternate Sewage Enforcement Officer.
- **Motion** to appoint Traci Frantz as Recycling Enforcement Officer.
- **Motion** to reappoint Vicki Eldridge as Open Records Officer.
- **Motion** to reappoint Abigail Odell as Chairman of the Vacancy Board.
- **Motion** to reappoint James Herr as Emergency Management Coordinator.
- **Motion** to appoint \_\_\_\_\_ as official delegate to PSATS State Convention at Hershey, to be held in April 2026.
- **Motion** to reappoint Omar Smoker, Lester Wiker, Nancy Zimmerman-Clayton, David Gerhart, and J. Pepper Goslin as members of the Agricultural Security Area Advisory Committee.
- **Motion** to appoint/reappoint John Schroeder and J. Pepper Goslin to the Lancaster County Redevelopment Authority Regional Advisory Council.
- **Motion** to permit Treasurer to transfer monies between checking and savings accounts as needed.
- **Motion** to appoint the township manager, township roadmaster and township road foreman as authorized individuals to open any or all sealed bids submitted to the township unless otherwise directed by the Board of Supervisors.
- **Motion** to continue to utilize Univest Bank and Trust and PLGIT as the depositories for the township's funds.
- **Motion** to establish mileage rate of \$0.725 cents per mile for using personal vehicles to do township business as per federal government. Mileage must be reimbursed during the calendar year it is incurred. The federal mileage allowance for 2025 was 0.70 cents per mile.
- **Motion** to recommend to auditors that the Township Manager/Secretary/Treasurer's Bond be set at \$1,000,000.
- **Motion** to recommend to auditors that the hourly rate of \$18.50 be paid to Supervisors for plowing snow within the Township.
- **Motion** to recommend to auditors that the hourly rate of \$16.00 be paid to Supervisors when employed as part time laborers within the Township.
- **Motion** to continue the policy of requiring an appointment, during regular working hours, with a supervisor present, to answer any questions or view any township records or documents.
- **Motion** to continue to charge the rate of twenty-five cents (0.25) each for copies of documents or records; and \$4.00/page for large scale copies.

- **Motion** to continue to charge \$25.00/hour for extensive research of open records documents.
- **Motion** to appoint John Schroeder to supervise and retain control of all township personnel records.
- **Motion** to appoint J. Pepper Goslin as the township representative to the Southern Lancaster County Intermunicipal Council.
- **Motion** to appoint John Schroeder as the township representative to the Solanco Safety Committee.
- **Motion** to appoint Lori Crossen as the township representative to the Rawlinsville Fire Company Safety Committee.
- **Motion** to appoint/reappoint John Schroeder to the Quarryville Borough Wellhead Steering Committee.
- **Motion** to accept the resignation of Andrew Odell as tax collector for 2026.
- **Motion** to authorize Providence Township and Lancaster County real estate taxes to be collected by the County of Lancaster.
- **Motion** to adopt Resolution No. 26-01 authorizing the destruction of specific records (attached as Exhibit A).
- **Motion** to adopt Resolution No. 26-02 appointing various construction code officials and adopting a schedule of fees for the construction code officials.
- **Motion** to accept the resignation of Andrew Odell from the township planning commission.
- **Discussion** regarding a replacement member for the planning commission. There are 2 possible candidates (Brent Siegrist, Evan Wertz). Interviews?

**SEWAGE OFFICER:**

- Mark Deimler reviewed and issued 3 sewage permits with a total of \$1,785.00 remitted to the township for the month of December.

**MONTHLY REPORTS:**

**SECRETARY:** *Vicki Eldridge*

- Receipts totaling \$35,114.16 were recorded in December.
- Maher Duessel audit will begin on January 12, 2025.

**ZONING OFFICER:**

**ADJOURN:**

Chairman calls for a motion to adjourn the meeting.